



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, December 13, 2018 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:37 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)		X	
Keith Donath	Parent Member (4/2020)	X		ED – 8:05 PM
Colin Dunn	Community Member (4/2019)	X		
Angela Bennett-Glock	Vice President, Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2019)	X		
Shelley Skinner	President, Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)			LA – 6:48 PM
Tammy Walters	Parent Member (4/2019)	X		
Elizabeth Cain	Community Member (3/2021)		X	
Paula Mahayosnand	Parent Member (5/2022)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Sierra Waxman	Staff Member	X		
Mike Brown	Staff Member	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **December 13, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	2	X			

Elizabeth Cain					X	Shelley Skinner	1	X			
Keith Donath		X				Brian Uy					X
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X									

**V. Public Comment - none**

**VI. Presentations - none**

**VII. Board Discussion Topics**

1. Policies/Regulations – Reminder for 2<sup>nd</sup> readings moving forward.

**VIII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the November 29, 2018 meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	2	X			
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath				X		Brian Uy		X			
Colin Dunn		X				Tammy Walters	1	X			
Angela Bennett-Glock				X		Paula Mahayosnand		X			
Adam Irving		X									

**IX. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for November 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up November 30, 2018.
- c. Bills List: To approve the Bills/Check List from November 28, 2018 to December 13, 2018.
- d. Payroll: To approve the following payrolls:

November 30, 2018                      \$ 196,627.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain					X	Shelley Skinner	2	X			
Keith Donath	1	X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X									

**2. Buildings & Grounds**

**3. Personnel**

- a. To approve the following resignations
  - 1. Samantha Finn, Kindergarten Teacher, Effective 11/30/2018
- b. To approve the following new hires:
  - 1. Felicia Henderson, Kindergarten Teacher, MA, Step 8, Effective 11/30/2018
  - 2. Nicole Washington, PreK Teacher, MA, Step 18, Effective 12/18/2018
- c. To approve the following position transfer:
  - 1. Regina Howell from PreK Teacher Step 1 to Assistant PreK Teacher, effective 12/17/2018.
- d. To approve a position extension for Angel Melendez as Interim Dean of students until January 28, 2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy		X			
Colin Dunn	1	X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand	2	X			
Adam Irving		X									

**4. Curriculum/Special Education**

**5. Policy/Miscellaneous**

- a. To approve the FY 2019-2020 Pre-K Budget Workbook and its submission to the NJDOE.
- ~~b. To approve the 2<sup>nd</sup> reading of the Streamline Tenure Policy.~~

A lengthy discussion ensued regarding the Streamline Tenure Policy.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili		X			
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath	2	X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock	1	X				Paula Mahayosnand		X			
Adam Irving		X									

**X. Enrollment Report**

Grade	2018 ENR	Jul 15, 2018	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List
Pre K	45		42	42	44									
K	66		64	64	66									
1	66		65	65	66									
2	66		65	65	66									
3	66		66	66	65									
4	66		65	65	65									
5	66		65	65	65									
6	66		60	60	65									
7	66		64	64	66									
8	66		55	55	59									
<b>Total</b>	<b>639</b>		<b>611</b>	<b>611</b>	<b>627</b>									

**XI. Board Agenda**

1. Committee Reports
  - a. Finance and Budget
  - b. Evaluation
  - c. Development and Communications
  - d. Facilities
  - e. Policy
  - f. Strategic Planning and Priorities
  - g. Advocacy
  - h. Afterschool (ad-hoc committee)
  - i. Grievance (ad-hoc committee)

2. Next Board Meeting: **2019:** 1/24, 2/14, 3/21, 4/25, 5/9, 6/12

**XII. New Business**

1. Paula will be working with Colin to review exit interview and transitions.

**XIII. Public Comment**

**XIV. Executive Session – Personnel and Legal – 7:16 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	2	X			
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand	1	X			
Adam Irving		X									

The following items were discussed:

1. OCR outcome
2. Negotiations request
3. Afterschool contract discussion
4. Personnel resignation/separation agreement negotiations

**XV. Adjournment of Executive and Regular Session – 8:30 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell					X	Bertram Okpokwasili	1	X			
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath					X	Brian Uy		X			
Colin Dunn		X				Tammy Walters	2	X			
Angela Bennett-Glock		X				Paula Mahayosnand		X			
Adam Irving		X									