



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, February 28, 2019 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:33 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)	X		
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2019)		X	
Angela Bennett-Glock	Vice President, Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)	X		ED – 8:48 PM
Bertram Okpokwasili	Parent Member (4/2019)			LA – 6:36 PM
Shelley Skinner	President, Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)		X	
Tammy Walters	Parent Member (4/2019)	X		
Elizabeth Cain	Community Member (3/2021)		X	
Paula Mahayosnand	Parent Member (5/2022)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Sierra Waxman	Staff Member	X		
Mike Brown	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **February 28, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent

Mace Bell	2	X				Bertram Okpokwasili					X
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath	1	X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X									

V. Public Comment - none

VI. Presentations

1. HIB Update – Maureen Rexer
2. Exit Interview Presentation – Paula Mahasayosand

VII. Board Discussion Topics

1. Policies/Regulations

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **January 24, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili				X	
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath	2	X				Brian Uy					X
Colin Dunn					X	Tammy Walters	1	X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X									

IX. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for January 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up January 31, 2019.
- c. Bills List: To approve the Bills/Check List from January 25, 2019 to February 28, 2019.
- d. Payroll: To approve the following payrolls:

January 30, 2019	\$ 198,217.98
February 15, 2019	\$ 208,885.63
February 28, 2019	\$ 209,256.47

- e. SEMI: To approve the SEMI Waiver for FY20.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Mace Bell	1	X				Bertram Okpokwasili		X			
Elizabeth Cain					X	Shelley Skinner	2	X			
Keith Donath		X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X									

2. Buildings & Grounds

- a. Phone and Intercom System Update – Colin Hogan

3. Personnel

- a. To approve the following resignation:
 - i. LaToya Young, effective February 28, 2019.
 - ii. Michael Diamond, effective March 31, 2019.
- b. To approve the following Student Teacher/Teacher Internships:
 - i. Caitlyn Aguirre - Student Teacher – NJCU - Stephanie Megaro
 - ii. Christa Negrón NJCU Teacher Intern - 3rd Grade
- c. To approve the following After School program staff as of February 1, 2019:

Michael Diamond	\$50 per hour	2/1/19-3/8/19
Marc Mulholland	\$50 per hour	2/25/19-6/21/19
Samantha Vargas	\$50 per hour	2/25/19-6/21/19
Scott Silva	\$25 per Special	2/1/19-6/21/19
Aedan McCarty	\$25 per Special	2/1/19-6/21/19
Samantha Mercado	\$20 per hour	2/1/19-6/21/19
Mildred Maisonave	\$17.50 per hour	2/1/19-6/21/19
Breann Carter	\$17.50 per hour	2/1/19-6/21/19
Lilly Aycox	\$15 per hour	2/1/19-6/21/19
Maggie Motawe	\$15 per hour	2/1/19-6/21/19
Doresha Jackson	\$15 per hour	2/1/19-6/21/19
Monique Walker	\$15 per hour	2/1/19-6/21/19
Amira Outlaw	\$17 per hour	2/1/19-6/21/19

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	1	X				Bertram Okpokwasili		X			
Elizabeth Cain					X	Shelley Skinner	2	X			
Keith Donath		X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X									

Concerns were expressed about the afterschool program such as pricing and program offerings.

4. Curriculum/Special Education

5. Policy/Miscellaneous

- a. To approve a first reading of the following policies:

Policy	141.1	Board Member and Term – Sending District (Revised)
Policy	141.2	Board Member and Term – Receiving District (Revised)

Policy – Read Aloud	2422	Health and Physical Education (M) (Revised)
Policy – Read Aloud	2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
Policy – Read Aloud	2610	Educational Program Evaluation (M) (Revised)
Policy – Read Aloud (50%)	4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
Policy & Regulation	5111	Eligibility of Resident/Non Resident Students (M) (Revised)
Policy	5330.04	Administering an Opioid Antidote (M) (Revised)
Policy	5330.04	Administering an Opioid Antidote (M) (New)
Policy	5337	Service Animals (Revised)
Policy	5756	Transgender Students (M) (Revised)
Policy & Regulation	7440	School District Security (M) (Revised)
Policy	8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
Policy	8860	Memorials (Revised)
Policy	2415.06	Unsafe School Choice Option (M) (Revised)
Regulation	2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
Regulation	5530	Substance Abuse (M) (Revised)
Policy & Regulation	5600	Student Discipline/Code for Conduct (M) (Revised)
Policy & Regulation	5611	Removal of Students for Firearms Offenses (M) (Revised)
Policy & Regulation	5612	Assaults on District Board of Education Members or Employees (M) (Revised)
Policy & Regulation	5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
Policy & Regulation	8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

b. To approve the 2nd reading of the 3144C - Streamline Tenure Policy.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili	1	X			
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock	2	X				Paula Mahayosnand		X			
Adam Irving					X						

X. Enrollment Report

Grade	2018 ENR	Jul 15, 2018	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List
Pre K	45		42	42	44	45	45	45	45					
K	66		64	64	66	66	66	66	66					
1	66		65	65	66	66	66	66	66					
2	66		65	65	66	66	66	66	66					
3	66		66	66	65	65	65	66	66					
4	66		65	65	65	65	65	66	66					
5	66		65	65	65	65	65	66	66					
6	66		60	60	65	66	66	66	66					
7	66		64	64	66	66	66	66	66					
8	66		55	55	59	59	59	59	59					
Total	639		611	611	627	629	629	632	632					

XI. Board Agenda

1. Committee Reports

- a. Finance and Budget – Afterschool was discussed. Budget will be discussed at a separate committee meeting.
- b. Evaluation - nothing
- c. Development and Communications - none
- d. Facilities - none
- e. Policy – will be discussed under the actionable items.
- f. Strategic Planning and Priorities - none
- g. Advocacy - none
- h. Afterschool (ad-hoc committee) - none
- i. Grievance (ad-hoc committee) - none

2. Next Board Meeting: 2019: 3/21, 4/25, 5/9, 6/12

XII. New Business

XIII. Public Comment

XIV. Executive Session

- 1. Student Matters – N/A
- 2. Personnel Matters
 - i. Leadership evaluation criteria was discussed.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili	1	X			
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock	2	X				Paula Mahayosnand		X			
Adam Irving					X						

XV. Adjournment Public and Executive Session – 9:45 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	1	X				Bertram Okpokwasili	2	X			
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy					X
Colin Dunn					X	Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving					X						