



# Learning Community Charter School

## Regular Monthly Meeting Agenda

### Thursday, September 29, 2016 – 6:30 PM

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- I. **Call to Order By Board Secretary**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

- III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)			
Mace Bell	Parent Member (4/2019)			
Tia Biasi	Parent Member (4/2017)			
Bhavini Doshi	Community Member (4/2017)			
Colin Dunn	Community Member (4/2017), Treasurer			
Dr. Yasmin Meah	Parent Member (4/2018), President			
Bertram Okpokwasili	Parent Member (4/2019)			
Sangeeta Ranade	Community Member (4/2019)			
Shelley Skinner	Founder Member (4/2019), Vice President			
Brian Uy	Parent Member (4/2017)			
Tammy Walters	Parent Member (4/2019)			

NonVoting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member			
Tracy Zent	Staff Member			

**Also Present**

NonVoting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School			
Michael Falkowski	SBA/Board Secretary			
James Laster	Assistant Head of School			

**IV. Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **August 18, 2016** meeting.

**V. Public Comments**

**VI. Presentations**

- Colin Hogan 5<sup>th</sup>/6<sup>th</sup> Grade 3 Foreign Language Enrollment Report

**VII. Acceptance of Meeting Minutes**

- a. Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **August 18, 2016**.

**VIII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for July & August 2016, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July & August 2016, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from August 19, 2016 to September 29, 2016.
- c. Payroll: To approve the following payrolls:

August 30, 2016	\$43,455.27
September 15, 2016	\$192,652.35

- d. To approve the contract with Kia Calhoun Grundy, M.D., to provide Physician services for \$4,000.

**2. Buildings & Grounds**

**3. Personnel**

- a. To approve the following resignations:

Name	Effective
Domadus Attia	11/15/2016

- b. To approve the following new hires for 2016 – 2017 school year:

Name	Position	Step	Salary
Francine Russo	1 <sup>st</sup> Grade Teacher	3BA	\$42,686

c. To approve the following stipends:

<b>ExtraCurricular Activities</b>	<b>Employee</b>	<b>Amount</b>
After School Detention Stipend	Francis Kelly	\$2,000
After School Detention Stipend	Shanelle Muse	\$2,000
School Scheduling Coordinator Stipend	Dana Guzman	\$2,000
Peer Mediation Coordinators Stipend	Scott Silva	\$2,000
Intervention & Referral Specialist	Barbara Duffy	\$3,500
Student Council (2 people)	Christina McGary	\$3,000
Student Council (2 people)	Katie Goral	\$3,000
Model UN Advisor	Kristen Hynes	\$3,000
School Play Director	Meera Jaffrey	\$2,000
Assistant School Play Director	Christina McGary	\$1,500
Yearbook (3 people)	Katie Goral	\$2,000
Yearbook (3 people)	Barbara Kiss	\$2,000
Yearbook (3 people)	Christina McGary	\$2,000
Lower School Book Club	Kristen Hynes	\$1,000
Lower School Book Club	Ally Szecsi	\$1,000
Lower School Newspaper	Latoya Young	\$2,000
Library Coordinator	Sarah Westley	\$1,000
Middle School Book Club	Manny Algarin	\$1,000
Sound System Coordinator	Angel Melendez	\$2,000
Middle School and 5th Grade Math Club (2)	Charlotte Carr	\$1,000
Middle School and 5th Grade Math Club (2)	Kellie Cade	\$1,000
Studio Art Portfolio Assistance	Jill Schifter	\$1,000
School Garden Coordinator	Nicole Canete	\$1,000
GSA Advisor	Shanelle Muse	\$1,500
Spanish Club (2 teachers)	Andres Nunez	\$1,000
Spanish Club (2 teachers)	Francis Kelly	\$1,000
Chinese Club	Karen Piuggi	\$1,000
School Choir	Meera Jaffrey	\$1,000
Expedition/Hiking Club	Melissa Mackenzie	\$1,000
PreK Master Teacher	Tracy Zent	\$8,000
School Counselor Summer Work (Should be paid for this summer 2016)	Shanelle Muse	\$2,000
<b>Academic Stipends</b>		
Scheduling Coordinator	Dana Guzman	\$2,000
Head Coach Girls Basketball	Stephanie Megaro	\$2,000
Assistant Coach Girls Basketball	Melissa Megaro	\$1,500
Soccer Head Coach	Anthony Higgins	\$2,000
Soccer Assistant Coach	Andres Nunez	\$1,500
Assistant Coach Boys Basketball	Jerome Davis	\$1,500
Head Coach Boys Basketball	Angel Melendez	\$2,000
Athletic Director	Shanelle Muse	\$8,000

Dance Team Coach	Natasha Tyjer	\$2,000
Volleyball Coach Stipend	Scott Silva	\$2,000
Volleyball Assistant Coach Stipend	Charlotte Carr	\$1,500
Running Club	Christina McGary	\$2,000

d. To approve the following student teachers from NJCU:

Practicum Students - Every Wednesday

- Lisa Garripoli-PreK w/Aisha Santos
- Samantha Morales-K w/Jessica Porter
- Blanca Palmer-2nd Grade w/Rachel Schwartz

Student Teachers-Every Day Dec 2016

- Lindsay Mineses-K w/Samantha Finn
- Basant Tawfik-5th math w/Natasha Tyjer
- Belen Villacres-1<sup>st</sup> w/ Stephanie Megaro
- Denise Morrabel-3<sup>rd</sup> w/Casey Crane

e. To approve the Administrative Intern from Seton Hall University - Maureen Klaslo w/Colin Hogan.

**4. Curriculum/Special Education**

a. To approve the contract with Wingspan Arts to provide in school mutli-discipline arts elective residency at a cost of \$171/session at 589 sessions = \$100,719.

**5. Policy/Miscellaneous**

a. To approve the NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2015 to July 30, 2016.

**IX. Enrollment Report**

Grade	2017 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List
Pre K	45		44	45										236
K	60		59	60										188
1	60		60	60										112
2	60		60	60										77
3	60		60	60										80
4	60		60	60										66
5	60		60	60										57
6	60		58	64										17
7	60		59	58										15
8	60		58	57										8
<b>Total</b>	<b>585</b>		<b>578</b>	<b>584</b>										<b>856</b>

**X. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget
- b. Evaluation
- c. Development and Communications
- d. Facilities
- e. Policy
- f. Strategic Planning and Priorities
- g. Advocacy

**2. Next Board Meetings:** 2016 10/27, 11/17, 12/15 2017 1/26, 2/16, 3/23, 4/27, 5/11, 6/15

**3. Look Ahead**

**XI. New Business**

**XII. Public Comment**

**XIII. Executive Session**

**XIV. Adjournment Executive Session / Public Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal						Bertram Okpokwasili					
Mace Bell						Sangeeta Ranade					
Tia Biasi						Shelley Skinner					
Bhavini Doshi						Brian Uy					
Colin Dunn						Tammy Walters					
Dr. Yasmin Meah											