



Learning Community Charter School

Reorganization & Regular Monthly Meeting Minutes

Thursday, June 15, 2017 – 6:30 PM

- I. **Call to Order By Board Secretary – 6:40 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

- III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)		X	
Mace Bell	Parent Member (4/2019)	X		
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2018)		X	
Angela Bennett-Glock	Parent Member (4/2020)	X – 7:13 PM		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2019)	X		
Sangeeta Ranade	Community Member (4/2019)	X – 6:49 PM		
Shelley Skinner	Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)		X	
Tammy Walters	Parent Member (4/2019)	X		

NonVoting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Kristen Hynes	Staff Member	X		

Also Present

NonVoting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Acceptance of Meeting Agenda

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **June 15, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili	2	X			
Mace Bell		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock					X	Tammy Walters	1	X			
Adam Irving		X									

V. Public Comments

- a. Liliane Friates – Spoke about her history with the school as well as Think Tank. Surprised about the ending of the Think Tank program. She voiced her concerns over the termination of the Think Tank program.

VI. Presentations

- School Attendance Intervention
- Strategic Plan Presentation

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **May 11, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili	2	X			
Mace Bell		X				Sangeeta Ranade	1	X			
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock					X	Tammy Walters		X			
Adam Irving		X									

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for May 2017, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of May 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from May 12, 2017 to June 15, 2017.
- c. Transfers: Approve transfers up May 31, 2017.
- d. Payroll: To approve the following payrolls:

May 15, 2017	\$203,213.80
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May 30, 2017	\$205,164.93
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- e. The Learning Community Charter School Board of Trustees hereby approves the submission of grant application for the 2017 Safety Grant Program through the New Jersey Schools Insurance Group's "NJEIF or ERIC North" Subfund for the purposes described in the application, in the amount of \$1,988.86 for the period July 1, 2017 through June 30, 2018.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili		X			
Mace Bell	2	X				Sangeeta Ranade		X			
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock					X	Tammy Walters	1	X			
Adam Irving		X									

2. Buildings & Grounds

- a. Mace Bell presented a boiler resolution comparison. No action taken.

3. Personnel

- a. To approve the Collective Bargaining Agreement between the Board of Trustees of the Learning Community Charter School and The Learning Community Charter Education Association from July 1, 2016 to June 30, 2019.
- b. The Learning Community Charter School Board of Trustees hereby approves the attached resolution to leave the State Health Benefits Plan, with an end date of August 31, 2017.
- c. To approve the following summer school program staff to be paid with Title I Grant Funds:

Position	Stipend	Employee(s)
Head of Camp	\$4,500	Barbara Kiss
Assistant Head of Camp/ 5-8 ELA Enrichment Teacher/ ELA test prep	\$4,500	Katie Goral
Pre-K- 1 teacher	\$4,500 / split	Marissa Manno/ Aisha Santos
Kinder teacher- 1 teacher	\$2,500	Michelle Smith
Elementary (1st-2nd grade) Math Enrichment Teacher (8:30-12)- 1 teacher	\$2,500	Karen Piuggi
Elementary (1st-2nd grade) ELA Enrichment Teacher (8:30-12)- 1 teacher	\$2,500	Fran Russo
Upper Elementary (3rd-4th) ELA/ Math/ Summer HW Enrichment Teacher (8:30-12)- 1 teacher	\$2,500	Kristin Hynes
Upper Elementary/ Middle School (4th-7th) Math/ Summer HW/ Test Prep Enrichment Teacher (8:30-12)- 1 teacher	\$2,500	Mike Diamond
Club Teachers (12-3) - Sports themed focused- 1 teacher	\$2,500	Angel Melendez
Club Teachers (12-3) - Art focused- 1 teacher	\$2,500	Jill Schifter
Club Teachers (12-3) -Music focused- 1 teacher	\$2,500	Marie VanDerhorn

- d. To approve the following resignations:

- Manuel Algarin-6th Grade ELA
- Frances Kelly - Spanish

- Tracy Zent - PreK
- Holly Romanek

e. To approve the following new hires:

- Catherine Rand - 5th Grade ELA - MA Step 4
- Samantha Vargas - 6th Grade ELA - MA Step 5
- Lia Garripoli - PreK Teacher - BA Step 1
- Nicole Ortolano - Aide PreK \$30,480.77

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili		X			
Mace Bell	2	X				Sangeeta Ranade		X			
Keith Donath		X				Shelley Skinner	1	X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock					X	Tammy Walters		X			
Adam Irving		X									

4. Curriculum/Special Education

a. To approve the WeeCare Consulting Agreement for the 2017-2018 school year to provide Occupational Therapy Services at \$100/hr and \$400/evaluation.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili		X			
Mace Bell	1	X				Sangeeta Ranade		X			
Keith Donath		X				Shelley Skinner	2	X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock					X	Tammy Walters		X			
Adam Irving		X									

5. Policy/Miscellaneous - None

IX. Enrollment Report

Grade	2017 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List
Pre K	45		44	45	45	45	45	45	45	45	45	45	45	234
K	60		59	60	60	60	60	60	60	60	60	60	60	188
1	60		60	60	60	60	60	60	60	60	60	60	60	109
2	60		60	60	60	60	60	60	60	60	61	61	61	76
3	60		60	60	60	60	60	60	60	60	60	60	60	78
4	60		60	60	60	60	60	60	60	60	60	60	60	66
5	60		60	60	60	60	60	60	60	60	59	59	59	57
6	60		58	64	64	63	63	61	61	62	62	62	62	2
7	60		59	58	58	59	60	61	61	61	61	61	61	8
8	60		58	57	57	57	57	57	57	57	57	57	57	9
Total	585		578	584	584	584	585	584	584	585	585	585	585	827

X. Board Agenda

1. Committee Reports - None
 - a. Finance and Budget
 - b. Evaluation
 - c. Development and Communications
 - d. Facilities
 - e. Policy
 - f. Strategic Planning and Priorities
 - g. Advocacy
 - h. Afterschool (ad-hoc committee)
 - i. Grievance (ad-hoc committee)
2. Next Board Meetings: **2017:** 7/27, 8/17, 9/28, 10/26, 11/30, 12/14
2018: 1/25, 2/15, 3/22, 4/26, 5/10, 6/28

XI. Executive Session - 7:54 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili	2	X			
Mace Bell		X				Sangeeta Ranade		X			
Keith Donath		X				Shelley Skinner	1	X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock					X	Tammy Walters		X			
Adam Irving		X									

1. Student matter related to potential litigation and request for private placement was discussed.
2. Strategic Planning Document – Colin Hogan presented slides to the Trustees.
3. Grievance – Bertram Okpokwasili explained a student matter in regards to HIB.
4. Resignation of a Board Member and filling the position was discussed by Shelley Skinner and the Board of Trustees.

XII. New Business - None

XIII. Public Comment - None

XIV. Adjournment of Executive and Public Session – 9:14 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal					X	Bertram Okpokwasili	1	X			
Mace Bell		X				Sangeeta Ranade		X			
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock					X	Tammy Walters	2	X			
Adam Irving		X									