



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, January 28, 2016 – 6:30 PM

- I. **Call to Order By Board President – 6:34 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X, 6:37pm		
Horace Anderson	Community Member (4/2016)	X		
Mace Bell	Parent Member (4/2016)	X		
Tia Biasi	Parent Member (4/2017)	X		
Elizabeth Brown	Community Member (4/2016)	X		
Bhavini Doshi	Community Member (4/2017)	X		
Toby Dowling	Board President, Founder Member (4/2016)	X		
Colin Dunn	Board Treasurer, Community Member (4/2017)		X	
Yasmin Meah	Board VP, Parent Member (4/2018)		X	
Roger Sayre	Community Member (4/2016)	X		
Shelley Skinner	Founder Member (4/2016)	X		
Brian Uy	Parent Member (4/2017)		X	
Tammy Walters	Parent Member (4/2016)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Acceptance Of Meeting Agenda

Motion for the LCCS, Board of Trustees to approve the Agenda for the **January 28, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Colin Dunn					X
Horace Anderson		X				Yasmin Meah					X
Mace Bell		X				Roger Sayre		X			
Tia Biasi	2 nd	X				Shelley Skinner	1 st	X			
Elizabeth Brown		X				Brian Uy					X
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									

V. Presentations

1. Class of 2016 high school acceptances – James Laster

VI. Public Comments - NONE

VII. Acceptance of Meeting Minutes

Motion for the LCCS Board of Trustees to accept the minutes from the **December 17, 2015** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson				X		Yasmin Meah					X
Mace Bell		X				Roger Sayre		X			
Tia Biasi	2 nd	X				Shelley Skinner		X			
Elizabeth Brown	1 st	X				Brian Uy					X
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling		X									

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for December 2015, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2015, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve Bills List, December 18 to December 28, 2016
- c. Payroll: To approve the following payrolls:

Date	Amount
December 23, 2015	\$199,233.22
January 15, 2016	\$210,979.57

- d. To accept the 2014-2015 Comprehensive Annual Financial Audit (CAFR) and Auditors Management Report (AMR).
- e. To approve contract with Courtney Welsh to provide school leadership advisory services with a cost not to exceed \$8200.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1 st	X				Colin Dunn					X
Horace Anderson		X				Yasmin Meah					X
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy					X
Bhavini Doshi		X				Tammy Walters	2 nd	X			
Toby Dowling		X									

2. Buildings & Grounds - NONE

3. Personnel

- a. To approve Anthony Aiello, Part Time Director of Special Services, Salary \$60,000 with a start date January 26, 2016 – 12 month position
- b. To approve the following student teachers from NJCU:

- Carmen Torres, Pre-K - Teacher: Ms. Zent - Rm 110
- Marilyn Medina, Kindergarten - Teacher: Ms. Finn - Rm 112
- Yesenia Salazar, Kindergarten - Teacher: Ms. Porter - Rm 113
- Jasmine Vargas, Kindergarten - Teacher: Ms. Van Der Horn - Rm B3
- Camila Guerrero, General - Teacher: Michelle Flam - Rm 208
- Kerry Kay-Richards, 3rd Grade - Teacher: Ms. Crane - Rm 207
- Manuel Alcivar, 4th Grade - Teacher: Ms. Tyjer - Rm 201
- Magdeline Gomez, 5th Grade - Teacher: Litman - Rm 306
- Joseph Freire, 5th Grade ELA - Teacher: Ms. Muse - Rm 307
- Mary Rezk, MS Math - Teacher: Mr. Pauciello - Rm 301
- Yoselin Sanchez, MS Math - Teacher: Mr. Pauciello - Rm 301
- Jessica Kanyamibwa, Special Ed. - Teacher: Ms. Hynes - Rm 216
- Angelica Garcia, Art - Teacher: Ms. Schifter - Rm B2

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2 nd	X				Colin Dunn					X
Horace Anderson		X				Yasmin Meah					X
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown		X				Brian Uy					X
Bhavini Doshi	1 st	X				Tammy Walters		X			
Toby Dowling		X									

4. Curriculum/Special Education -NONE

5. Policy/Miscellaneous – NONE

IX. Enrollment Report

Grade	2016 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
Pre K	45		45	45	45	45	45	45						212
K	60		60	60	60	60	60	60						185

1	60		60	60	60	60	60	60						100
2	60		60	61	61	61	61	61						79
3	60		59	59	59	59	59	59						74
4	60		60	60	60	60	60	60						66
5	60		60	60	60	60	60	60						53
6	60		58	60	59	60	60	60						4
7	60		59	59	60	59	59	59						22
8	60		61	61	61	61	61	61						15
Total	585		582	585	584	585	585	585						810

X. Board Agenda

1. Charter Renewal Visit – Mr. Hogan informed the Board of the State Visit. Everything went very well. Discussion of the lottery process.
2. Committee Reports
 - a. Development Committee – Ms. Biasi provided update on PIE day, STEM update, other fundraising events and money raised to date. PTO update by Ms. Walters.
 - b. Finance Committee – no update
 - c. Policy Committee – working on the equity plan, discussion about intellectual property
 - d. Negotiations Committee – has started
3. Discussion about makeup of the Board.
4. Next Board Meetings: Thursdays - 2/25/16, 3/24/16, ~~4/25/16~~, 5/12/16 & 5/26/16, 6/16/16

XI. New Business - NONE

XII. Public Comment - NONE

XIII. Adjournment – 8:05pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Colin Dunn					X
Horace Anderson		X				Yasmin Meah					X
Mace Bell		X				Roger Sayre		X			
Tia Biasi		X				Shelley Skinner		X			
Elizabeth Brown	1 ST	X				Brian Uy					X
Bhavini Doshi		X				Tammy Walters		X			
Toby Dowling	2 ND	X									

XIV. Executive Session held prior to meeting - NONE

XV. Adjourn Executive Session held prior to meeting - NONE