



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, April 26, 2018 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:32 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

### III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)		X	
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2018)		X	
Angela Bennett-Glock	Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2019)	X		
Sangeeta Ranade	Community Member (4/2019)		X	
Shelley Skinner	Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)			LA – 6:35 PM
Tammy Walters	Parent Member (4/2019)	X		
Elizabeth Cain	Community Member (3/2021)			LA – 7:11 PM

Non-Voting Members	Role	Present	Absent	LA/ED
Shanelle Muse	Staff Member		X	
Mike Brown	Staff Member	X		

#### Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School	X		

### IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **April 26, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent

Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain					X	Sangeeta Ranade					X
Keith Donath	1	X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy					X
Angela Bennett-Glock		X				Tammy Walters	2	X			
Adam Irving		X									

**V. Presentations**

1. 2018 Faculty and Student Survey Results
  - i. Presented by Shelley Skinner and Colin Hogan
2. FOLCCS by Stacy Mooradian
  - i. Will report to the Board each month.
  - ii. Will report on the finances each month.
  - iii. Explained ideas and a new direction for the FOLCCS

**VI. Public Comments - none**

**VII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **March 29, 2018.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili				X	
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath	2	X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy	1			X	
Angela Bennett-Glock		X				Tammy Walters		X			
Adam Irving		X									

**VIII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for March 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up March 31, 2018.
- c. Bills List: Approve Bills List from March 30, 2018 to April 26, 2018.
- d. Payroll: To approve the following payrolls:

March 29, 2018	\$ 196,609.06
April 13, 2018	\$ 191,376.34

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain		X				Sangeeta Ranade					X

Keith Donath		X				Shelley Skinner	2	X			
Colin Dunn					X	Brian Uy		X			
Angela Bennett-Glock	1	X				Tammy Walters		X			
Adam Irving		X									

**2. Buildings & Grounds - none**

**3. Personnel**

- a. To approve Assistant Summer Camp Director-Katie Goral for the position of Assistant Summer Camp Director at a salary of \$4,500.
- b. To approve the following employees to attend the following overnight trips and each receive a \$100 stipend.

<u>DC</u>	<u>Camp Bernie</u>
Higgins	Tyjer
Muse	Maini
Silva	Rand
Vargas	McGarry
McCarty	Davis
Carr	McCarty

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain	2	X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy		X			
Angela Bennett-Glock		X				Tammy Walters	1	X			
Adam Irving		X									

**4. Curriculum/Special Education**

- a. To approve the 8<sup>th</sup> Grade Washington D.C. trip to be held on May 30-31, 2019 for a cost of \$7,608.42.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy		X			
Angela Bennett-Glock		X				Tammy Walters	1	X			
Adam Irving	2	X									

**5. Policy/Miscellaneous - none**

**IX. Enrollment Report**

Grade	2018	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	
		2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018	
Pre K	45		45	45	45	45	45	45	45	45	45	45		226
K	60		58	60	59	60	60	60	60	60	60	60		182
1	60		60	59	60	60	60	60	60	60	60	60		78
2	60		58	59	59	59	59	59	60	60	60	60		69

3	60		60	61	61	61	61	61	60	59	59			38
4	60		60	60	60	60	60	60	60	60	60			65
5	60		59	60	60	60	60	60	60	60	60			44
6	60		58	62	62	63	63	63	63	63	63			7
7	60		59	57	57	57	57	57	57	57	57			15
8	60		59	60	60	60	60	60	60	60	60			10
<b>Total</b>	<b>585</b>		<b>576</b>	<b>583</b>	<b>583</b>	<b>585</b>	<b>585</b>	<b>585</b>	<b>585</b>	<b>584</b>	<b>584</b>			<b>734</b>

**X. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget - none
- b. Evaluation - none
- c. Development and Communications – Gala was mentioned
- d. Facilities – Several projects were discussed
- e. Policy – progress was discussed
- f. Strategic Planning and Priorities – Presentations times were discussed
- g. Advocacy - none
- h. Afterschool (ad-hoc committee) – Meeting needs to be scheduled and the contract for 2019 discussed
- i. Grievance (ad-hoc committee) - none

**2. Next Board Meetings: 2018: 5/10, 6/28**

**XI. New Business – Need for Community Board of Trustees Members was discussed.**

**XII. Public Comment - none**

**XIII. Executive Session – 8:45 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath	2	X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy		X			
Angela Bennett-Glock	1	X				Tammy Walters		X			
Adam Irving		X									

OCR Complaint discussion occurred.

**XIV. Adjournment Executive and Regular Session – 8:58 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain		X				Sangeeta Ranade					X
Keith Donath		X				Shelley Skinner		X			
Colin Dunn					X	Brian Uy		X			
Angela Bennett-Glock	2	X				Tammy Walters	1	X			
Adam Irving		X									