



Learning Community Charter School

Regular Monthly Meeting Agenda

Thursday, November 19, 2015 – 6:30 PM

- I. **Call to Order By Board President – 6:37 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X - Exec		
Horace Anderson	Community Member (4/2016)		X	
Mace Bell	Parent Member (4/2016)	X - Exec		
Tia Biasi	Parent Member (4/2017)	X - Exec		
Elizabeth Brown	Community Member (4/2016)		X	
Bhavini Doshi	Community Member (4/2017)	X - Exec		
Toby Dowling	Board President, Founder Member (4/2016)	X - Exec		
Colin Dunn	Board Treasurer, Community Member (4/2017)	X - Exec		
Yasmin Meah	Board VP, Parent Member (4/2018)	X - Exec		
Roger Sayre	Community Member (4/2016)	X - Exec		
Shelley Skinner	Founder Member (4/2016)	X - Exec		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2016)	X - Exec		

Non-Voting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	Acting SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Acceptance Of Meeting Agenda

Motion for the LCCS, Board of Trustees to approve the Agenda for the **November 19, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn		X			
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi	1	X				Shelley Skinner		X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi		X				Tammy Walters	2	X			
Toby Dowling		X									

V. Presentations – Colin Hogan gave a presentation on the HanBan College Board Principal Delegation 2016 to China trip he participated in.

VI. Public Comments

VII. Acceptance of Meeting Minutes

Motion for the LCCS Board of Trustees to accept the minutes from the **October 22, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1	X				Colin Dunn		X			
Horace Anderson					X	Yasmin Meah				X	
Mace Bell	2	X				Roger Sayre				X	
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling				X							

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for October 2015, as per the attached. Pursuant to 6A:23-16.10 et seq., the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October 2015, no major account or fund has been over expended in violation of 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve Bills List, October 23 to November 19, 2015
- c. Payroll: To approve the following payrolls:

Date	Amount
October 30, 2015	\$205,945.42
November 13, 2015	\$204,052.30

- d. To approve the New Jersey Schools Insurance Group Resolution Indemnity and Trust Renewal Agreement.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn	2	X			
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi	1	X				Shelley Skinner		X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									

2. Buildings & Grounds - NONE

3. Personnel

a. To approve 5 hours per week of home instruction at \$50/hr for the following teachers:

- Marianne Conod - 2 hours
- Michael Diamond - 1 hour
- Steve Krinsky - 1 hour
- Anthony Higgins - 1 hour

~~b. STREAM Proposals - TBD~~

c. To approve the complete fulfillment of James Laster’s FY2016 contract as Vice Principal on a prorated basis, commencing with the November 30, 2015 payroll.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2	X				Colin Dunn		X			
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling	1	X									

4. Curriculum/Special Education - NONE

5. Policy/Miscellaneous

- a. To approve the 2nd and Final Reading of Policy #3221 Evaluation and Supervision of Teachers
- b. To approve the 2nd and Final Reading of Policy #3232 Tutoring Services

Discussion Topic: *Review Friends of LCCS Use of Funds Policy*

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn		X			
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner	1	X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi	2	X				Tammy Walters		X			
Toby Dowling		X									

IX. Enrollment Report

Grade	2016 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
Pre K	45		45	45	45	45								212
K	60		60	60	60	60								185

1	60		60	60	60	60								100
2	60		60	61	61	61								79
3	60		59	59	59	59								74
4	60		60	60	60	60								66
5	60		60	60	60	60								53
6	60		58	60	59	60								4
7	60		59	59	60	59								22
8	60		61	61	61	61								15
Total	585		582	585	584	585								810

X. Board Agenda

1. Committee Reports
 - a. Development Committee – Tia Biasi reported to about the committee meeting, specifically about the annual policy, shopping tag-ons, tax reminder postcard push, and the gala at the Mana Contemporary in April. Tammy Walters discussed the PTO and the Power Hour.
 - b. A Policy Committee request was made by Toby Dowling to create a policy or amend the by-laws regarding Board of Trustee Members that additionally volunteer and run other school related events.
2. Next Board Meeting: Thursday, December 17, 2015

XI. New Business

PARCC Data distribution strategies were discussed.
Windows installed over Thanksgiving break.

XII. Public Comment

XIII. Adjournment – 8:07 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn		X			
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner	2	X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling	1	X									

XIV. Executive Session held prior to meeting

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn	1	X			
Horace Anderson					X	Yasmin Meah		X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling	2	X									

Evaluation Committee - Evaluation methods were discussed.

XV. Adjourn Executive Session held prior to meeting – 6:33 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn	1	X			
Horace Anderson					X	Yasmin Meah	2	X			
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown					X	Brian Uy		X			
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									