



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, March 29, 2018 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:39 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)	X		
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2018)		X	
Angela Bennett-Glock	Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)		X	
Bertram Okpokwasili	Parent Member (4/2019)	X		ED – 6:42 PM
Sangeeta Ranade	Community Member (4/2019)		X	
Shelley Skinner	Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)		X	
Tammy Walters	Parent Member (4/2019)	X		LA – 6:41 PM
Elizabeth Cain	Community Member (3/2021)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Shanelle Muse	Staff Member	X		LA - 7:13 PM
Mike Brown	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

Oath of Office for Elizabeth Cain

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **March 29, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	2	X				Bertram Okpokwasili					X
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner	1	X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock		X				Tammy Walters		X			
Adam Irving					X						

V. Presentations

1. Budget Presentation
2. School Security
3. Special Education Update
4. ~~Facility Survey Results~~
5. 2018-2019 LCCS School Calendar

VI. Public Comments

Paula – Spoke about charter legislative affairs and fundraising opportunities.
 Janice – Spoke about her child and the lack of response from the Board on the lottery.

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **February 15, 2018.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	2	X				Bertram Okpokwasili					X
Elizabeth Cain				X		Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock	1	X				Tammy Walters		X			
Adam Irving					X						

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for February 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up February 28, 2018.
- c. Bills List: Approve Bills List from February 16, 2018 to March 29, 2018.
- d. Payroll: To approve the following payrolls:

February 15, 2018	\$ 194,502.70
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February 28, 2018	\$ 193,956.94
March 15, 2018	\$ 199,943.09

- e. Budget: To approve the FY2018-2019 School Budget and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	1	X				Bertram Okpokwasili					X
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner	2	X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock		X				Tammy Walters		X			
Adam Irving					X						

2. Buildings & Grounds

- a. To approve the attached resolution binding the Learning Community Charter School to purchase natural gas services through the Alliance for competitive Energy Services (“ACES”) Bid, Cooperative Pricing Systems ID#E8801-ACESCPS.
- b. To approve the attached resolution binding the Learning Community Charter School to purchase electric generation services through the Alliance for competitive Energy Services (“ACES”) Bid, Cooperative Pricing Systems ID#E8801-ACESCPS.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	1	X				Bertram Okpokwasili					X
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock		X				Tammy Walters	2	X			
Adam Irving					X						

3. Personnel

- a. To ratify Mike Diamond to be paid \$25/week for Citizen Science, commencing January 9, 2018 and ending June 10, 2018.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili					X
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock	2	X				Tammy Walters	1	X			
Adam Irving					X						

4. Curriculum/Special Education

- a. To approve a trip to Camp Bernie for May 16-17, 2019 at a cost of \$6,180.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	1	X				Bertram Okpokwasili					X
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner	2	X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock		X				Tammy Walters		X			
Adam Irving					X						

5. Policy/Miscellaneous

- a. To approve the 2018-2019 LCCS School Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili					X
Elizabeth Cain	2	X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock	1	X				Tammy Walters		X			
Adam Irving					X						

IX. Enrollment Report

Grade	2018	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	
	2017	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018	
Pre K	45		45	45	45	45	45	45	45	45				226
K	60		58	60	59	60	60	60	60	60				182
1	60		60	59	60	60	60	60	60	60				78
2	60		58	59	59	59	59	59	60	60				69
3	60		60	61	61	61	61	61	60	59				38
4	60		60	60	60	60	60	60	60	60				65
5	60		59	60	60	60	60	60	60	60				44
6	60		58	62	62	63	63	63	63	63				7
7	60		59	57	57	57	57	57	57	57				15
8	60		59	60	60	60	60	60	60	60				10
Total	585		576	583	583	585	585	585	585	584				734

X. Board Agenda

1. Committee Reports

- a. Finance and Budget - none
- b. Evaluation – none, faculty service on the agenda for the next meeting
- c. Development and Communications - none
- d. Facilities – carpet into 18-19 and security camera discussion
- e. Policy - none
- f. Strategic Planning and Priorities – will be focused on after spring break
- g. Advocacy – positive report from the legislative front
- h. Afterschool (ad-hoc committee) – report on Apollo
- i. Grievance (ad-hoc committee) - none

2. Next Board Meetings: 2018: 4/26, 5/10, 6/28

XI. New Business - none

XII. Public Comment - none

XIII. Executive Session – 8:38 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	1	X				Bertram Okpokwasili					X
Elizabeth Cain		X				Sangeeta Ranade					X

Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock	2	X				Tammy Walters		X			
Adam Irving					X						

XIV. Adjournment of Executive and Regular Session – 9:00 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	1	X				Bertram Okpokwasili					X
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock	2	X				Tammy Walters		X			
Adam Irving					X						