



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, January 25, 2018 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:34 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

- III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)	X		
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2018)	X		
Angela Bennett-Glock	Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2019)	X		
Sangeeta Ranade	Community Member (4/2019)		X	
Shelley Skinner	Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)		X	
Tammy Walters	Parent Member (4/2019)	X, 6:40pm		

Non-Voting Members	Role	Present	Absent	LA/ED
Shanelle Muse	Staff Member		X	
Mike Brown	Staff Member		X	
Anthony Higgins	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Mike Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

- IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **January 25, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili	2 nd	X			
Keith Donath		X				Sangeeta Ranade					
Colin Dunn		X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy	1 st	X			
Adam Irving		X				Tammy Walters					X

V. Presentations

1. Maker-Space – Presented by Ms. Kimberley Smith
2. Facilities Update

VI. Public Comments

Paula – Commented on parent involvement.

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **November 30, 2017.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili				X	
Keith Donath		X				Sangeeta Ranade					X
Colin Dunn	1 st	X				Shelley Skinner		X			
Angela Bennett-Glock	2 nd	X				Brian Uy	1	X			
Adam Irving		X				Tammy Walters		X			

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for November and December 2017, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November and December 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up December 31, 2017.
- c. Bills List: Approve Bills List from December 1, 2017 to January 25, 2018.
- d. Payroll: To approve the following payrolls:

November 30, 2017	\$ 192,262.84
December 15, 2017	\$ 192,262.84
December 22, 2017	\$ 201,230.47
January 12, 2018	\$ 197,663.26

- e. Audit: To accept the FY 2017 Comprehensive Annual Financial Report (CAFR) and its submission to the State of New Jersey on December 5, 2017. There were no findings or recommendations.

f. SEMI Waiver:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year; and

WHEREAS, the Learning Community Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2018-2019 school year, and

NOW THEREFORE BE IT RESOLVED, that the Learning Community Charter School Board of Trustees hereby authorizes the School Leader to submit to the Executive County Superintendent of Schools in the County of Hudson an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2017-2018 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	1 st	X				Bertram Okpokwasili		X			
Keith Donath		X				Sangeeta Ranade					X
Colin Dunn		X				Shelley Skinner	2 nd	X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving		X				Tammy Walters		X			

2. Buildings & Grounds - NONE

3. Personnel

- a. To approve the following Student Teacher assignments:
- i. Brianne Nieto, NJCU, with Karen Piuggi
 - ii. Vania Durand, NJCU, with Stephanie Megaro
 - iii. Albert Pascual-NJCU-Lefkowitz-Student Teaching
 - iv. Lindsay McDaniel-NJCU-Callegari-Student Teaching
 - v. Vademat Castillo-NJCU-Brown-Student Teaching
 - vi. Nina Salas-NJCU-K-Vanderhorn-Practicum
- b. To approve the leave of absence replacement Meroe K. Adeb Tchomobe effective January 2, 2018; who replaces Kathryn E. Goral who starts a leave of absence on January 2, 2018.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	2 nd	X				Bertram Okpokwasili	1 st	X			
Keith Donath		X				Sangeeta Ranade					X
Colin Dunn		X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving		X				Tammy Walters		X			

4. Curriculum/Special Education

5. Policy/Miscellaneous

- a. To approve the following communication resolution:

WHEREAS, the Learning Community Charter School, Inc. is committed to serving the needs of all its students regardless of any disability, while complying with all legal mandates; and

WHEREAS, a person has recently made accusations about the School’s compliance with such mandates, which the School contests;

WHEREAS, there may be a need from time to time for the Board of Trustees to make timely comments to the public to reply to accusations of non-compliance with the law to guard against the School community from having an erroneous understanding of the issue and there being a negative impact on the learning environment.

NOW THEREFORE BE IT RESOLVED that, the Board Chairperson and Vice Chairperson be and hereby is authorized to publicly comment on behalf of the Board of Trustees about accusations of noncompliance with legal mandates, in her/his discretion, and upon consultation with the Administration and counsel; and

BE IT FURTHER RESOLVED that, the Board Chairperson and Vice Chairperson shall transmit a copy of any comments made under this resolution to the Board of Trustees.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili	2 nd	X			
Keith Donath		X				Sangeeta Ranade					X
Colin Dunn	1 st	X				Shelley Skinner		X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving		X				Tammy Walters		X			

IX. Enrollment Report

Grade	2018 ENR	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Wait List
Pre K	45		45	45	45	45	45	45						226
K	60		58	60	59	60	60	60						183
1	60		60	59	60	60	60	60						79
2	60		58	59	59	59	59	59						86
3	60		60	61	61	61	61	61						43
4	60		60	60	60	60	60	60						65
5	60		59	60	60	60	60	60						44
6	60		58	62	62	63	63	63						8
7	60		59	57	57	57	57	57						16
8	60		59	60	60	60	60	60						10
Total	585		576	583	583	585	585	585						760

X. Board Agenda

1. Committee Reports

- a. Finance and Budget – nothing to report
- b. Evaluation – stake holder surveys going out next month
- c. Development and Communications – update on Annual Appeal donations to date, and other fundraising events, GALA to be held on March 24th
- d. Facilities – discussion on renting the space
- e. Policy – discussion on renting the space
- f. Strategic Planning and Priorities – on schedule to complete
- g. Advocacy
- h. Afterschool (ad-hoc committee) – commented on status of afterschool program, and feedback about the third party company running the company
- i. Grievance (ad-hoc committee)

2. Next Board Meetings: **2018:** 2/15, 3/22, 4/26, 5/10, 6/28

XI. New Business

XII. Public Comment

XIII. Executive Session – 8:26 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	2 nd	X				Bertram Okpokwasili		X			
Keith Donath		X				Sangeeta Ranade					X
Colin Dunn		X				Shelley Skinner	1 st	X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving		X				Tammy Walters		X			

Topics:

Attorney Client Privilege: Legal review of SPED program with regard to the practices and compliance.

XIV. Adjourn Exec Session and Open Public Session – 9:34 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	2 nd	X				Bertram Okpokwasili		X			
Keith Donath		X				Sangeeta Ranade					X
Colin Dunn		X				Shelley Skinner	1 st	X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving		X				Tammy Walters		X			

Discussion held regarding afterschool program.

XV. Adjournment – 9:37 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili	2 nd	X			
Keith Donath		X				Sangeeta Ranade					X
Colin Dunn		X				Shelley Skinner	1 st	X			
Angela Bennett-Glock		X				Brian Uy		X			
Adam Irving		X				Tammy Walters		X			