



Learning Community Charter School

Reorganization & Regular Monthly Meeting Minutes

Thursday, July 26, 2018 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:30 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)		X	
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2019)		X	
Angela Bennett-Glock	Vice President, Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)		X	
Bertram Okpokwasili	Parent Member (4/2019)		X	
Shelley Skinner	President, Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)		X	
Tammy Walters	Parent Member (4/2019)	X		
Elizabeth Cain	Community Member (3/2021)	X		
Paula Mahayosnand	Parent Member (5/2022)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Shanelle Muse	Staff Member	X		
Mike Brown	Staff Member		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
James Laster	Assistant Head of School		X	

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **July 26, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent

Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain		X				Shelley Skinner	1	X			
Keith Donath		X				Brian Uy					X
Colin Dunn					X	Tammy Walters	2	X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving					X						

V. Public Comments - none

VI. Presentation

1. Conversion to Google from Word – presentation by Kimberley Smith
2. Development 2017-2018 – presentation by Jen Hughes, \$60k donation by Mack- Cali.
3. Snapshot of 2018 PARCC – presentation by Colin Hogan

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from **June 28, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain		X				Shelley Skinner		X			
Keith Donath	2	X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock	1	X				Paula Mahayosnand		X			
Adam Irving					X						

VIII. Motions for Approval

1. Finance

- a. Bills List: To approve the Bills/Check List from June 29, 2018 to July 26, 2018.
- b. Payroll: To approve the following payrolls:

June 30, 2018	\$ 46,857.76
July 15, 2018 (incl. summer pay)	\$ 123,860.93

- c. JIF Resolution: To approve the New Jersey Schools Insurance Group North Jersey Educational Insurance Fund Indemnity and Trust Agreement Resolution to Join/Renew Membership (attached).
- d. Grants: To accept and approve the submission of the following Federal Grants:
 - i. ESEA Title IA: \$ 320,882
 - ii. IDEA Basic: \$ 111,213
 - iii. IDEA Preschool: \$ 1,657
- e. Safety Grant: The Learning Community Charter School Board of Trustees hereby approves the submission of grant application for the 2018 Safety Grant Program through the New Jersey Schools Insurance Group’s NJEIF Subfund for the purposes described in the application, in the amount of \$2,717.26 for the period July 1, 2018 through June 30, 2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain		X				Shelley Skinner	1	X			
Keith Donath		X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock	2	X				Paula Mahayosnand		X			
Adam Irving					X						

2. Buildings & Grounds - none

3. Personnel

- a. To approve a stipend for Michelle Smith for a maternity coverage with the following terms: Period: 6/11/18-6/21/18. Amount: Per pay shall be calculated by using the difference of current teacher assistant salary from the BA Step 2-3 teacher salary divided by 20 pays.
- b. To approve Charlotte Carr for Math Push Camp, stipend is \$4,500.
- c. To approve the following staff for the summer camp:

Employee	Position	Amount
Barbara Kiss	Head of Camp (Must be present at camp from 6:30am-6:00pm M-Th) (August - July position)	\$ 5,000
Katie Goral	Assistant Head of Camp (Must be present at camp from 6:30am-6:00pm M-Th) (August - July position)	\$ 5,000
Marissa Manno	Pre-K- 1 teacher (Must be present at camp from 8:15am-3:15pm M-Th)	\$ 4,500
Michelle Smith	Kinder teacher- 1 teacher (Must be present at camp from 8:15am-12:00pm M-Th)	\$ 2,500
Fran Russo	Elementary (1st grade) Teacher (8:30-12)- 1 teacher (Must be present at camp from 8:15am-12:00pm M-Th)	\$ 2,500
Sam Vargas	Elementary (2nd/ 3rd grade) Teacher (8:30-12)- 1 teacher (Must be present at camp from 8:15am-12:00pm M-Th)	\$ 2,500
Kristin Hynes	Upper Elem/ Middle School (4th-7th) Teacher (8:30-12)- 1 teacher (Must be present at camp from 8:15am-12:00pm M-Th)	\$ 2,500
Angel Melendez	Club Teacher - Sports themed focused- 1 teacher (Must be present at camp from 11:45pm-3:15pm M-Th)	\$ 2,500
Jill Schifter	Club Teacher- Theatre/ Music- 1 teacher (Must be present at camp from 11:45pm-3:15pm M-Th)	\$ 2,500
Marie VanDerhorn	Club Teacher- Arts- 1 teacher (Must be present at camp from 11:45pm-3:15pm M-Th)	\$ 2,500

- d. To approve the following staff hires:

Name	Position	Step	Amount
Iris Morales Larsen	Middle School Social Studies Teacher	BA-1	\$ 43,213
Amanda Errico	4th Grade Teacher	MA-2	\$ 46,863
Mary Goglia-Vitaletti	Education Supervisor Consultant	N/A	\$ 125/hour for 7 hours/week for 35 weeks = \$ 30,625

- e. To approve expanding Denise Bellino's, PT Nurse, hours from 20 to 25 per week for the 2018-2019 SY.

- f. To approve the resignation of Megan Tainter, effective June 30, 2018.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain	2	X				Shelley Skinner		X			
Keith Donath		X				Brian Uy					X
Colin Dunn					X	Tammy Walters	1	X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving					X						

4. Curriculum/Special Education

- a. To approve an agreement with Wingspan Arts to provide an In School Multi-Discipline Arts Elective Residency for Fall 2018 and Spring 2019 with the following scope:

Teaching: 7 Teaching Artists – Tuesdays; 7 Teaching Artists – Fridays

Class Content: Student Choice, Multiple Disciplines

Fee Breakdown: Approximately \$172/session (548 sessions)

Days & Times: Tuesdays & Fridays from 1:40 – 3:15PM; Showcase Dates TBD

Class Duration: August 30, 2018 – June 19, 2019

Class Participants: Program to serve two classes each of 6th, 7th and 8th grade students

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain		X				Shelley Skinner	1	X			
Keith Donath	2	X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving					X						

5. **Policy/Miscellaneous** - Note: Parent Code of Conduct Policy has been referred to the Policy Committee.

IX. Enrollment Report

Grade	2018 ENR	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Wait List
Pre K	45		45	45	45	45	45	45	45	45	45	45	45	226
K	60		58	60	59	60	60	60	60	60	60	60	59	181
1	60		60	59	60	60	60	60	60	60	60	61	61	70
2	60		58	59	59	59	59	59	60	60	60	60	60	69
3	60		60	61	61	61	61	61	60	59	59	59	59	38
4	60		60	60	60	60	60	60	60	60	60	60	60	65
5	60		59	60	60	60	60	60	60	60	60	60	60	44
6	60		58	62	62	63	63	63	63	63	63	63	63	7
7	60		59	57	57	57	57	57	57	57	57	57	57	15
8	60		59	60	60	60	60	60	60	60	60	60	60	10
Total	585		576	583	583	585	585	585	585	584	584	585	584	725

X. Board Agenda

