



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, September 29, 2016 – 6:30 PM

- I. **Call to Order By Board Secretary - 6:37 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X		
Mace Bell	Parent Member (4/2019)	X		
Tia Biasi	Parent Member (4/2017)	X		
Bhavini Doshi	Community Member (4/2017)		X	
Colin Dunn	Community Member (4/2017), Treasurer	X		
Dr. Yasmin Meah	Parent Member (4/2018), President	X		
Bertram Okpokwasili	Parent Member (4/2019)	X		
Sangeeta Ranade	Community Member (4/2019)		X	
Shelley Skinner	Founder Member (4/2019), Vice President	X		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2019)	X		

NonVoting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member		X	

Also Present

NonVoting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Presentations

- a. PARCC Results 2016 – James Laster, Colin Hogan & Kimberly Smith
- b. 5th / 6th Grade3 Foreign Language Enrollment Report

V. Public Comments

Monya McCarty – commented about STREAM program issues
 Mr. Colin Hogan - commented he would look into STREAM to determine what should be added or deleted from the program.
 Paula Mahayassment - commented on collaboration and JC alliance, commented about fewer minutes for ELA/math.
 Adam Stein – commented about teaching kids about how to take a test, anxiety around test taking as well as different formats effects on anxiety. Commented on how to get students prepared earlier.
 Mr. Colin Hogan – commented that yes there is grade level preparation, and gave an example in 7th grade.
 Casey Crane – 3rd grade teacher, commented on PARCC test results and was happy 3rd grade did well.

VI. Acceptance of Meeting Agenda

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **September 29, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi	2 ND	X				Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters	1st	X			
Dr. Yasmin Meah		X									

VII. Acceptance of Meeting Minutes

- a. Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **August 18, 2016**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili		X			
Mace Bell	2 ND	X				Sangeeta Ranade					X
Tia Biasi		X				Shelley Skinner				X	
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn	1 ST	X				Tammy Walters		X			
Dr. Yasmin Meah		X									

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for July & August 2016, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July & August 2016, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from August 19, 2016 to September 29, 2016.
- c. Payroll: To approve the following payrolls:

August 30, 2016	\$43,455.27
September 15, 2016	\$192,652.35

- d. To approve the contract with Kia Calhoun Grundy, M.D., to provide Physician services for \$4,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2 nd	X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi		X				Shelley Skinner	1 st	X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

2. Buildings & Grounds

3. Personnel

- a. To approve the following resignations:

Name	Effective
Domadus Attia	11/15/2016

- b. To approve the following new hires for 2016 – 2017 school year:

Name	Position	Step	Salary
Francine Russo	1 st Grade Teacher	3BA	\$42,686

- c. To approve the following stipends:

Extracurricular Activities	Employee	Amount
After School Detention Stipend	Francis Kelly	\$2,000
After School Detention Stipend	Shanelle Muse	\$2,000
School Scheduling Coordinator Stipend	Dana Guzman	\$2,000
Peer Mediation Coordinators Stipend	Scott Silva	\$2,000
Intervention & Referral Specialist	Barbara Duffy	\$3,500
Student Council (2 people)	Christina McGary	\$3,000

Student Council (2 people)	Katie Goral	\$3,000
Model UN Advisor	Kristen Hynes	\$3,000
School Play Director	Meera Jaffrey	\$2,000
Assistant School Play Director	Christina McGary	\$1,500
Yearbook (3 people)	Katie Goral	\$2,000
Yearbook (3 people)	Barbara Kiss	\$2,000
Yearbook (3 people)	Christina McGary	\$2,000
Lower School Book Club	Kristen Hynes	\$1,000
Lower School Book Club	Ally Szecsi	\$1,000
Lower School Newspaper	Latoya Young	\$2,000
Library Coordinator	Sarah Westley	\$1,000
Middle School Book Club	Manny Algarin	\$1,000
Sound System Coordinator	Angel Melendez	\$2,000
Middle School and 5th Grade Math Club (2)	Charlotte Carr	\$1,000
Middle School and 5th Grade Math Club (2)	Kellie Cade	\$1,000
Studio Art Portfolio Assistance	Jill Schifter	\$1,000
School Garden Coordinator	Nicole Canete	\$1,000
GSA Advisor	Shanelle Muse	\$1,500
Spanish Club (2 teachers)	Andres Nunez	\$1,000
Spanish Club (2 teachers)	Francis Kelly	\$1,000
Chinese Club	Karen Piuggi	\$1,000
School Choir	Meera Jaffrey	\$1,000
Expedition/Hiking Club	Melissa Mackenzie	\$1,000
PreK Master Teacher	Tracy Zent	\$8,000
School Counselor Summer Work (Should be paid for this summer 2016)	Shanelle Muse	\$2,000
Academic Stipends		
Scheduling Coordinator	Dana Guzman	\$2,000
Head Coach Girls Basketball	Stephanie Megaro	\$2,000
Assistant Coach Girls Basketball	Melissa Megaro	\$1,500
Soccer Head Coach	Anthony Higgins	\$2,000
Soccer Assistant Coach	Andres Nunez	\$1,500
Assistant Coach Boys Basketball	Jerome Davis	\$1,500
Head Coach Boys Basketball	Angel Melendez	\$2,000
Athletic Director	Shanelle Muse	\$8,000
Dance Team Coach	Natasha Tyjer	\$2,000
Volleyball Coach Stipend	Scott Silva	\$2,000
Volleyball Assistant Coach Stipend	Charlotte Carr	\$1,500
Running Club	Christina McGary	\$2,000

d. To approve the following student teachers from NJCU:

Practicum Students - Every Wednesday

- Lisa Garripoli-PreK w/Aisha Santos
- Samantha Morales-K w/Jessica Porter

- Blanca Palmer-2nd Grade w/Rachel Schwartz

Student Teachers-Every Day Dec 2016

- Lindsay Mineses-K w/Samantha Finn
- Basant Tawfik-5th math w/Natasha Tyjer
- Belen Villacres-1st w/ Stephanie Megaro
- Denise Morrabel-3rd w/Casey Crane

- e. To approve the Administrative Intern from Seton Hall University - Maureen Klaslo w/Colin Hogan.

Discussion about starting the attrition data as of September 1, 2016. Discussion about the stipends.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1 st	X				Bertram Okpokwasili	2 nd	X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

4. Curriculum/Special Education

- a. To approve the contract with Wingspan Arts to provide in school mutli-discipline arts elective residency at a cost of \$171/session at 589 sessions = \$100,719.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi	2 nd	X				Shelley Skinner	1 st	X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

5. Policy/Miscellaneous

- a. To approve the NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2015 to July 30, 2016.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi	1 st	X				Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn	2 nd	X				Tammy Walters		X			
Dr. Yasmin Meah		X									

IX. Enrollment Report

Grade	2017 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List
Pre K	45		44	45										236
K	60		59	60										188
1	60		60	60										112
2	60		60	60										77
3	60		60	60										80
4	60		60	60										66
5	60		60	60										57
6	60		58	64										17
7	60		59	58										15
8	60		58	57										8
Total	585		578	584										856

X. Board Agenda

1. Committee Reports

- a. Finance and Budget - None
- b. Evaluation - None
- c. Development and Communications - None
- d. Facilities - None
- e. Policy – discussion at retreat on schedule for the year
- f. Strategic Planning and Priorities – discussion about Board Retreat where the plan was started, two more sessions need and goal is to complete by Spring
- g. Advocacy – election year, important that candidate for Governor supports Charter Schools, school funding could change or be decided upon over the next year

2. Next Board Meetings: 2016: 10/27, 11/17, 12/15 2017: 1/26, 2/16, 3/23, 4/27, 5/11, 6/15

3. Look Ahead

XI. New Business - None

XII. Public Comment - None

XIII. Executive Session – 7:51 pm 1st Tia Biasi 2nd Achal Agarwal, all were in favor

- Discussion on School Communication
- Negotiations update

XIV. Adjournment Executive Session / Public Session – 8:01 pm, 1st Tia Biasi 2nd Achal Agarwal, all were in favor

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									