



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, July 28, 2016 – 6:30 PM

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- I. **Call to Order By Board Secretary**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

- III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X		
Mace Bell	Parent Member (4/2019)		X	
Tia Biasi	Parent Member (4/2017)		X	
Bhavini Doshi	Community Member (4/2017)	X		
Colin Dunn	Community Member (4/2017), Treasurer	X		
Dr. Yasmin Meah	Parent Member (4/2018), President	X		
Bertram Okpokwasili	Parent Member (4/2019)		X	
Sangeeta Ranade	Community Member (4/2019)		X	
Shelley Skinner	Founder Member (4/2019), Vice President	X		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2019)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Tracy Zent	Staff Member	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School		X	

**IV. Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **July 28, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili			X		
Mace Bell			X			Sangeeta Ranade			X		
Tia Biasi			X			Shelley Skinner	2 <sup>nd</sup>	X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn	1 <sup>st</sup>	X				Tammy Walters		X			
Dr. Yasmin Meah		X									

**V. Public Comments**

- Wendy Tom – Commented on the accelerated program. Concerns about the tracking of the program, pace and scaling.

**Recorded the rest, difficult to hear, needs to be pulled off the recorder.**

**ENDED 8:02 PM**

**VI. Presentations – Occurred after VII and VIII**

- Colin Hogan & James Laster – School year look ahead

Ms. Doshi left the meeting at 8:30 pm.  
Mr. Agarwal left the meeting at 8:33 pm.

**VII. Acceptance of Meeting Minutes**

- Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **June 16, 2016**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili			X		
Mace Bell			X			Sangeeta Ranade			X		
Tia Biasi			X			Shelley Skinner	1 <sup>st</sup>	X			
Bhavini Doshi				X		Brian Uy	2 <sup>nd</sup>	X			
Colin Dunn		X				Tammy Walters		X			

Dr. Yasmin Meah		X									
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- b. Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **June 27, 2016**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili			X		
Mace Bell			X			Sangeeta Ranade			X		
Tia Biasi			X			Shelley Skinner	1 <sup>st</sup>	X			
Bhavini Doshi				X		Brian Uy		X			
Colin Dunn		X				Tammy Walters	2 <sup>nd</sup>	X			
Dr. Yasmin Meah		X									

## VIII. Motions for Approval

### 1. Finance

- a. Bills List: Approve Bills List from June 17, 2016 to July 28, 2016.  
b. Payroll: To approve the following payrolls:

June 21, 2016	\$220,234.65
June 30, 2016	\$61,037.67
July 15, 2016	\$120,621.58
Of which summer pay is \$83,432.74	

- c. To approve the contract with **Courtney Welsh and Sandra Stein** as Board Consultant and Leadership Coach.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2 <sup>nd</sup>	X				Bertram Okpokwasili			X		
Mace Bell			X			Sangeeta Ranade			X		
Tia Biasi			X			Shelley Skinner	1 <sup>st</sup>	X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

### 2. Buildings & Grounds

### 3. Personnel

- a. To approve the following resignations:

Name	Effective
<del>Gladys Wu</del>	<del>7/14/2016</del>
Meghan Wood	7/8/2016
Brittin Bleakley	7/11/2016
Jessica Wuerthner	7/27/2016

**Gladys Wu offer of employment for 2015/2016 school year rescinded.**

b. To approve the following assignment changes for the 2016 – 2017 school year:

Name	Old Position	New Position	New Salary
Natasha Tyjer	4th grade math	5th Grade math	No Change
Jackie Rocha	MS Special Ed	5th Grade ELA	No Change
Shanelle Muse	5th Grade ELA	School Counselor	No Change
Barbara Kiss	Assistant Teacher	Facilities Manager 12-Month Position	\$48,000
Danielle Robinson	PreK Assistant	PreK Maternity Leaver Teacher	BA Step 1 \$40,236

c. To approve the following new hires for 2016 – 2017 school year:

Name	Position	Step	Salary
Holly Romanek	PreK Assistant Teacher	N/A	\$35,369.63
Sarah Cardona	PreK Aide	N/A	\$29,425.39
Doresha Jackson	PreK Assistant Teacher	N/A	\$35,369.63
Dana Durham	Teacher - MS Special Education	MA Step 2	\$44,717.00
Joseph Maini	Teacher - 5th Grade Science and Social Studies	MA Step 4	\$46,979.00
Karen Chen Piuggi	Teacher - 1st Grade	MA Step 11	\$54,053.00
Francis Kelly	Teacher - Spanish Teacher	BA Step 11	\$50,416.00
Kellie Cade	Teacher - 7th/8th Grade math	BA Step 11	\$50,416.00
Jenna Frisch	Teacher – MS Special Education	MA Step 2	\$44,717.00

d. To approve **Brittin Bleakley** as PT Operations Director to support the transition of her replacement at \$1,250/week for up to 25/hrs per week, effective July 12, 2016 through August 31, 2016.

e. To approve the 2016-2017 contract with **Colin Hogan** as Head of School.

f. To approve the 2016-2017 contract with **James Laster** as Assistant Head of School.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2 <sup>nd</sup>	X				Bertram Okpokwasili			X		
Mace Bell			X			Sangeeta Ranade			X		
Tia Biasi			X			Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn	1 <sup>st</sup>	X				Tammy Walters		X			
Dr. Yasmin Meah		X									

**4. Curriculum/Special Education - NONE**

**5. Policy/Miscellaneous - NONE**

## IX. Enrollment Report

Grade	2017 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List
Pre K	45													

K	60													
1	60													
2	60													
3	60													
4	60													
5	60													
6	60													
7	60													
8	60													
Total	585													

**X. Board Agenda**

1. Committee Reports
  - a. Finance and Budget
  - b. Evaluation –Sign out given to evaluation committee.
  - c. Development and Communications – The committee met and they are working on various projects, but nothing of significance to report.
  - d. Facilities
  - e. Policy
  - f. Strategic Planning and Priorities
  - g. Advocacy
2. Next Board Meetings: 2016 - 8/18, 9/29, 10/27, 11/17, 12/15  
2017 - 1/26, 2/16, 3/23, 4/27, 5/11, 6/15
3. Look Ahead

**XI. New Business**

**XII. Public Comment**

**XIII. Adjourn Public Session – 8:44pm 1<sup>st</sup> Mr. Dunn, 2<sup>nd</sup> Ms. Skinner, all were in favor**

**EXECUTIVE SESSION HELD PRIOR TO PUBLIC SESSION**

**XIV. Executive Session – 6:00 pm 1<sup>st</sup> Ms. Skinner, 2<sup>nd</sup> Dr. Meah**

Present: Achal Agarwal, Bhavini Doshi, Colin Dunn, Dr. Yasmin Meah, Shelley Skinner, Brian Uy, Tammy Walters

Absent: Mace Bell, Tia Biasi, Bertram Okpokwasili, Sangeeta Ranade

Discussion Topic:

- Public Relations
- Staff Attrition

**XV. Adjournment Executive Session – 6:30 pm 1<sup>st</sup> Mr. Dunn, 2<sup>nd</sup> Ms. Skinner, all were in favor**