



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, January 24, 2019 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:36 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)		X	
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2019)	X		
Angela Bennett-Glock	Vice President, Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2019)		X	
Shelley Skinner	President, Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)	X		
Tammy Walters	Parent Member (4/2019)	X		
Elizabeth Cain	Community Member (3/2021)	X		
Paula Mahayosnand	Parent Member (5/2022)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Sierra Waxman	Staff Member	X		
Mike Brown	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **January 24, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X

Elizabeth Cain	2	X				Shelley Skinner		X			
Keith Donath		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters	1	X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X									

V. Public Comment - none

VI. Presentations

1. LCCS Afterschool Program 2019 - Michael Diamond and Colin Hogan

VII. Board Discussion Topics

1. Policies/Regulations

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **December 13, 2018** meeting (amend the minutes to include the discussion related to the Streamline Tenure Policy).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain		X				Shelley Skinner		X			
Keith Donath				X		Brian Uy		X			
Colin Dunn	1	X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving	2	X						X			

IX. Motions for Approval

1. Finance

- Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for December 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- Transfers: Approve transfers up December 31, 2018.
- Bills List: To approve the Bills/Check List from December 14, 2018 to January 24, 2019.
- Payroll: To approve the following payrolls:

December 14, 2018	\$ 197,352.03
December 21, 2018	\$ 194,449.73
January 15, 2019	\$ 205,509.15

- Budget: To amend the FY2019 Budget to include the updated Charter School Aid from \$6,905,046 to \$6,783,569 and to reflect a \$121,477 decrease in anticipated fund balance.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
----------------	--------	-----	----	---------	--------	----------------	--------	-----	----	---------	--------

Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain	1	X				Shelley Skinner	2	X			
Keith Donath		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X						X			

2. Buildings & Grounds - none

3. Personnel

- a. To approve the following resignations
 - 1. Danielle Robinson, Teacher Assistant, Effective 12/31/2018
- b. To approve the following new hires (to be prorated):
 - 1. Lorena Sonsona, Teacher Assistant, Annual Salary \$37,325.05, Effective 1/22/2019
 - 2. Abassie Koroma, Interim Teacher Assistant, \$125/day or \$62.50/half day, Effective 1/2/2019
- c. To approve the following student teachers:
 - 1. Tabatha Gonzalez-NJCU with Rachel Schwartz and Victoria Treat
 - 2. Arlene Montalvo-NJCU with Robby Lefkowitz and Ally Szecsi
 - 3. Nathalie Fuentes-NJCU with Marie Vanderhorn and Catherine Rand
- d. To approve the following Student Interns from NJCU for Spring 2019 Semester:
 - 1. Destiny Norris - 1st Grade
 - 2. Kathleen Delgado - 3rd and 4th Grade
 - 3. Lydia Pagan - 4th Grade
 - 4. Ryan Lane - MS English
 - 5. Andrea Fonseca - MS English
 - 6. Urvi Shah - MS Math
 - 7. Lilly-Aycox - MS Math
 - 8. Jazz Randall – PE - NJCU Public Health Internship
- e. To approve the following stipends:
 - 1. Katie Goral - 8th and 5th Grade Applications for High School and Middle School - \$2,500
 - 2. Melissa Megaro - Athletic Director - \$6,000
 - 3. Mike Brown - Jazz Band - \$1,500
 - 4. Mike Brown - Rock Band - \$1,000
 - 5. Angel Melendez, Interim Dean of Students (January 2019 to June 2019) - \$1,500/month

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain	1	X				Shelley Skinner		X			
Keith Donath		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving	2	X						X			

4. Curriculum/Special Education - none

5. Policy/Miscellaneous

- a. To approve a proposal from Strauss Esmay to Update Bylaws, Policies and Regulations for \$6,000.
- b. To approve the 1st reading of the 3144C - Streamline Tenure Policy.
 - i. Policy 3144C was read aloud and discussed by the Board acknowledging the 1st official reading.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain		X				Shelley Skinner		X			
Keith Donath	1	X				Brian Uy		X			
Colin Dunn	2	X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X						X			

X. Enrollment Report

Grade	2018 ENR	Jul 15, 2018	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List
Pre K	45		42	42	44	45	45	45						
K	66		64	64	66	66	66	66						
1	66		65	65	66	66	66	66						
2	66		65	65	66	66	66	66						
3	66		66	66	65	65	65	66						
4	66		65	65	65	65	65	66						
5	66		65	65	65	65	65	66						
6	66		60	60	65	66	66	66						
7	66		64	64	66	66	66	66						
8	66		55	55	59	59	59	59						
Total	639		611	611	627	629	629	632						

XI. Board Agenda

1. Committee Reports

- a. Finance and Budget – Met and spoke about aftercare fees and budget, next meeting to discuss 2020 Budget.
- b. Evaluation – Meeting on 1/25/2019 and have established the new criteria for evaluation.
- c. Development and Communications - none
- d. Facilities – Maker space library committee has been created. Presentation for vision to come in the spring of 2019.
- e. Policy - none
- f. Strategic Planning and Priorities - none
- g. Advocacy - none
- h. Afterschool (ad-hoc committee) - none
- i. Grievance (ad-hoc committee) - none

2. Next Board Meeting: 2019: 2/28, 3/21, 4/11, 5/9, 6/12

XII. New Business - none

XIII. Public Comment - none

XIV. Executive Session

Student and personnel matters to be discussed.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain		X				Shelley Skinner	1	X			

Keith Donath		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters	2	X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X						X			

OCR findings were discussed by the Board of Trustees.
A personnel item was discussed.

XV. Adjournment Executive and Regular Session – 9:04 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili					X
Elizabeth Cain		X				Shelley Skinner	1	X			
Keith Donath		X				Brian Uy		X			
Colin Dunn	2	X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X						X			