



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, February 16, 2017 – 6:30 PM

- I. **Call to Order By Board Secretary – 6:38 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X		
Mace Bell	Parent Member (4/2019)	X		
Tia Biasi	Parent Member (4/2017)		X	
Bhavini Doshi	Community Member (4/2017)		X	
Colin Dunn	Community Member (4/2017), Treasurer	X		
Dr. Yasmin Meah	Parent Member (4/2018), President	X		
Bertram Okpokwasili	Parent Member (4/2019)	X – Arrived at 6:48 PM		
Sangeeta Ranade	Community Member (4/2019)		X	
Shelley Skinner	Founder Member (4/2019), Vice President	X – Arrived at 6:44 PM		
Brian Uy	Parent Member (4/2017)	X		
Tammy Walters	Parent Member (4/2019)	X		

NonVoting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Kristen Hynes	Staff Member	X		

Also Present

NonVoting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	Acting SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Acceptance of Meeting Agenda

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **February 16, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1	X				Bertram Okpokwasili					X
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi					X	Shelley Skinner					X
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters	2	X			
Dr. Yasmin Meah		X									

V. Presentations

- State of Technology – Kimberly Smith
- High School Acceptances – James Laster

VI. Public Comments

VII. Acceptance of Meeting Minutes

- Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **January 26, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1	X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi					X	Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah	2	X									

VIII. Motions for Approval

1. Finance

- Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for January 2017, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- Bills List: Approve Bills List from January 27, 2017 to February 16, 2017.
- Payroll: To approve the following payrolls:

January 30, 2017	205,946.92
------------------	------------

- d. To approve the e2e Exchange LLC proposal for E-Rate services at a rate of \$1,500.00 plus 3% of funding.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi					X	Shelley Skinner	2	X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters	1	X			
Dr. Yasmin Meah		X									

2. Buildings & Grounds – NONE

3. Personnel - NONE

4. Curriculum/Special Education – NONE

5. Policy/Miscellaneous

- a. To approve the 2nd and Final Reading of the policy 5140 - LCCS Promotion and Retention Policy.
- b. To approve the 2017/2018 school calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi					X	Shelley Skinner	1	X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn	2	X				Tammy Walters		X			
Dr. Yasmin Meah		X									

IX. Enrollment Report

Grade	2017 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List
Pre K	45		44	45	45	45	45	45	45					235
K	60		59	60	60	60	60	60	60					188
1	60		60	60	60	60	60	60	60					109
2	60		60	60	60	60	60	60	60					78
3	60		60	60	60	60	60	60	60					78
4	60		60	60	60	60	60	60	60					66
5	60		60	60	60	60	60	60	60					57
6	60		58	64	64	63	63	61	61					3
7	60		59	58	58	59	60	61	61					8
8	60		58	57	57	57	57	57	57					9
Total	585		578	584	584	584	585	584	584					831

X. Board Agenda

1. Committee Reports

- a. Finance and Budget - none

- b. Evaluation - none
- c. Development and Communications – Gala plans are going well (March 25, 2017). Tammy Waters updated the Board about the Gala.
- d. Facilities – Items are being tackled next week.
- e. Policy - none
- f. Strategic Planning and Priorities – next month will be full report. Notes are being reviewed and analyzed. Draft to be shared at next meeting.
- g. Advocacy – February 27, 2017 is Charter School Lobby Day in Trenton

2. Next Board Meetings: **2017:** 3/23, 4/27, 5/11, 6/15

3. Look Ahead

XI. New Business

XII. Public Comment

XIII. Executive Session – 831 PM - Negotiations

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1	X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi					X	Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah	2	X									

XIV. Adjournment Executive Session / Public Session – 8:09 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	1	X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade					X
Tia Biasi					X	Shelley Skinner		X			
Bhavini Doshi					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah	2	X									