



Learning Community Charter School

Regular Monthly Meeting Agenda

Thursday, July 27, 2017 – 6:30 PM

- I. **Call to Order By Board Secretary**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and Posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304 Formal action will take place at this meeting.

- III. **Roll Call**

| Voting Members | Role (Term Expires) | Present | Absent | LA/ED |
|----------------------|---------------------------|---------|--------|-------|
| Mace Bell | Parent Member (4/2019) | | | |
| Keith Donath | Parent Member (4/2020) | | | |
| Colin Dunn | Community Member (4/2018) | | | |
| Angela Bennett-Glock | Parent Member (4/2020) | | | |
| Adam Irving | Parent Member (4/2020) | | | |
| Bertram Okpokwasili | Parent Member (4/2019) | | | |
| Sangeeta Ranade | Community Member (4/2019) | | | |
| Shelley Skinner | Founder Member (4/2019) | | | |
| Brian Uy | Parent Member (4/2019) | | | |
| Tammy Walters | Parent Member (4/2019) | | | |

| Non-Voting Members | Role | Present | Absent | LA/ED |
|--------------------|--------------|---------|--------|-------|
| Monya McCarty | Staff Member | | | |
| Kristen Hynes | Staff Member | | | |

Also Present

| Non-Voting | Role | Present | Absent | LA/ED |
|-----------------|--------------------------|---------|--------|-------|
| Colin Hogan | Head of School | | | |
| Brian Falkowski | SBA/Board Secretary | | | |
| James Laster | Assistant Head of School | | | |

- IV. **Board Business**

- 1. To accept the resignation of Achal Agarwal from the Board of Trustees effective July 1, 2017.

V. Acceptance of Meeting Agenda

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **July 27, 2017** meeting.

VI. Public Comments

VII. Presentations - NONE

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **June 15, 2017**.

IX. Motions for Approval

1. Finance

- a. Bills List: Approve Bills List from June 16, 2017 to July 27, 2017.
- b. Payroll: To approve the following payrolls:

| | |
|---------------|--------------|
| June 15, 2017 | \$247,086.14 |
| June 21, 2017 | \$175,697.63 |
| June 30, 2017 | \$92,137.60 |
| July 15, 2017 | \$29,932.06 |
| July 28, 2017 | \$71,752.54 |

- c. BE IT RESOLVED THAT LEARNING COMMUNITY CHARTER SCHOOL BOARD OF TRUSTEES upon the recommendation of the Head of School hereby awards and approves the contract with Maschio’s Food Services, Inc. as the Food Services Management Company for the 2017-2018 school year.

The Local Education Agency shall pay Maschio’s Food Services, Inc. an annual management fee in the amount of \$15,300, with a guaranteed return of \$2,000. The management fee shall be payable in monthly installments during the school year of \$1,530.00 per month commencing on September 1, 2017 and ending on June 30, 2018.

- d. To approve the contract with Source4Teacher to provide substitute teacher services for the 2017/2018 school year.

2. Buildings & Grounds

3. Personnel

- a. To approve the following Student Teachers:

- Christopher Curcio - NJCU Practicum-Wednesdays 9/6/17-12/13/17 with Meera Jaffrey
- Naima Boualdja - NJCU Student Teacher 9/5/17-12/15/17 with Samantha Finn

- b. To approve the following resignations:

| Name | Date of Notification |
|------------------|----------------------|
| Manuel Algarin | 5-20-17 |
| Kathleen Crane | 7-1-17 |
| Quincy Creadick | 6-30-17 |
| Francis Kelly | 5-15-17 |
| Leanne Nardiello | 7-4-17 |
| Holly Romanek | 6-21-17 |
| Belen Villacres | 6-21-17 |
| Tracy Zent | 6-21-17 |

- c. To approve the following new hires for the 2017/2018 school year:

| Name | Position | Step | Salary |
|------------------|-------------------------------|-------------|-------------|
| Marc Mulholland | 2 nd Grade Teacher | BA Step 2-3 | \$42,208 |
| Tori Treat | 4th grade teacher | MA Step 6 | \$48,618 |
| Catherine Rand | 5th grade teacher | MA Step 2-3 | \$45,858 |
| Lia Garripoli | PK Teacher | BA Step 1 | \$41,708 |
| Samantha Vargas | 6th grade ELA | MA Step 6 | \$48,618 |
| Danielle Kassick | 3rd grade teacher | BA Step 2-3 | \$42,208 |
| Lindsay Minenes | Kindergarten Assistant | N/A | \$36,425.01 |
| Nicole Ortolano | PK Aide | N/A | \$30,480.77 |

- d. To approve Mr. James Laster's, Assistant Head of School, contract for the 2017/18 school year.
 e. To approve the following salaries retroactive to July 1, 2017:

| Employee | 2017/2018 Salary |
|-----------------|------------------|
| Barbara Kiss | \$51,000 |
| Ulrika Boijort | \$55,000 |
| James Laster | \$100,150 |
| Melissa Megaro | \$50,000 |
| Jennifer Hughes | \$50,000 |
| Ada Culbreth | \$34,249 |
| Kimberly Smith | \$73,815 |
| Custodial Staff | Up 1.5% |

- f. To approve the following stipends for the 2017/2018 school year:

| Stipend Title | Recipient | Amount |
|--|-------------------|----------|
| Detention Facilitator I | Shanelle Muse | \$2,000 |
| Sports Program Medical Oversight/New | Monya McCarty | \$1,000 |
| Scheduling Coordinator | Dana Guzman | \$2,000 |
| Detention Facilitator II | Michelle Smith | \$2,000 |
| Art Portfolio Assistance | Jill Schifter | \$1,000 |
| Coordinator of Special Services/Title change from Extra Case Management | Melissa Mackenzie | \$10,000 |
| INRS (Intervention & Referral Specialist) | Barbara Duffy | \$3,500 |

| | | |
|--|--|--------------|
| Sound System Coordinator | Angel Melendez | \$2,000 |
| Model UN | Kristen Hynes | \$3,000 |
| GSA | Shanelle Muse | \$1,500 |
| Lower School Girls Book Club | Ally Szecsi Sarah Westley | \$1,000 |
| School Choir/Early Morning Singers | Meera Jaffrey | \$1,000 |
| Math Club | Charlotte Carr | \$1,000 |
| School Play Director | Meera Jaffrey | \$2,000 |
| Assistant Play Director | Christina McGarry | \$1,500 |
| School Play Stage Assistant (\$1,000)-New | Marie Vanderhorn | \$1,000 |
| School Play Tech Director (\$1,000)-New | Mike Brown | \$1,000 |
| Lower School Newspaper | Latoya Young | \$2,000 |
| Library Coordinator | Sarah Westley | \$1,000 |
| Spanish Honor Society | Andres Nunez | \$1,000 |
| Yearbook | Barbara Kiss Katie Goral Kimberley Smith | \$2,000/each |
| Student Council (\$2,000 each) | Katie Goral Kellie Cade Michael Diamond | \$2,000/each |
| Peer Mediation | Charlotte Carr | \$2,000 |
| Lower School Chinese Club | Karen Piuggi | \$1,000 |
| Middle School Garden Club | Nicole Canete | \$1,000 |
| Athletic Director | Shanelle Muse | \$8,000 |
| Cross Country Head Coach (same as all head coach stipends) | Christina McGarry | \$2,000 |
| Cross Country Assistant Coach (New same as all assistant coach stipends) | Kristen Hynes | \$1,500 |
| Boys Basketball Coach Head | Angel Melendez | \$2,000 |
| Boys Basketball Assistant Coach | Jerome Davis | \$1,500 |
| Girls Basketball Coach Head | Stephanie Megaro | \$2,000 |
| Girls Basketball Assistant Coach | Melissa Megaro | \$1,500 |
| Volleyball Head Coach | Andres Nunez | \$2,000 |
| Volleyball Assistant Coach | Charlotte Carr | \$1,500 |
| Soccer Head Coach | Anthony Higgins | \$2,000 |
| Soccer Assistant Coach | Unfilled/TBD | \$1,500 |
| Dance Team | Natasha Tyjer | \$2,000 |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Achal Agarwal | | | | | | Bertram Okpokwasili | | | | | |
| Mace Bell | | | | | | Sangeeta Ranade | | | | | |
| Keith Donath | | | | | | Shelley Skinner | | | | | |
| Colin Dunn | | | | | | Brian Uy | | | | | |
| Angela Bennett-Glock | | | | | | Tammy Walters | | | | | |
| Adam Irving | | | | | | | | | | | |

4. Curriculum/Special Education - NONE

5. Policy/Miscellaneous - NONE

X. Enrollment Report

| Grade | 2018 ENR | Jul 15, 2017 | Aug 15, 2017 | Sep 15, 2017 | Oct 15, 2017 | Nov 15, 2017 | Dec 15, 2017 | Jan 15, 2018 | Feb 15, 2018 | Mar 15, 2018 | Apr 15, 2018 | May 15, 2018 | Jun 15, 2018 | Wait List |
|--------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------|
| Pre K | 45 | | | | | | | | | | | | | |
| K | 60 | | | | | | | | | | | | | |
| 1 | 60 | | | | | | | | | | | | | |
| 2 | 60 | | | | | | | | | | | | | |
| 3 | 60 | | | | | | | | | | | | | |
| 4 | 60 | | | | | | | | | | | | | |
| 5 | 60 | | | | | | | | | | | | | |
| 6 | 60 | | | | | | | | | | | | | |
| 7 | 60 | | | | | | | | | | | | | |
| 8 | 60 | | | | | | | | | | | | | |
| Total | 585 | | | | | | | | | | | | | |

XI. Board Agenda

1. Committee Reports

- a. Finance and Budget
- b. Evaluation
- c. Development and Communications
- d. Facilities
- e. Policy
- f. Strategic Planning and Priorities
- g. Advocacy
- h. Afterschool (ad-hoc committee)
- i. Grievance (ad-hoc committee)

- 2. Next Board Meetings:** **2017:** 8/17, 9/28, 10/26, 11/30, 12/14
 2018: 1/25, 2/15, 3/22, 4/26, 5/10, 6/28

XII. New Business

XIII. Public Comment

XIV. Adjournment

XV. Executive Session (if necessary)

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Mace Bell | | | | | | Bertram Okpokwasili | | | | | |
| Keith Donath | | | | | | Sangeeta Ranade | | | | | |
| Colin Dunn | | | | | | Shelley Skinner | | | | | |
| Angela Bennett-Glock | | | | | | Brian Uy | | | | | |
| Adam Irving | | | | | | Tammy Walters | | | | | |