



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, September 14, 2023 – 6:30 PM

- I. **Call to Order by Board Secretary**
II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)			
Colin Dunn	Treasurer, Community Member (4/2025)			
Bertram Okpokwasili	Parent Member (4/2024)			
Elizabeth Cain	Community Member (4/2025)			
Paula Mahayosnand	Parent Member (5/2026)			
Nikhil Puri	Parent Member (6/2026)			
Marisa Gerke	V.P., Parent Member (6/2026)			
Neil Abadie	Community Member (4/2025)			
Cathy Agle	Parent Member (4/2025)			
Gaspar Cabrera	Parent Member (4/2025)			
Kate Gratto	Parent Member (4/2025)			
Jaclyn Moore	Parent Member (4/2025)			

Non-Voting Members	Role	Present	Absent	LA/ED
Mr. Brown	Staff Member			

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School			
Tatiana Antczak	LCCS Teacher			
Brian Falkowski	SBA/Board Secretary			
Sarah Spuhler	Recording Board Secretary			
Angel Melendez	Dean of Students/Assistant Head of School			

- IV. **Public Comment**
V. **Presentations**

1. Presentation New Programs 23-24 School Year - Colin Hogan, Angel Melendez, Tatiana Antczak-

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Open Positions	-												-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **July 13, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

VIII. Motions for Approval

1. Finance

- Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for June, July & August 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June, July & August 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- Bills List: To approve the Bills/Check List from July 14, 2023 to September 14, 2023.
- Payroll: To approve the following payrolls:

July 28, 2023	\$ 61,858.54
August 15, 2023 (Includes Summer Savings)	\$ 161,825.94
August 30, 2023	\$ 67,078.78

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

2. Buildings & Grounds

3. Personnel

- a. To approve Please approve sick day pay out for Kimberley Smith in the amount of \$10,000.
- b. Ratify the following annual salaries.
 1. Julissa Almonte - \$51773
 2. Ana Garcia - \$64738
 3. Maria Lourdes Moss, new title Elementary SPED Math teacher - \$51773
- c. Please approve additional pay for Lindsay Mineses, maternity leave coverage in the amount of \$366.60 per pay from 9/1/23-11/30/23
- d. Please approve Arshiya Baig, Andrea Josef, Vidisha Purdhit as Nap Aides at the hourly rate of \$17.00
- e. Please approve Romona Indar as a teacher's aide at the hourly rate of \$17.00
- f. Approve Anurada Singh as a Teacher's Assistant starting 9/18/23, annual salary \$44441.00
- g. Approve student teachers: Katherine Arentsen - Ms. Russo
 1. Alexa Garcia - Mr. Lee
 2. Melanie Olivia - Ms. Lefkowitz
 3. Emily Pelle - Ms. McGinty
- h. Approve Marc Mulholland, Barbara Kiss and Ve'Dora Wright as the directors for Circle Space at the hourly rate of \$50.00
- i. Approve new hires, effective September 1, 2023:
 1. Kacie Anderson - School Counselor - \$81463.00
 2. Evelina Andres - Second Grade Teacher - \$70063.00
 3. Mila Andric - First Grade Teacher - \$70063.00
 4. Coraline Budhoo - Teacher Assistant - \$44441.00
 5. Jeffrey Joseph - PE and Health Teacher - \$81463.00
 6. Rebekah Lowe - 4th Grade Teacher - \$63688.00
 7. Khady Toure - Math Teacher - 57773.00
- j. Approve the following resignations:
 1. Laura Baer 8/15/2023
 2. Mina Samaan 8/15/23
 3. Kimberley Smith 8/31/23 (retirement)
- k. Adjustment to Curriculum writing stipend. Tracy Paparella will receive \$538.00 for 5th Grade ELA curriculum writing.
- l. To approve the FY24 Stipend Matrix (attached).

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Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

4. Curriculum/Special Education

- a. To approve the LCCS Tutoring Grant Submission.
- b. To approve an agreement between NJCU and LCCS for Interns/Student Instructional Assistance, as attached, for the 2023/2024 School Year.
- c. To approve the Distance Learning Plan for 2023-2024.

- d. To approve a contract with Playworks to provide Play and Recess services in the amount of \$52,000.
- e. To ratify the FY23 Annual Report and its submission to the NJDOE.

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Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

5. Policy/Miscellaneous

- a. To approve the Revised 23-24 Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					

IX. Enrollment Report

Grade	2024 ENR	Jul 15, 2023	Aug 15, 2023	Sep 15, 2023	Oct 15, 2023	Nov 15, 2023	Dec 15, 2023	Jan 15, 2024	Feb 15, 2024	Mar 15, 2024	Apr 15, 2024	May 15, 2024	Jun 15, 2024	Wait List
Pre K	45													
K	66													
1	66													
2	66													
3	66													
4	66													
5	66													
6	66													
7	66													
8	66													
Total	639													

X. Board Agenda

1. Committee Reports

- a. Finance and Budget
- b. Evaluation
- c. Facilities
- d. Policy
- e. Green/Sustainability
- f. Afterschool

2. Next Board Meeting: **2023:** 9/14, 10/19, 11/16, 12/14
2024: 1/18, 2/15, 3/14, 4/18, 5/16, 6/13

XI. Public Comment

- XII. Adjourn Regular Session and Enter Executive Session**
- XIII. Adjourn Executive Session and Enter Regular Session**
- XIV. Adjourn Meeting**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn						Marisa Gerke					
Angela Bennett-Glock						Neil Abadie					
Bertram Okpokwasili						Cathy Agle					
Elizabeth Cain						Gaspar Cabrera					
Paula Mahayosnand						Kate Gratto					
Nikhil Puri						Jaclyn Moore					