



Learning Community Charter School

Regular Monthly Meeting Agenda

Thursday, November 16, 2023 – 6:30 PM

- I. **Call to Order by Board Secretary - @ 6:32 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2025)	X		
Bertram Okpokwasili	Parent Member (4/2024)			X (LA 7:00 PM)
Elizabeth Cain	Community Member (4/2025)	X		
Paula Mahayosnand	Parent Member (5/2026)	X		
Nikhil Puri	Parent Member (6/2026)	X		
Marisa Gerke	V.P., Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2025)	X		
Cathy Agle	Parent Member (4/2025)	X		(ED 7:41 PM)
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)		X	

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary		X	
Joshua Solow	Recording Board Secretary	X		
Angel Melendez	Assistant Head of School	X		

IV. **Public Comment - None**

V. **Presentations**

1. Presentation: LCCS 23-24-Enhancing our Strengths as a School – Colin Hogan

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Open Positions	-	-	-	-	-	-	-	-	-	-	-	-	-
Resignations	-	-	3	-	-	-	-	-	-	-	-	-	3
Terminations	-	-	-	1	-	-	-	-	-	-	-	-	1
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	7	3	-	-	-	-	-	-	-	-	10
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **October 19, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2 nd	X				Marisa Gerke		X			
Angela Bennett-Glock	1 st	X				Neil Abadie				X	
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri				X		Jaclyn Moore					X

VIII. Motions for Approval

1. Finance

- Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for October 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- Bills List: To approve the Bills/Check List from October 20, 2023 to November 16, 2023.
- Payroll: To approve the following payrolls:

October 30, 2023	\$ 285,746.86
November 15, 2023	\$ 288,888.12

- Fiscal Questionnaire: To approve the Annual Fiscal Questionnaire and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain	1 st	X				Gaspar Cabrera	2 nd	X			
Paula Mahayosnand		X				Kate Gratto		X			

Nikhil Puri		X				Jaclyn Moore					X
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2. Buildings & Grounds

3. Personnel

- To approve the following Circle Space staff effective 10/4/23: Joberto Casseus.
- To approve Amanda Ericco's resignation effective 10/17/23.
- To approve Mary Philemon's resignation effective 10/31/23.
- To approve Arabia Williams as a Pre-k 4 Teacher, step BA-19, \$75,513.00, start date 11/20/23.
- To approve Katie Thomas as a MS SPED ELA Teacher, step BA-6, \$55,978.00, start date 11/20/23.
- To approve two new FTA Positions: 1) Arts Coordinator and 2) Gifted and Talented Coordinator.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain	2 nd	X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	1 st	X			
Nikhil Puri		X				Jaclyn Moore					X

4. Curriculum/Special Education

- To approve the FY24 PreK Operational Plan and the Projected Enrollment and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	2 nd	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand	1 st	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore					X

5. Policy/Miscellaneous

- To approve an agreement with Kia Grundy to provide School Physician Services for SY24 with the following terms: Charter School shall pay Physician a flat rate of Four Thousand Dollars (\$4,000) for eight (8) hours of service during the school year. If more than 8 hours of physical time are required during the school year, there will be an additional charge of \$500 per hour.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2 nd	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand	1 st	X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore					X

IX. Enrollment Report

Grade	2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Pre K	45			45	45	45								
K	66			60	65	66								
1	66			66	66	66								

2	66			65	66	66								
3	66			66	66	66								
4	66			66	66	66								
5	66			65	66	66								
6	66			66	68	68								
7	66			61	64	68								
8	66			63	63	62								
Total	639			625	635	639								

- Discussion on enrollment and charter school standing amongst comps in the State.

X. Board Agenda

1. Committee Reports

- Finance and Budget – Looking into alternative banking options.
- Human Resources – No report.
- Facilities/Green/Sustainability – Boiler and facility upgrades update.
- Technology – Looking into vendors for a website revamp.
- Policy – No report.
- Afterschool – No report.

Finance Committee - Angela, Paula, Elizabeth, Cathy, Colin D.

HR - Marisa, Nikhil, Kate, Bert, Angela

Facility/Green - Gaspar, Elizabeth

Technology - Neil, Cathy

Policy - Bert, Paula, Nikhil

Afterschool - Marisa, Jaclyn

2. Next Board Meeting: **2023:** 12/14

2024: 1/18, 2/15, 3/14, 4/18, 5/16, 6/13

XI. Public Comment - None

XII. Adjourn Regular Session and Enter Executive Session

XIII. Adjourn Executive Session and Enter Regular Session

XIV. Adjourn Meeting - @ 7:47 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	2 nd	X			
Nikhil Puri	1 st	X				Jaclyn Moore					X