



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, April 11, 2019 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:34 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Mace Bell	Parent Member (4/2019)	X		
Keith Donath	Parent Member (4/2020)	X		
Colin Dunn	Community Member (4/2019)	X		
Angela Bennett-Glock	Vice President, Parent Member (4/2020)	X		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2019)		X	
Shelley Skinner	President, Founder Member (4/2019)	X		
Brian Uy	Parent Member (4/2019)			LA – 7:00 PM
Tammy Walters	Parent Member (4/2019)	X		
Elizabeth Cain	Community Member (3/2021)		X	
Paula Mahayosnand	Parent Member (5/2022)		X	

Non-Voting Members	Role	Present	Absent	LA/ED
Sierra Waxman	Staff Member	X		
Mike Brown	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **April 11, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent

Mace Bell	2	X				Bertram Okpokwasili						X
Elizabeth Cain					X	Shelley Skinner		X				
Keith Donath		X				Brian Uy						X
Colin Dunn		X				Tammy Walters	1	X				
Angela Bennett-Glock		X				Paula Mahayosnand						X
Adam Irving		X										

V. Public Comment

1. Comments from the staff (Mira and Sierra) included the request for the agendas to go out early as well as the dates on the website for the future meetings are incorrect.
2. Sierra Waxman – doors were propped open at the end of the day and was requested whose responsibility it was.

VI. Presentations

1. Staff Survey Presentation – Angela Bennett-Glock

VII. Board Discussion Topics

1. Afterschool P&L
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2018	2018	2018	2018	2018	2018	2019	2019	2019	2019	2019	2019	
Resignations	1	-	5	2	-	1	1	2	1	-			13
Terminations	-	-	-	-	-	-	-	-	-	-			-
New Hires	2	-	4	1	1	2	2	-	2	-			14
Interim Hires	-	-	-	-	-	-	-	-	-	1			1
Net Change	1	-	(1)	(1)	1	1	1	(2)	1	1	-	-	2

3. FY20 Calendar

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **March 28, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell				X		Bertram Okpokwasili					X
Elizabeth Cain					X	Shelley Skinner	2	X			
Keith Donath		X				Brian Uy		X			
Colin Dunn	1	X				Tammy Walters				X	
Angela Bennett-Glock				X		Paula Mahayosnand					X
Adam Irving		X									

IX. **Motions for Approval**

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for March 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up March 31, 2019.
- c. Bills List: To approve the Bills/Check List from March 28, 2019 to April 11, 2019.
- d. Payroll: To approve the following payrolls:

March 30, 2019 \$ 212,041.69

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	2	X				Bertram Okpokwasili					X
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock	1	X				Paula Mahayosnand					X
Adam Irving		X									

2. Buildings & Grounds

3. Personnel

- a. To approve the following stipends:
 - i. Marc Mulholland – Adventure Book Club - \$1,000
 - ii. Samantha Vargas – Adventure Book Club - \$1,000
- b. To ratify the hiring of Doresha Jackson as Interim Middle School Social Studies Teacher at Step BA-1, commencing 4/8/2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili					X
Elizabeth Cain					X	Shelley Skinner	2	X			
Keith Donath		X				Brian Uy		X			
Colin Dunn	1	X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand					X
Adam Irving		X									

4. Curriculum/Special Education

5. Policy/Miscellaneous

- a. To approve the 2019-2020 School Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili					X
Elizabeth Cain					X	Shelley Skinner	2	X			
Keith Donath		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand					X

Adam Irving	1	X												
-------------	---	---	--	--	--	--	--	--	--	--	--	--	--	--

X. Enrollment Report

Grade	2018 ENR	Jul 15, 2018	Aug 15, 2018	Sep 15, 2018	Oct 15, 2018	Nov 15, 2018	Dec 15, 2018	Jan 15, 2019	Feb 15, 2019	Mar 15, 2019	Apr 15, 2019	May 15, 2019	Jun 15, 2019	Wait List
Pre K	45		42	42	44	45	45	45	45	45	45			
K	66		64	64	66	66	66	66	66	66	66			
1	66		65	65	66	66	66	66	66	66	66			
2	66		65	65	66	66	66	66	66	66	66			
3	66		66	66	65	65	65	66	66	66	66			
4	66		65	65	65	65	65	66	66	66	65			
5	66		65	65	65	65	65	66	66	66	66			
6	66		60	60	65	66	66	66	66	66	66			
7	66		64	64	66	66	66	66	66	66	66			
8	66		55	55	59	59	59	59	59	59	59			
Total	639		611	611	627	629	629	632	632	632	631			

XI. Board Agenda

1. Committee Reports
 - a. Finance and Budget - none
 - b. Evaluation - none
 - c. Facilities – phone system in process of getting priced out
 - d. Policy – policy creation policy was discussed
 - e. Strategic Planning and Priorities – meeting weekly and working on script
 - f. Advocacy – charter school advocacy month update
 - g. Afterschool (ad-hoc committee) - none
 - h. Grievance (ad-hoc committee) - none
2. Next Board Meeting: **2019: 5/13, 6/12**

XII. Public Comment II

1. Staff member – stipend clarifications needed.
2. Mira – eco-friendly group created, discussion ensued.

XIII. Executive Session – 8:30 PM - Contract discussion and School Leader Evaluation

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili					X
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy	1	X			
Colin Dunn		X				Tammy Walters	2	X			
Angela Bennett-Glock		X				Paula Mahayosnand					X
Adam Irving		X									

XIV. Adjourn Executive Session and Reconvene Regular Session – 9:20 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	2	X				Bertram Okpokwasili					X

Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy		X			
Colin Dunn	1	X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand					X
Adam Irving		X									

XV. New Business

1. To approve an agreement with Ben Marcovitz to provide leadership consulting and advisement at a rate of \$4,000 per consulting visit and shall not exceed \$15,000 for the following term: 3/1/2019 to 4/15/2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell	2	X				Bertram Okpokwasili					X
Elizabeth Cain					X	Shelley Skinner		X			
Keith Donath		X				Brian Uy	1	X			
Colin Dunn		X				Tammy Walters		X			
Angela Bennett-Glock		X				Paula Mahayosnand					X
Adam Irving		X									

XVI. Public Comment - none

XVII. Adjournment – 9:21 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Mace Bell		X				Bertram Okpokwasili					X
Elizabeth Cain					X	Shelley Skinner	2	X			
Keith Donath		X				Brian Uy		X			
Colin Dunn		X				Tammy Walters	1	X			
Angela Bennett-Glock		X				Paula Mahayosnand					X
Adam Irving		X									