



Learning Community Charter School

Regular Monthly Meeting Agenda

Thursday, August 17, 2017 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:36 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)		X	
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2018)	X		
Angela Bennett-Glock	Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)		X	
Bertram Okpokwasili	Parent Member (4/2019)	X - Phone		
Sangeeta Ranade	Community Member (4/2019)	X – 7:25		
Shelley Skinner	Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)	X		
Tammy Walters	Parent Member (4/2019)		X	

Non-Voting Members	Role	Present	Absent	LA/ED
Monya McCarty	Staff Member	X		
Kristen Hynes	Staff Member		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **August 17, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	X				

Keith Donath		X				Sangeeta Ranade					X
Colin Dunn		X				Shelley Skinner	1	X			
Angela Bennett-Glock		X				Brian Uy	2	X			
Adam Irving					X	Tammy Walters					X

V. Public Comments - none

VI. Presentations

- Communication Plan – Jen Hughes
- Charter Performance Reports – Colin Hogan

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **July 27, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili				X	
Keith Donath		X				Sangeeta Ranade				X	
Colin Dunn	2	X				Shelley Skinner	1	X			
Angela Bennett-Glock				X		Brian Uy		X			
Adam Irving					X	Tammy Walters					X

VIII. Motions for Approval

1. Finance

- Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for June 2017, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- Transfers: Approve transfers up June 30, 2017
- Bills List: Approve Bills List from July 28, 2017 to August 17, 2017.
- Payroll: To approve the following payrolls:

August 15, 2017	\$ 30,121.21
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- To accept the following grant awards for the 2017-2018 school year:
 - ESEA Title I: \$275,993
 - ESEA Title IIA: \$31,937
 - ESEA Title IV: \$10,000
 - IDEA Basic: \$106,099
 - IDEA Preschool: \$1,480
- ESEA Grant: To approve the submission of the FY2018 ESEA Grant to the NJDOE.
- IDEA Grant: To approve the submission of the FY2018 IDEA Grant to the NJDOE.

- h. To approve the contract with Source for Teachers for the 2017-2018 school year.
 a. Provide a forecast on this at the next meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Keith Donath		X				Sangeeta Ranade	1	X			
Colin Dunn		X				Shelley Skinner	2	X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving					X	Tammy Walters					X

2. Buildings & Grounds

- a. To approve the use of the credit line to repair the boiler and gutters with a loan amount not to exceed \$225,000 for a term not to exceed 25 years.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	2	X			
Keith Donath		X				Sangeeta Ranade		X			
Colin Dunn		X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy	1	X			
Adam Irving					X	Tammy Walters					X

3. Personnel

- a. To approve the following resignations:

Name	Date of Notification
Michael Buono, Elementary Special Ed	8/8/17
Aisha Santos, PreK Teacher	8/1/17

- b. To approve the following personnel for the 2017/2018 school year:

Name	Position	Step	Salary
Tatiana Antczak	Special Ed	BA Step 1	\$ 41,708
Amanda Marchesani	PreK Teacher	MA Step 19	\$ 68,768

- c. To approve the following NJCU Practicum Student:
 i. Lindsay McDaniel with Marie Vanderhorn
- d. To approve a stipend for Michelle Smith for a maternity coverage with the following terms:
 i. Period: not to exceed 6 months
 ii. Amount: Per pay shall be calculated by using the difference of current teacher assistant salary from the BA Step 2-3 teacher salary divided by 20 pays

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Keith Donath	1	X				Sangeeta Ranade		X			
Colin Dunn		X				Shelley Skinner	2	X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving					X	Tammy Walters					X

4. Curriculum/Special Education

- a. To approve the contract with Wingspan Arts Inc. to provide multi-discipline arts residency services for the 2017-2018 for \$94,000.
- b. To approve the Johnston Law Firm to provide a Special Education Consultant to advise LCCS on Special Education matters not to exceed \$10,000 for the 2017-2018 school year.
- c. **Whereas**, there is value in receiving legal advice on procedural and substantive requirements of special education programming informed by professionals who are experienced and accomplished special education professionals; and

Whereas, there is an opportunity to receive expert consultation and analysis from Kathleen Rotter, Ed.D. to advance the School's receipt of legal advice and training.

Now therefore be it resolved that the maximum threshold under the agreement with Johnston Law Firm shall increase by \$3,500 to account for Dr. Rotter's services, which shall be included in said firm's invoices.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	2	X			
Keith Donath		X				Sangeeta Ranade		X			
Colin Dunn	1	X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving					X	Tammy Walters					X

5. Policy/Miscellaneous

- a. To approve the Annual Report for 2016-2017.
- b. To approve the HIB Self-Assessment for the 2016-2017 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Keith Donath		X				Sangeeta Ranade	1	X			
Colin Dunn		X				Shelley Skinner		X			
Angela Bennett-Glock	2	X				Brian Uy		X			
Adam Irving					X	Tammy Walters					X

IX. Enrollment Report

Grade	2018 ENR	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Wait List
Pre K	45		45											225
K	60		58											199
1	60		60											92
2	60		58											79
3	60		60											46
4	60		60											67
5	60		59											45
6	60		58											39
7	60		59											14
8	60		59											11
Total	585		576											817

X. Board Agenda

1. Committee Reports
 - a. Finance and Budget - none
 - b. Evaluation - none
 - c. Development and Communications – presentation on communications and development wrapped around 20-year anniversary.
 - d. Facilities - none
 - e. Policy - none
 - f. Strategic Planning and Priorities – still working
 - g. Advocacy - none
 - h. Afterschool (ad-hoc committee) – none
 - i. Grievance (ad-hoc committee) - none

2. Next Board Meetings: **2017:** 9/28, 10/26, 11/30, 12/14
2018: 1/25, 2/15, 3/22, 4/26, 5/10, 6/28

XI. New Business – none

XII. Public Comment - none

XIII. Executive Session

1. Personnel Discussion (EE waived RICE right)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	1	X			
Keith Donath		X				Sangeeta Ranade		X			
Colin Dunn		X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy	2	X			
Adam Irving					X	Tammy Walters					X

XIV. Adjourn Executive Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	2	X			
Keith Donath		X				Sangeeta Ranade	1	X			
Colin Dunn		X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving					X	Tammy Walters					X

XV. New Business II

1. To amend the motion from July 27, 2017 approving Colin Hogan as Head of School for the 2017-2018 school year in the amount of \$130,825, to a salary \$133,440 commencing July 1, 2017.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	1	X			
Keith Donath		X				Sangeeta Ranade		X			
Colin Dunn		X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy	2	X			
Adam Irving					X	Tammy Walters					X

XVI. Adjournment – 8:51 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Mace Bell					X	Bertram Okpokwasili		X			
Keith Donath		X				Sangeeta Ranade	1	X			
Colin Dunn		X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy	2	X			
Adam Irving					X	Tammy Walters					X