



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, November 17, 2016 – 6:30 PM

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- I. **Call to Order By Board Secretary – 6:35 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

### III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X – arrived at 7:05 PM		
Mace Bell	Parent Member (4/2019)	X – arrived at 6:56 PM		
Tia Biasi	Parent Member (4/2017)	X		
Bhavini Doshi	Community Member (4/2017)	X – arrived at 6:38 PM		
Colin Dunn	Community Member (4/2017), Treasurer	X		
Dr. Yasmin Meah	Parent Member (4/2018), President	X		
Bertram Okpokwasili	Parent Member (4/2019)		X	
Sangeeta Ranade	Community Member (4/2019)	X – arrived at 6:46 PM		
Shelley Skinner	Founder Member (4/2019), Vice President	X		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2019)	X		

NonVoting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member	X		

### Also Present

NonVoting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	Acting SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

**IV. Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **November 17, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili					X
Mace Bell					X	Sangeeta Ranade					X
Tia Biasi		X				Shelley Skinner	2	X			
Bhavini Doshi					X	Brian Uy	1	X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

**V. Presentations**

- a. Restorative Practices at LCCS – James Laster & Shanelle Muse

**VI. Public Comments**

- i. Adam – inquired about informing the parents about the restorative practices at LCCS.

**VII. Acceptance of Meeting Minutes**

- a. Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **October 27, 2016**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili					X
Mace Bell				X		Sangeeta Ranade				X	
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi				X		Brian Uy	2	X			
Colin Dunn	1	X				Tammy Walters		X			
Dr. Yasmin Meah		X									

**VIII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2016, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2016, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from October 28, 2016 to November 17, 2016
- c. Payroll: To approve the following payrolls:

October 28, 2016	\$200,137.17
November 15, 2016	\$213,374.65

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili					X
Mace Bell		X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters	2	X			
Dr. Yasmin Meah	1	X									

**2. Buildings & Grounds - NONE**

**3. Personnel**

- a. To accept the resignation of Anthony Aiello effective 11-3-2016.
- b. To approve a stipend for Child Study Team Coordination for Melissa Mackenzie at an amount of \$10,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili					X
Mace Bell		X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner	2	X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah	1	X									

**4. Curriculum/Special Education - NONE**

**5. Policy/Miscellaneous - NONE**

**IX. Enrollment Report**

Grade	2017 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List
Pre K	45		44	45	45	45								237
K	60		59	60	60	60								188
1	60		60	60	60	60								112
2	60		60	60	60	60								78
3	60		60	60	60	60								80
4	60		60	60	60	60								66
5	60		60	60	60	60								57
6	60		58	64	64	63								14
7	60		59	58	58	59								13
8	60		58	57	57	57								9
<b>Total</b>	<b>585</b>		<b>578</b>	<b>584</b>	<b>584</b>	<b>584</b>								<b>854</b>

**X. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget - None

- b. Evaluation
  - i. Achal Agarwal – presented on the November 2016 Board Self-Evaluation and the creation of a Dashboard Template
- c. Development and Communications
  - i. Tia Biasi – reported on the Annual Appeal
- d. Facilities - None
- e. Policy – None
- f. Strategic Planning and Priorities - None
- g. Advocacy - None

Colin Dunn exited the meeting at 7:35 PM.

- 2. Next Board Meetings: **2016:** 12/15 **2017:** 1/26, 2/16, 3/23, 4/27, 5/11, 6/15
- 3. Look Ahead

**XI. New Business**

Colin Hogan reported on: Simon Grant – \$86,000 was awarded for 2016 - 2017

**XII. Public Comment**

Paula – Spoke about the charter school report card flyers on the eve of the election and policy foundation and We the People petition.

**XIII. Executive Session – 7:43 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili					X
Mace Bell		X				Sangeeta Ranade		X			
Tia Biasi	2	X				Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn					X	Tammy Walters		X			
Dr. Yasmin Meah	1	X									

The Board discussed a student issue.

**XIV. Adjournment Executive Session / Public Session – 8:01 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili					X
Mace Bell	2	X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn					X	Tammy Walters		X			
Dr. Yasmin Meah	1	X									