



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, September 14, 2023 – 6:30 PM

I. Call to Order by Board Secretary – 6:31 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2025)	X		
Bertram Okpokwasili	Parent Member (4/2024)	X		
Elizabeth Cain	Community Member (4/2025)		X	
Paula Mahayosnand	Parent Member (5/2026)	X		
Nikhil Puri	Parent Member (6/2026)		X	
Marisa Gerke	V.P., Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2025)	X		
Cathy Agle	Parent Member (4/2025)			LA – 6:34 PM
Gaspar Cabrera	Parent Member (4/2025)			LA – 6:34 PM
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
Sarah Spuhler	Recording Board Secretary		X	
Angel Melendez	Dean of Students/Assistant Head of School	X		

IV. Public Comment - none

V. Presentations

1. Presentation New Programs 23-24 School Year - Colin Hogan, Angel Melendez, Tatiana Antczak

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Open Positions	-												-
Resignations	-	-	3	-	-	-	-	-	-	-	-	-	3
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	7	-	-	-	-	-	-	-	-	-	7
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **July 13, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn				X		Marisa Gerke	1	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera	2	X			
Paula Mahayosnand				X		Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore		X			

VIII. Motions for Approval

1. Finance

- Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for June, July & August 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June, July & August 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- Bills List: To approve the Bills/Check List from July 14, 2023 to September 14, 2023.
- Payroll: To approve the following payrolls:

July 28, 2023	\$ 61,858.54
August 15, 2023 (Includes Summer Savings)	\$ 161,825.94
August 30, 2023	\$ 67,078.78

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock	2	X				Neil Abadie		X			
Bertram Okpokwasili	1	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore		X			

2. Buildings & Grounds - none

3. Personnel

- a. To approve sick day pay out for Kimberley Smith in the amount of \$10,000.
- b. To ratify the following annual salaries:
 - 1. Julissa Almonte - \$51,773
 - 2. Ana Garcia - \$64,738
 - 3. Maria Lourdes Moss, new title Elementary SPED Math teacher - \$51,773
- c. To approve additional pay for Lindsay Mineses, maternity leave coverage in the amount of \$366.60 per pay from 9/1/23-11/30/23
- d. To approve Arshiya Baig, Andrea Josef, Vidisha Purdhit as Nap Aides at the hourly rate of \$17.00
- e. To approve Romona Indar as a teacher's aide at the hourly rate of \$17.00
- f. To approve Anurada Singh as a Teacher's Assistant starting 9/18/23, annual salary \$44,441.00
- g. To approve the following student teachers:
 - 1. Katherine Arentsen - Ms. Russo
 - 2. Alexa Garcia - Mr. Lee
 - 3. Melanie Olivia - Ms. Lefkowitz
 - 4. Emily Pelle - Ms. McGinty
- h. To approve Marc Mulholland, Barbara Kiss and Ve'Dora Wright as the directors for Circle Space at the hourly rate of \$50.00
- i. To approve following new hires, effective September 1, 2023:
 - 1. Kacie Anderson - School Social Worker - \$81,463.00
 - 2. Evelina Andres - Second Grade Teacher - \$70,063.00
 - 3. Mila Andric - First Grade Teacher - \$70,063.00
 - 4. Coraline Budhoo - Teacher Assistant - \$44,441.00
 - 5. Jeffrey Joseph - PE and Health Teacher - \$81,463.00
 - 6. Rebekah Lowe - 4th Grade Teacher - \$63,688.00
 - 7. Khady Toure - Math Teacher – 57,773.00
- j. To approve the following resignations:
 - 1. Laura Baer 8/15/2023
 - 2. Mina Samaan 8/15/23
 - 3. Kimberley Smith 8/31/23 (retirement)
- k. To approve an adjustment to a Curriculum writing stipend. Tracy Paparella will receive \$538.00 for 5th Grade ELA curriculum writing.
- l. To approve the FY24 Stipend Matrix (attached).
- m. To approve the following staff for Circle Space at the hourly rate of \$20.00:
 - 1. Mark August
 - 2. Michelle Smith
 - 3. Lindsay Mineses
 - 4. Elijah Plant
 - 5. Romona Indar
 - 6. Lorena Sonsona
 - 7. Baha Ibrahim
 - 8. Andrea Joseph
 - 9. Alexa Garcia
 - 10. Diego Reyes

11. Mila Andric
12. Mike Lee
13. Coraline Budhoo
- n. To approve the following staff for Jags Den at \$50/hour:
 1. Scott Silver
 2. Sarah Freitas
 3. Marie Van Der Horn
 4. Irisis Morales Larsen
 5. Charlotte Carr
 6. Tracy Paparella
 7. Justin Deutsch
 8. Diego Reyes
 9. Justin Jablonsky
 10. Robert Sardison
 11. Stephanie Silver
 12. LilyAycox
 13. Ryan Lane
 14. Dana Guzman (substitute)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	2	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	1	X			
Nikhil Puri					X	Jaclyn Moore		X			

4. Curriculum/Special Education

- a. To approve the LCCS High Intensity Tutoring Grant Submission.
- b. To approve an agreement between NJCU and LCCS for Interns/Student Instructional Assistance, as attached, for the 2023/2024 School Year.
- c. To approve the Distance Learning Plan for 2023-2024.
- d. To approve a contract with Playworks to provide Play and Recess services in the amount of \$52,000.
- e. To ratify the FY23 Annual Report and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili	2	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand	1	X				Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore		X			

5. Policy/Miscellaneous

- a. To approve the Revised 23-24 Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	2	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle	1	X			

Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore		X			

IX. Enrollment Report

Grade	2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Pre K	45			45										
K	66			60										
1	66			66										
2	66			65										
3	66			66										
4	66			66										
5	66			65										
6	66			66										
7	66			61										
8	66			63										
Total	639			625										

X. Board Agenda

1. Committee Reports

- Finance and Budget – BvA was discussed.
- Human Resources – Name was changed, Board Retreat in August tackled some goals of the HR Committee.
- Facilities/Green/Sustainability – Summer work, Bathrooms, Flooring, and other projects were completed in the summer. The HVAC systems are upcoming. Green and Sustainability will have new staff leading this portion of the Committee.
- Technology – Met and reviewed a new website quote.
- Policy - none
- Afterschool - none

Finance Committee - Angela, Paula, Elizabeth, Cathy, Colin D.

Policy - Bert, Paula, Nikhil

Facility/Green - Gaspar, Elizabeth

HR - Marisa, Nikhil, Kate, Bert, Angela

Afterschool - Marisa, Jaclyn

Technology - Neil, Cathy

2. Next Board Meeting: **2023:** 10/19, 11/16, 12/14
2024: 1/18, 2/15, 3/14, 4/18, 5/16, 6/13

XI. Public Comment - none

XII. Adjourn Regular Session and Enter Executive Session - none

XIII. Adjourn Executive Session and Enter Regular Session

XIV. Adjourn Meeting – 7:42 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock	2	X				Neil Abadie		X			

Bertram Okpokwasili	1	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore		X			