



# Learning Community Charter School

## Regular Monthly Meeting Agenda

### Thursday, November 16, 2023 – 6:30 PM

- I. **Call to Order by Board Secretary**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

### III. **Roll Call**

| Voting Members       | Role (Term Expires)                  | Present | Absent | LA/ED |
|----------------------|--------------------------------------|---------|--------|-------|
| Angela Bennett-Glock | President, Parent Member (4/2024)    |         |        |       |
| Colin Dunn           | Treasurer, Community Member (4/2025) |         |        |       |
| Bertram Okpokwasili  | Parent Member (4/2024)               |         |        |       |
| Elizabeth Cain       | Community Member (4/2025)            |         |        |       |
| Paula Mahayosnand    | Parent Member (5/2026)               |         |        |       |
| Nikhil Puri          | Parent Member (6/2026)               |         |        |       |
| Marisa Gerke         | V.P., Parent Member (6/2026)         |         |        |       |
| Neil Abadie          | Community Member (4/2025)            |         |        |       |
| Cathy Agle           | Parent Member (4/2025)               |         |        |       |
| Gaspar Cabrera       | Parent Member (4/2025)               |         |        |       |
| Kate Gratto          | Parent Member (4/2025)               |         |        |       |
| Jaclyn Moore         | Parent Member (4/2025)               |         |        |       |

| Non-Voting Members | Role         | Present | Absent | LA/ED |
|--------------------|--------------|---------|--------|-------|
| Michelle Smith     | Staff Member |         |        |       |

### Also Present

| Non-Voting      | Role                                      | Present | Absent | LA/ED |
|-----------------|---|---------|--------|-------|
| Colin Hogan     | Head of School                            |         |        |       |
| Tatiana Antczak | Assistant Head of School                  |         |        |       |
| Brian Falkowski | SBA/Board Secretary                       |         |        |       |
| Sarah Spuhler   | Recording Board Secretary                 |         |        |       |
| Angel Melendez  | Dean of Students/Assistant Head of School |         |        |       |

### IV. **Public Comment**

### V. **Presentations**

1. Presentation: LCCS 23-24-Enhancing our Strengths as a School

## VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

| Retention Type | Board Meeting |      |      |      |      |      |      |      |      |      |      |      | Total |
|----------------|---------------|------|------|------|------|------|------|------|------|------|------|------|-------|
|                | Jul           | Aug  | Sep  | Oct  | Nov  | Dec  | Jan  | Feb  | Mar  | Apr  | May  | Jun  |       |
|                | 2023          | 2023 | 2023 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |       |
| Open Positions | -             |      |      |      |      |      |      |      |      |      |      |      | -     |
| Resignations   | -             | -    | 3    | -    | -    | -    | -    | -    | -    | -    | -    | -    | 3     |
| Terminations   | -             | -    | -    | 1    | -    | -    | -    | -    | -    | -    | -    | -    | 1     |
| Nonrenewals    | -             | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -     |
| New Hires      | -             | -    | 7    | 3    | -    | -    | -    | -    | -    | -    | -    | -    | 10    |
| Interim Hires  | -             | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -    | -     |

## VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **October 19, 2023** meeting.

| Voting Members       | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn           |        |     |    |         |        | Marisa Gerke   |        |     |    |         |        |
| Angela Bennett-Glock |        |     |    |         |        | Neil Abadie    |        |     |    |         |        |
| Bertram Okpokwasili  |        |     |    |         |        | Cathy Agle     |        |     |    |         |        |
| Elizabeth Cain       |        |     |    |         |        | Gaspar Cabrera |        |     |    |         |        |
| Paula Mahayosnand    |        |     |    |         |        | Kate Gratto    |        |     |    |         |        |
| Nikhil Puri          |        |     |    |         |        | Jaclyn Moore   |        |     |    |         |        |

## VIII. Motions for Approval

### 1. Finance

- Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for October 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- Bills List: To approve the Bills/Check List from October 20, 2023 to November 16, 2023.
- Payroll: To approve the following payrolls:

|                   |               |
|-------------------|---------------|
| October 30, 2023  | \$ 285,746.86 |
| November 15, 2023 | \$ 288,888.12 |

- Fiscal Questionnaire: To approve the Annual Fiscal Questionnaire and its submission to the NJDOE.

| Voting Members       | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn           |        |     |    |         |        | Marisa Gerke   |        |     |    |         |        |
| Angela Bennett-Glock |        |     |    |         |        | Neil Abadie    |        |     |    |         |        |
| Bertram Okpokwasili  |        |     |    |         |        | Cathy Agle     |        |     |    |         |        |
| Elizabeth Cain       |        |     |    |         |        | Gaspar Cabrera |        |     |    |         |        |
| Paula Mahayosnand    |        |     |    |         |        | Kate Gratto    |        |     |    |         |        |

|             |  |  |  |  |  |              |  |  |  |  |  |
|-------------|--|--|--|--|--|--------------|--|--|--|--|--|
| Nikhil Puri |  |  |  |  |  | Jaclyn Moore |  |  |  |  |  |
|-------------|--|--|--|--|--|--------------|--|--|--|--|--|

## 2. Buildings & Grounds

### 3. Personnel

- To approve the following Circle Space staff effective 10/4/23: Joberto Casseus.
- To approve Amanda Ericco's resignation effective 10/17/23.
- To approve Mary Philemon's resignation effective 10/31/23.
- To approve Arabia Williams as a Pre-k 4 Teacher, step BA-19, \$75,513.00, start date 11/20/23.

| Voting Members       | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn           |        |     |    |         |        | Marisa Gerke   |        |     |    |         |        |
| Angela Bennett-Glock |        |     |    |         |        | Neil Abadie    |        |     |    |         |        |
| Bertram Okpokwasili  |        |     |    |         |        | Cathy Agle     |        |     |    |         |        |
| Elizabeth Cain       |        |     |    |         |        | Gaspar Cabrera |        |     |    |         |        |
| Paula Mahayosnand    |        |     |    |         |        | Kate Gratto    |        |     |    |         |        |
| Nikhil Puri          |        |     |    |         |        | Jaclyn Moore   |        |     |    |         |        |

## 4. Curriculum/Special Education

- To approve the FY24 PreK Operational Plan and the Projected Enrollment and its submission to the NJDOE.

| Voting Members       | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn           |        |     |    |         |        | Marisa Gerke   |        |     |    |         |        |
| Angela Bennett-Glock |        |     |    |         |        | Neil Abadie    |        |     |    |         |        |
| Bertram Okpokwasili  |        |     |    |         |        | Cathy Agle     |        |     |    |         |        |
| Elizabeth Cain       |        |     |    |         |        | Gaspar Cabrera |        |     |    |         |        |
| Paula Mahayosnand    |        |     |    |         |        | Kate Gratto    |        |     |    |         |        |
| Nikhil Puri          |        |     |    |         |        | Jaclyn Moore   |        |     |    |         |        |

## 5. Policy/Miscellaneous

- To approve an agreement with Kia Grundy to provide School Physician Services for SY24 with eh following terms: Charter School shall pay Physician a flat rate of Four Thousand Dollars (\$4,000) for eight (8) hours of service during the school year. If more than 8 hours of physical time are required during the school year, there will be an additional charge of \$500 per hour.

| Voting Members       | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn           |        |     |    |         |        | Marisa Gerke   |        |     |    |         |        |
| Angela Bennett-Glock |        |     |    |         |        | Neil Abadie    |        |     |    |         |        |
| Bertram Okpokwasili  |        |     |    |         |        | Cathy Agle     |        |     |    |         |        |
| Elizabeth Cain       |        |     |    |         |        | Gaspar Cabrera |        |     |    |         |        |
| Paula Mahayosnand    |        |     |    |         |        | Kate Gratto    |        |     |    |         |        |
| Nikhil Puri          |        |     |    |         |        | Jaclyn Moore   |        |     |    |         |        |

## IX. Enrollment Report

| Grade | 2024 | Jul  | Aug  | Sep  | Oct  | Nov  | Dec  | Jan  | Feb  | Mar  | Apr  | May  | Jun  | Wait |
|-------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
|       | ENR  | 15,  | 15,  | 15,  | 15,  | 15,  | 15,  | 15,  | 15,  | 15,  | 15,  | 15,  | 15,  | List |
|       | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |      |
| Pre K | 45   |      |      | 45   | 45   | 45   |      |      |      |      |      |      |      |      |
| K     | 66   |      |      | 60   | 65   | 66   |      |      |      |      |      |      |      |      |
| 1     | 66   |      |      | 66   | 66   | 66   |      |      |      |      |      |      |      |      |
| 2     | 66   |      |      | 65   | 66   | 66   |      |      |      |      |      |      |      |      |
| 3     | 66   |      |      | 66   | 66   | 66   |      |      |      |      |      |      |      |      |
| 4     | 66   |      |      | 66   | 66   | 66   |      |      |      |      |      |      |      |      |

|              |            |  |  |            |            |            |  |  |  |  |  |  |  |  |
|--------------|------------|--|--|------------|------------|------------|--|--|--|--|--|--|--|--|
| 5            | 66         |  |  | 65         | 66         | 66         |  |  |  |  |  |  |  |  |
| 6            | 66         |  |  | 66         | 68         | 68         |  |  |  |  |  |  |  |  |
| 7            | 66         |  |  | 61         | 64         | 68         |  |  |  |  |  |  |  |  |
| 8            | 66         |  |  | 63         | 63         | 62         |  |  |  |  |  |  |  |  |
| <b>Total</b> | <b>639</b> |  |  | <b>625</b> | <b>635</b> | <b>639</b> |  |  |  |  |  |  |  |  |

**X. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget
- b. Human Resources
- c. Facilities/Green/Sustainability
- d. Technology
- e. Policy
- f. Afterschool

Finance Committee - Angela, Paula, Elizabeth, Cathy, Colin D.

HR - Marisa, Nikhil, Kate, Bert, Angela

Facility/Green - Gaspar, Elizabeth

Technology - Neil, Cathy

Policy - Bert, Paula, Nikhil

Afterschool - Marisa, Jaclyn

**2. Next Board Meeting: 2023: 12/14**

**2024: 1/18, 2/15, 3/14, 4/18, 5/16, 6/13**

**XI. Public Comment**

**XII. Adjourn Regular Session and Enter Executive Session - HIB**

**XIII. Adjourn Executive Session and Enter Regular Session**

**XIV. Adjourn Meeting**

| Voting Members       | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Colin Dunn           |        |     |    |         |        | Marisa Gerke   |        |     |    |         |        |
| Angela Bennett-Glock |        |     |    |         |        | Neil Abadie    |        |     |    |         |        |
| Bertram Okpokwasili  |        |     |    |         |        | Cathy Agle     |        |     |    |         |        |
| Elizabeth Cain       |        |     |    |         |        | Gaspar Cabrera |        |     |    |         |        |
| Paula Mahayosnand    |        |     |    |         |        | Kate Gratto    |        |     |    |         |        |
| Nikhil Puri          |        |     |    |         |        | Jaclyn Moore   |        |     |    |         |        |