



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, April 27, 2017 – 6:30 PM

- I. **Call to Order By Board Secretary - 6:37 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Achal Agarwal	Parent Member (4/2018)	X		
Mace Bell	Parent Member (4/2019)	X		
Tia Biasi	Parent Member (4/2017)	X, 6:42 pm		
Bhavini Doshi	Community Member (4/2017)	X		
Colin Dunn	Community Member (4/2017), Treasurer	X		
Dr. Yasmin Meah	Parent Member (4/2018), President	X		
Bertram Okpokwasili	Parent Member (4/2019)	X, 6:46 pm		
Sangeeta Ranade	Community Member (4/2019)	X		
Shelley Skinner	Founder Member (4/2019), Vice President	X		
Brian Uy	Parent Member (4/2017)	X 6:41 pm		
Tammy Walters	Parent Member (4/2019)	X		

NonVoting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Kristen Hynes	Staff Member	X		

Also Present

NonVoting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. Motion to Change Board Election Terms

Motion that all incoming Board candidates by election be given a 3-year term (instead of what was proposed as two 3-year terms and one 2-year term) to allow for better staggering of terms.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili					X
Mace Bell	2 nd	X				Sangeeta Ranade		X			
Tia Biasi					X	Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy					X
Colin Dunn		X				Tammy Walters	1 st	X			
Dr. Yasmin Meah		X									

V. Election Results

Member	Votes	Term
Angela Bennett-Glock	107	3-Year Term
Adam Irving	82	3-Year Term
Keith Donath	78	3-Year Term
Paula Mahayosnand	62	
John Hanussak	48	
Nikhil Puri	35	

Ms. Doshi commented on her positive experiences on the Board. The Board thanked Ms. Doshi for her service.

VI. Re-appoint Board Member

Upon recommendation by Mr. Colin Hogan per LCCS By-Laws: Motion to re-appoint **Mr. Brian Uy** for a 2-year term to the Learning Community Charter School Board of Trustees.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili					X
Mace Bell	1 st	X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters	2 nd	X			
Dr. Yasmin Meah		X									

VII. Acceptance of Meeting Agenda

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **April 27, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili					X
Mace Bell		X				Sangeeta Ranade	2 nd	X			

Tia Biasi	1 st	X				Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

VIII. Public Comments

Adam Stein – commented that the Spring Gala was awesome, commented on the Budget presentation, suggested the budget information should be communicated to the parents so they understand the financial position of the school. Made a suggestion to go out to Alumni for fundraising, get kids more involved with fundraising, suggested breaking down some of the costs so there can be fundraising goals, etc.

Paula Mahayosnand – thanked the Board for participating in election, disappointed to not be elected, but stated she would be involved. The Board thanked Ms. Mahayosnand for running.

Nikhil Puri – thanked the Board for participating in the election, the Board thanked Mr. Puri for running, he also suggested making the financial problems of the school everyone’s problem and not just the Boards.

IX. Presentations

- Survey Presentation - Achal Agarwal, Sangeeta Ranade & Shelly Skinner
- Health Update – Monya McCarty

X. Acceptance of Meeting Minutes

- Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **March 23, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2 nd	X				Bertram Okpokwasili		X			
Mace Bell		X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn	1 st	X				Tammy Walters		X			
Dr. Yasmin Meah		X									

XI. Motions for Approval

1. Finance

- Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for March 2017, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2017, no major account or fund has been over

expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. Bills List: Approve Bills List from March 24, 2017 to April 27, 2017.
- c. Payroll: To approve the following payrolls:

March 30, 2017	212,356.65
April 15, 2017	203,171.49

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal	2 nd	X				Bertram Okpokwasili	1 st	X			
Mace Bell		X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

- 2. **Buildings & Grounds - NONE**
- 3. **Personnel - NONE**
- 4. **Curriculum/Special Education - NONE**
- 5. **Policy/Miscellaneous - NONE**

XII. Enrollment Report

Grade	2017 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List
Pre K	45		44	45	45	45	45	45	45	45	45			234
K	60		59	60	60	60	60	60	60	60	60			188
1	60		60	60	60	60	60	60	60	60	60			109
2	60		60	60	60	60	60	60	60	60	61			76
3	60		60	60	60	60	60	60	60	60	60			78
4	60		60	60	60	60	60	60	60	60	60			66
5	60		60	60	60	60	60	60	60	60	59			57
6	60		58	64	64	63	63	61	61	62	62			2
7	60		59	58	58	59	60	61	61	61	61			8
8	60		58	57	57	57	57	57	57	57	57			9
Total	585		578	584	584	584	585	585	584	585	585			827

XIII. Board Agenda

- 1. Committee Reports
 - a. Finance and Budget - None
 - b. Evaluation – presented earlier in meeting
 - c. Development and Communications – Ms. Biasi commented on the GALA and it was the best fundraiser ever. Other Board members commented how good the event was.
 - d. Facilities – freezer was purchased for food service program through Food Service Funds, boiler update – structural engineer will design new pad for boiler to sit on, security system will be looked at
 - e. Policy - NONE

- f. Strategic Planning and Priorities – currently working on strategic plan, will be presented in May
- g. Advocacy

2. Next Board Meetings: **2017:** 5/11, 6/15
3. Look Ahead

- XIV. New Business - NONE**
- XV. Public Comment - NONE**
- XVI. Executive Session – 8:25 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili	1 st	X			
Mace Bell		X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner	2 nd	X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									

Topics:

- Grievance matter

XVII. Adjourn Executive Session – 8:39 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili	1 st	X			
Mace Bell		X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner		X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X	2 nd			Tammy Walters		X			
Dr. Yasmin Meah		X									

XVIII. Adjourn Public Session – 8:39 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Achal Agarwal		X				Bertram Okpokwasili	1 st	X			
Mace Bell		X				Sangeeta Ranade		X			
Tia Biasi		X				Shelley Skinner	2 nd	X			
Bhavini Doshi		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Dr. Yasmin Meah		X									