



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, August 20, 2015 – 6:30 PM

- I. **Call to Order By Board President - 6:37 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

### III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)		X	
Horace Anderson	Community Member (4/2016)	X (Arrived at 6:41 PM)	X	
Mace Bell	Parent Member (4/2016)		X	
Tia Biasi	Parent Member (4/2017)		X	
Elizabeth Brown	Community Member (4/2016)		X	
Bhavini Doshi	Community Member (4/2017)	X		
Toby Dowling	Board President, Founder Member (4/2016)	X		
Colin Dunn	Board Treasurer, Community Member (4/2017)	X		
Yasmin Meah	Board VP, Parent Member (4/2018)	X		
Roger Sayre	Community Member (4/2016)	X		
Isle Sigmund	Parent Member (4/2017)		X	
Shelley Skinner	Founder Member (4/2016)		X	
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2016)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member		X	

### Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

**IV. Board Trustee Resignation**

To accept the resignation of Ilse Sigmund from the Board of Trustees, effective 8-20-2015.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn		X			
Horace Anderson					X	Yasmin Meah		X			
Mace Bell					X	Roger Sayre	2	X			
Tia Biasi					X	Ilse Sigmund					X
Elizabeth Brown					X	Shelley Skinner					X
Bhavini Doshi		X				Brian Uy		X			
Toby Dowling	1	X				Tammy Walters		X			

**V. Presentations**

1. MS Enrichment and Intervention Programs – James Laster
2. Math Tracking Update – Colin Hogan

**VI. Acceptance Of Meeting Agenda**

Motion for the LCCS, Board of Trustees to approve the Agenda for the **August 20, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn		X			
Horace Anderson		X				Yasmin Meah		X			
Mace Bell					X	Roger Sayre		X			
Tia Biasi					X	Ilse Sigmund					X
Elizabeth Brown					X	Shelley Skinner					X
Bhavini Doshi		X				Brian Uy	1	X			
Toby Dowling		X				Tammy Walters	2	X			

**VII. Public Comments**

Monya McCarty: Inquired about the placement of the agenda up on the website and the Board Meeting date conflicts.

Tammy Walters: Styrofoam and lunch trays. Is it possible to get paper tray and plates?

Brian Uy: Questioned the deletion of alumni student emails.

**VIII. Acceptance of Meeting Minutes**

Motion for the LCCS Board of Trustees to accept the minutes from the **July 23, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn	1	X			
Horace Anderson	2	X				Yasmin Meah		X			
Mace Bell					X	Roger Sayre				X	
Tia Biasi					X						
Elizabeth Brown					X	Shelley Skinner					X
Bhavini Doshi				X		Brian Uy				X	
Toby Dowling		X				Tammy Walters		X			

**IX. Motions for Approval**

**1. Finance**

- a. **Board Secretary’s and Treasurer’s Report:** To approve the Board Secretary’s and Treasurer’s Reports for June 2015, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2015, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **Bills List:** To approve Bills List, July 24 to August 20, 2015
- c. **Payroll:** To approve the following payrolls:

Date	Amount
July 30, 2015	\$92,895.43
August 15, 2015	\$131,566.24, Summer Pay (\$90,885.14)

- d. To approve the 2015-2016 school year contract with Kia Grundy, M.D. for school physician services at flat rate of \$4,000.
- e. To approve the Teachscape contract for 2015-2016 school year at an annual fee of \$6,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn		X			
Horace Anderson		X				Yasmin Meah		X			
Mace Bell					X	Roger Sayre		X			
Tia Biasi					X						
Elizabeth Brown					X	Shelley Skinner					X
Bhavini Doshi	1	X				Brian Uy		X			
Toby Dowling	2	X				Tammy Walters		X			

**2. Buildings & Grounds - None**

**3. Personnel**

- a. To accept the following resignations:
  - Warren Anderson
  - Christina Meluso
  - Samere Garrido
  - Siobhan McNulty
- b. To approve the following new staff:

Employee	Position	Step	Salary	Start Date	10/12 Month
Erica Roark	Teacher Assistant I	N/A	\$35,369.63	8/31/2015	10
Jacquelyn Rocha	Special Ed ELA Grade 6/8	3	\$42,686.00	8/31/2015	10

- c. To approve the updated 2015-2016 stipend list (changes are in bold).

Extra-Curricular Activities	Employee	Amount
Athletic Director	Shanelle Muse	\$6,000
Head Coach Boys Basketball	Angel Melendez	\$2,000
Assistant Coach Boys Basketball	Jerome Davis	\$1,500
Head Coach Girls Basketball	Stephanie Megaro	\$2,000

Assistant Coach Girls Basketball	Melissa Megaro	\$1,500
Soccer Head Coach	Robert Rengifo	\$2,000
Soccer Assistant Coach	Nicole Dynega	\$1,500
Dance Team Coach	Natasha Tyjer	\$2,000
Student Council	Katie Goral	\$3,000
Student Council	Christina McGary	\$3,000
Model UN Advisor	Marianne Conod	\$3,000
Middle School Play Director	Meera Jaffrey	\$2,000
Assistant Middle School Play Director	Christina McGary	\$1,500
5th Grade Play Director	Meera Jaffrey	\$2,000
Assistant 5th Grade Play Director	Christina McGary	\$1,500
Yearbook	Barbara Kiss	\$2,000
Yearbook	Kimberley Smith	\$2,000
Lower Book Club	Kristen Hynes	\$1,000
Lower Book Club	Ally Szecsi	\$1,000
Lower School Newspaper	Quincy Creadick	\$2,000
Library Coordinator	Quincy Creadick	\$1,000
After School Band Director	Mike Brown	\$4,000
Middle School Book Club II	Andrew Coven	\$1,000
Middle School Book Club (NEW)	Katie Goral	\$1,000
Studio Art Portfolio Assistance	Jill Schifter	\$1,000
School Garden Coordinator	Casey Crane	\$2,000
GSA Advisor (NEW)	Shanelle Muse	\$1,500
<b>Academic Stipends</b>		
Scheduling Coordinator	Dana Guzman	\$2,000
After School Detention	Marianne Conod	\$2,000
After School Detention	Shanelle Muse	\$2,000
Community Service/Overnight Field Experience Coordinator	Emily Litman	\$1,000
Peer Mediation Coordinators	Scott Silva	\$2,000
Child Study Team Coordinator	Karen Robergeau	\$10,000
Intervention & Referral Specialist	Barbara Duffy	\$3,500
1 <sup>ST</sup> Gr Afterschool Reading Educ. Tutor Program	Nicole Nynega	\$2,000
PreK Master Teacher	Tracy Zent	\$8,000

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn		X			
Horace Anderson	1	X				Yasmin Meah		X			
Mace Bell					X	Roger Sayre		X			
Tia Biasi					X						
Elizabeth Brown					X	Shelley Skinner					X
Bhavini Doshi		X				Brian Uy		X			
Toby Dowling		X				Tammy Walters	2	X			

#### 4. Curriculum/Special Education – None

**5. Policy/Miscellaneous**

- a. ~~To approve 2nd and final reading of Policy #3232 Tutoring Services. Tabled.~~

**X. Enrollment Report**

Grade	2016 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016
Pre K	45		45										
K	60		60										
1	60		60										
2	60		60										
3	60		59										
4	60		60										
5	60		60										
6	60		58										
7	60		59										
8	60		61										
<b>Total</b>	<b>585</b>		<b>582</b>										

**XI. Board Agenda**

1. Committee Reports
  - a. Colin Hogan spoke about a charter renewal consultant.
  - b. Toby Dowling advised the Board of an October 8, 2015 charter school renewal interview in Trenton, NJ.
2. Next Board Meeting: Thursday, September 24, 2015

**XII. New Business**

**XIII. Public Comment - None**

**XIV. Adjournment – 8:09 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn		X			
Horace Anderson	2	X				Yasmin Meah		X			
Mace Bell					X	Roger Sayre		X			
Tia Biasi					X	Ilse Sigmund					X
Elizabeth Brown					X	Shelley Skinner					X
Bhavini Doshi	1	X				Brian Uy		X			
Toby Dowling		X				Tammy Walters		X			