



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, July 13, 2023 – 6:30 PM

I. Call to Order by Board Secretary – 6:42 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2025)		X	
Bertram Okpokwasili	Parent Member (4/2024)	X		
Elizabeth Cain	Community Member (4/2025)		X	
Paula Mahayosnand	Parent Member (5/2026)		X	
Nikhil Puri	Parent Member (6/2026)		X	
Marisa Gerke	V.P., Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2025)		X	
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Mr. Brown	Staff Member		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	LCCS Teacher	X		
Brian Falkowski	SBA/Board Secretary		X	
Sarah Spuhler	Recording Board Secretary	X		
Angel Melendez	Dean of Students/Assistant Head of School	X		

IV. Public Comment - NONE

V. Presentations

1. Presentation

- Year in Review – Tatiana Antzack, Angel Melendez and Colin Hogan

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report – information will be provided at the September meeting

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Open Positions	-												-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **June 15, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	1	X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera	2	X			
Paula Mahayosnand					X	Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore				X	

VIII. Motions for Approval

1. Finance

- a. Bills List: To approve the Bills/Check List from June 16, 2023 to July 13, 2023.
- b. Payroll: To approve the following payrolls:

June 21, 2023	\$ 214,334.89
June 30, 2023	\$ 161,983.75

- c. Stale Checks: To approve the cancelation of the following stale checks:

Check Number	Check Date	Amount	Vendor
Payroll - 14294	12/15/2021	\$268.72	George Gawargi
Payroll - 14403	6/22/2022	\$1,545.37	Amanda Errico
Payroll - 14451	7/15/2022	\$537.31	Melissa Galella
Payroll - 14474	9/30/2022	\$834.15	Corinne Lee
Payroll - 14517	12/15/2022	\$2,408.35	Denise Bellino
Before/After - 1969	11/17/2022	\$30.36	Marc Mulholland
18728	6/30/2021	\$150.00	Barbara Kiss

19325	5/12/2022	\$55.00	Tommy Garcia
19789	12/15/2022	\$200.00	Michelle Smith

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili		X				Cathy Agle	1	X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand					X	Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore	2	X			

2. Buildings & Grounds

3. Personnel

- a. To approve the renewal of the following 12-month employees at a 3% base salary increase (or stated salary):
 1. Ulrika Boijort, HR and Student Enrollment
 2. Melissa Megaro, Comptroller
 3. Barbara Kiss, Facilities Manager
 4. Colin Hogan, Head of School
 5. Angel Melendez, Assistant Head of school
 6. Neidra Rambaran, Front Desk Manager
 7. Kimberley Smith (no salary increase, renewal to 8/31/23)
 8. Tatiana Antczak, Assistant Head of School \$114,570.00
- b. To approve the following new hires:
 1. Ana Garcia, Music Teacher, MA-1 \$62,738
 2. Nikki Mithchell, Third Grade Teacher, BA-9 \$59,388
 3. Carlos Perez, Asst Teacher \$44,441
 4. Diego Reyes, Math Teacher, BA-2 \$51,773
 5. Lily Aycox, Algebra Teacher, BA-9 \$59,388 (moving position)
 6. Bianca Rickerby, Second Grade Teacher BA-1 \$50,773
 7. Antoinette Daly, School Counselor MA-14 \$70,788
 8. Lauryn Landron, Kindergarten Teacher, BA-7 \$56,938 (moving position)
 9. Alejandro Yumiguano, Music Teacher, BA-9 \$59,388
 10. Justin Jablonsky, Teacher, BA-9 \$59,388
 11. Elijah Plant, Asst Teacher \$44,441
- c. To approve resignations/retirement from the following staff, effective 6/30/2023:
 1. Tiffany Fitch
 2. Joanne George
 3. Justyna Bondaruk
 4. Brendan Cain
 5. Zev Fogelman
 6. Regina Howell
 7. Meera Jaffrey (retirement)
 8. Lydia Pagan
 9. Judith Rojas-Oliviera
 10. Allyson Szesci
- d. To approve summer hours for the following staff at the rate of \$50.00/hour:
 1. Elizabeth Stover (up to 60 hours)

2. Sarah Westley (up to 50 hours)
3. Ve'Dora Wright (up to 50 hours)
4. Juan Carrillo (up to 80 hours)
- e. To ratify the stipend for Nicole Hittner for PAW coordination for SY23 for \$3,000 (1 hr./week/20 weeks).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili	2	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand					X	Kate Gratto	1	X			
Nikhil Puri					X	Jaclyn Moore		X			

4. Curriculum/Special Education

- a. To approve the McGraw Hill Reveal Math Curriculum for grades K-8 in the amount of \$34,169.83.
- b. To approve an agreement with Jennifer Hughes to provide Development and Communications Training at \$50/hour, not to exceed \$3,000 from July 1, 2023 to June 30, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili		X				Cathy Agle	2	X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand					X	Kate Gratto	1	X			
Nikhil Puri					X	Jaclyn Moore		X			

5. Policy/Miscellaneous

- a. To approve a contract with REAL Solutions Technologies, Inc. to provide Managed IT Services Support in the amount of \$4,000 for FY24.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili	2	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand					X	Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore	1	X			

1. New Business I

- i. To approve the following staff for the summer program:
 1. Marie Van Der Horn - Session 1 = \$4,000.00
 2. Triniti Brodi - Session 2 = \$3,000.00
 3. Dana Guzman - Session 2 = \$3,000.00
 4. Charlotte Carr - Session 2 = \$3,000.00
 5. Tracy Paparella - Session 2/PSAT = \$3,000.00
 6. Robert Sardison - Session 2/PSAT = \$3,000.00
 7. Triniti Brodi - Session 3 = \$3,000.00
 8. Robert Sardison - Session 3 = \$3,000.00
 9. Dana Guzman - Session 3 = \$3,000.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock	2	X				Neil Abadie					X
Bertram Okpokwasili	1	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand					X	Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore		X			

IX. Enrollment Report – will be updated in September

Grade	2024 ENR	Jul 15, 2023	Aug 15, 2023	Sep 15, 2023	Oct 15, 2023	Nov 15, 2023	Dec 15, 2023	Jan 15, 2024	Feb 15, 2024	Mar 15, 2024	Apr 15, 2024	May 15, 2024	Jun 15, 2024	Wait List
Pre K	45													
K	66													
1	66													
2	66													
3	66													
4	66													
5	66													
6	66													
7	66													
8	66													
Total	639													

X. Board Agenda

1. Committee Reports

- Finance and Budget – no update
- Evaluation- no update
- Facilities – Gaspar updated the board concerning the ongoing facilities projects specifically the asbestos remediation project
- Policy – no update
- Green/Sustainability- Gaspar updated the board on two staff members who will be participating in FY24
- Afterschool – no update

- 2. Next Board Meeting:** **2023:** 8/17, 9/14, 10/19, 11/16, 12/14
2024: 1/18, 2/15, 3/14, 4/18, 5/16, 6/13

XI. New Business II

- To approve the contract with Two Brothers Contracting Inc for the asbestos remediation project, totaling \$17,600.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie					X
Bertram Okpokwasili	2	X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera	1	X			
Paula Mahayosnand					X	Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore		X			

XII. Public Comment - NONE

XIII. Adjourn Regular Session and Enter Executive Session - NONE

XIV. Adjourn Executive Session and Enter Regular Session

XV. Adjourn Meeting – 7:57 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	1	X			
Angela Bennett-Glock	2	X				Neil Abadie					X
Bertram Okpokwasili		X				Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand					X	Kate Gratto		X			
Nikhil Puri					X	Jaclyn Moore		X			