



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, February 15, 2018 – 6:30 PM

I. Call to Order by Board Secretary – 6:36 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. Roll Call

| Voting Members | Role (Term Expires) | Present | Absent | LA/ED |
|----------------------|---------------------------|------------------------|--------|-------|
| Mace Bell | Parent Member (4/2019) | X – arrive @ 7:25 PM | | |
| Keith Donath | Parent Member (4/2020) | X – arrived @ 6:54 PM | | |
| Colin Dunn | Community Member (4/2018) | X | | |
| Angela Bennett-Glock | Parent Member (4/2020) | X | | |
| Adam Irving | Parent Member (4/2020) | X | | |
| Bertram Okpokwasili | Parent Member (4/2019) | X | | |
| Sangeeta Ranade | Community Member (4/2019) | | X | |
| Shelley Skinner | Founder Member (4/2019) | X | | |
| Brian Uy | Parent Member (4/2019) | X | | |
| Tammy Walters | Parent Member (4/2019) | X – arrived at 6:43 PM | | |

| Non-Voting Members | Role | Present | Absent | LA/ED |
|--------------------|--------------|-----------------------|--------|-------|
| Shanelle Muse | Staff Member | X – arrived @ 7:09 PM | | |
| Mike Brown | Staff Member | X | | |

Also Present

| Non-Voting | Role | Present | Absent | LA/ED |
|-----------------|--------------------------|---------|--------|-------|
| Colin Hogan | Head of School | X | | |
| Brian Falkowski | SBA/Board Secretary | X | | |
| James Laster | Assistant Head of School | X | | |

IV. Acceptance of Meeting Agenda

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **February 15, 2017** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Mace Bell | | | | | X | Bertram Okpokwasili | | X | | | |
| Keith Donath | | | | | X | Sangeeta Ranade | | | | | X |
| Colin Dunn | | X | | | | Shelley Skinner | 1 | X | | | |
| Angela Bennett-Glock | 2 | X | | | | Brian Uy | | X | | | |
| Adam Irving | | X | | | | Tammy Walters | | | | | X |

V. Appointment of a Board of Trustee Community Member

1. To appoint Elizabeth L. Cain as a Board of Trustee Community Member for a three year term ending 3/2021.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Mace Bell | | | | | X | Bertram Okpokwasili | | X | | | |
| Keith Donath | | | | | X | Sangeeta Ranade | | | | | X |
| Colin Dunn | 2 | X | | | | Shelley Skinner | | X | | | |
| Angela Bennett-Glock | 1 | X | | | | Brian Uy | | X | | | |
| Adam Irving | | X | | | | Tammy Walters | | | | | X |

VI. Presentations

1. Creation of Jagszone Intervention Program to support middle school students
 - i. Colin Hogan reported on the creation of a new intervention program.
2. High School Acceptances
 - i. Colin Hogan and James Laster reported on the high school acceptances.
3. 5th Grade applications
 - i. Colin Hogan and James Laster reported on the 5th grade applications.

VII. Public Comments

1. John Pasanante – Spoke of intervention options for his child.
2. Janice Williams – Asked for open sibling lottery and for it to operate in the same method as the regular lottery. In addition, Ms. Williams was upset about the sibling lottery and how it was handled with her daughter.
3. Adam Stein – asked about school having the ability to provide intervention services in both mathematics and ELA. Asked about active shooter procedures at LCCS.

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **January 25, 2018.**

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Mace Bell | | X | | | | Bertram Okpokwasili | 1 | X | | | |
| Keith Donath | 2 | X | | | | Sangeeta Ranade | | | | | X |
| Colin Dunn | | X | | | | Shelley Skinner | | X | | | |
| Angela Bennett-Glock | | X | | | | Brian Uy | | X | | | |
| Adam Irving | | X | | | | Tammy Walters | | X | | | |

IX. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for January 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up January 31, 2018.
- c. Bills List: Approve Bills List from January 26, 2018 to February 15, 2018.
- d. Payroll: To approve the following payrolls:

| | |
|------------------|---------------|
| January 30, 2018 | \$ 196,268.25 |
|------------------|---------------|

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Mace Bell | | X | | | | Bertram Okpokwasili | 1 | X | | | |
| Keith Donath | | X | | | | Sangeeta Ranade | | | | | X |
| Colin Dunn | | X | | | | Shelley Skinner | 2 | X | | | |
| Angela Bennett-Glock | | X | | | | Brian Uy | | X | | | |
| Adam Irving | | X | | | | Tammy Walters | | X | | | |

2. Buildings & Grounds

3. Personnel

- a. To approve the following staff to work in the Jagszone Intervention Program at a rate of \$25/hour, not to exceed TBD:
 - i. Michael Diamond
 - ii. Nicole Canete
 - iii. Samantha Vargas
 - iv. Joan Buonafide
 - v. Megan Stauffer
 - vi. Shanelle Muse, Alternate

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Mace Bell | | X | | | | Bertram Okpokwasili | 1 | X | | | |
| Keith Donath | 2 | X | | | | Sangeeta Ranade | | | | | X |
| Colin Dunn | | X | | | | Shelley Skinner | | X | | | |
| Angela Bennett-Glock | | X | | | | Brian Uy | | X | | | |
| Adam Irving | | X | | | | Tammy Walters | | X | | | |

4. Curriculum/Special Education

5. Policy/Miscellaneous

X. Enrollment Report

| Grade | 2018 ENR | Jul 15, 2017 | Aug 15, 2017 | Sep 15, 2017 | Oct 15, 2017 | Nov 15, 2017 | Dec 15, 2017 | Jan 15, 2018 | Feb 15, 2018 | Mar 15, 2018 | Apr 15, 2018 | May 15, 2018 | Jun 15, 2018 | Wait List |
|-------|----------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------|
| Pre K | 45 | | 45 | 45 | 45 | 45 | 45 | 45 | 45 | | | | | 226 |
| K | 60 | | 58 | 60 | 59 | 60 | 60 | 60 | 60 | | | | | 182 |

| | | | | | | | | | | | | | | |
|-------|-----|--|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|-----|
| 1 | 60 | | 60 | 59 | 60 | 60 | 60 | 60 | 60 | | | | | 78 |
| 2 | 60 | | 58 | 59 | 59 | 59 | 59 | 59 | 60 | | | | | 69 |
| 3 | 60 | | 60 | 61 | 61 | 61 | 61 | 61 | 60 | | | | | 41 |
| 4 | 60 | | 60 | 60 | 60 | 60 | 60 | 60 | 60 | | | | | 65 |
| 5 | 60 | | 59 | 60 | 60 | 60 | 60 | 60 | 60 | | | | | 44 |
| 6 | 60 | | 58 | 62 | 62 | 63 | 63 | 63 | 63 | | | | | 7 |
| 7 | 60 | | 59 | 57 | 57 | 57 | 57 | 57 | 57 | | | | | 15 |
| 8 | 60 | | 59 | 60 | 60 | 60 | 60 | 60 | 60 | | | | | 10 |
| Total | 585 | | 576 | 583 | 583 | 585 | 585 | 585 | 585 | | | | | 760 |

XI. Board Agenda

1. Committee Reports

- Finance and Budget - none
- Evaluation – all surveys have been created
- Development and Communications – Gala date is snow April 28, 2018 and Juneapalooza to be moved to a fall celebration.
- Facilities – pull meetings together after break
- Policy – need DropBox for policies
- Strategic Planning and Priorities – retreat is needed and tentatively scheduled for February 28th at 6 PM.
- Advocacy - none
- Afterschool (ad-hoc committee) – all ok
- Grievance (ad-hoc committee) - none

2. Next Board Meetings: **2018:** 3/22, 4/26, 5/10, 6/28

XII. New Business – receiving more funding from the Simon Grant, matching grant of \$10k.

XIII. Public Comment - none

XIV. Executive Session – 8:14 PM

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Mace Bell | 2 | X | | | | Bertram Okpokwasili | | X | | | |
| Keith Donath | | X | | | | Sangeeta Ranade | | | | | X |
| Colin Dunn | | X | | | | Shelley Skinner | | X | | | |
| Angela Bennett-Glock | | X | | | | Brian Uy | | X | | | |
| Adam Irving | | X | | | | Tammy Walters | 2 | X | | | |

Student matters were discussed.

XV. Adjournment of Executive and Regular Session -

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|---------------------|--------|-----|----|---------|--------|
| Mace Bell | | X | | | | Bertram Okpokwasili | | X | | | |
| Keith Donath | | X | | | | Sangeeta Ranade | | | | | X |
| Colin Dunn | | X | | | | Shelley Skinner | | X | | | |
| Angela Bennett-Glock | | X | | | | Brian Uy | | X | | | |
| Adam Irving | | X | | | | Tammy Walters | | X | | | |