



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, October 27, 2016 – 6:30 PM

- I. **Call to Order By Board Secretary - 6:35 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)		X	
Mace Bell	Parent Member (4/2019)		X	
Tia Biasi	Parent Member (4/2017)	X		
Bhavini Doshi	Community Member (4/2017)		X	
Colin Dunn	Community Member (4/2017), Treasurer	X		
Dr. Yasmin Meah	Parent Member (4/2018), President	X		
Bertram Okpokwasili	Parent Member (4/2019)	X, 7:00 pm		
Sangeeta Ranade	Community Member (4/2019)		X	
Shelley Skinner	Founder Member (4/2019), Vice President	X		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2019)	X		

NonVoting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member	X		

Also Present

NonVoting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Acceptance of Meeting Agenda

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **October 27, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili					X
Mace Bell					X	Sangeeta Ranade					X
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy	2 nd	X			
Colin Dunn	1 st	X				Tammy Walters		X			
Dr. Yasmin Meah		X									

V. Public Comments *On TAPE*******

Paula Mahayosnand

Angela Glock

VI. Presentations

a. Think Tank – Charlotte Kreutz

Ms. Kreutz provided a quick financial update through October, as well as an overview of the program.

Mr. Okpokwasili – arrived 7pm

VII. Acceptance of Meeting Minutes

a. Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **September 29, 2016**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili					X
Mace Bell					X	Sangeeta Ranade					X
Tia Biasi		X				Shelley Skinner	1 st	X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters	2 nd	X			
Dr. Yasmin Meah		X									

VIII. Motions for Approval

1. Finance

a. Bills List: Approve Bills List from September 30, 2016 to October 27, 2016.

b. Payroll: To approve the following payrolls:

September 30, 2016	\$201,630.79
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2. Buildings & Grounds - NONE

3. Personnel

- a. To approve the position change for **Melissa Megaro** from a 10-month Assistant Teacher to a 12-month Comptroller with an effective date of November 16, 2016, as a 12-month salary of \$48,000 (11/16/16 to 6/30/17 = \$30,000).
- b. To approve **Kristianna Campbell** as a long term substitute at \$150 a day replacing Katie Goral 8th grade ELA through January 2017.

4. Curriculum/Special Education

- a. To approve the field trip for approximately 60-students to YMCA Camp Bernie in Port Murray, NJ from May 24 – 25, 2017, at a cost not to exceed \$6,000.

5. Policy/Miscellaneous – NONE

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili	2 nd	X			
Mace Bell					X	Sangeeta Ranade					X
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy	1 st	X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

IX. Enrollment Report

Grade	2017 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List
Pre K	45		44	45	45									237
K	60		59	60	60									188
1	60		60	60	60									112
2	60		60	60	60									78
3	60		60	60	60									80
4	60		60	60	60									66
5	60		60	60	60									57
6	60		58	64	64									14
7	60		59	58	58									14
8	60		58	57	57									9
Total	585		578	584	584									855

X. Board Agenda

1. Committee Reports

- a. Finance and Budget - NONE
- b. Evaluation - NONE

- c. Development and Communications – Ms. Biasi stated there are some new members in the group and they discussed with the committee why they do fund raising. Discussed fund raising events that are changing and new fund raising ideas.
- d. Facilities – Ms. Walters stated they did a walk-through of the building. Strategic plan will be put together. Discussed volunteer work to improve facility.
- e. Policy - NONE
- f. Strategic Planning and Priorities – Meeting planned for November 5th.
- g. Advocacy – Discussion regarding upcoming NJ Governor race in NJ and the impact on Charter Schools in NJ.

2. Next Board Meetings: **2016:** 11/17, 12/15 **2017:** 1/26, 2/16, 3/23, 4/27, 5/11, 6/15

3. Look Ahead

XI. New Business - NONE

XII. Public Comment - NONE

XIII. Executive Session – 7:42 pm, 1st Colin Dunn, 2nd Brian Uy, All were in favor

XIV. Adjournment Executive Session / Public Session – 8:22 pm, 1st Colin Dunn, 2nd Brian Uy, All were in favor