



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, October 24, 2019 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:34 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2020)	X		
Keith Donath	Vice President, Parent Member (4/2020)			LA – 6:40 PM ED – 9:00 PM
Colin Dunn	Treasurer, Community Member (4/2022)	X		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2020)			LA – 6:36 PM
Elizabeth Cain	Community Member (3/2021)			LA – 6:54 PM ED – 8:51 PM
Paula Mahayosnand	Parent Member (5/2022)			LA – 6:40 PM
Nikhil Puri	Parent Member (6/2022)	X		
Marisa Gerke	Parent Member (6/2022)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
TBD	Staff Member	N/A		
TBD	Staff Member	N/A		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School		X	
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **September 26, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent

Keith Donath					X	Elizabeth Cain							X
Colin Dunn		X				Paula Mahayosnand							X
Angela Bennett-Glock	2	X				Nikhil Puri			X				
Adam Irving	1	X				Marisa Gerke			X				
Bertram Okpokwasili					X								

V. **Public Comment** – Green Team – Meera Jaffrey spoke about working on worm composting. Additional recycling efforts were discussed.

VI. **Presentations**

1. NJSLA Performance – Presented by Maureen Rexer and Kimberly Smith
2. HIB Presentation – Presented by Maureen Rexer

VII. **Board Discussion Topics**

1. Afterschool P&L
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Open Positions	7												7
Resignations	4	3	3	-	-	-	-	-	-	-	-	-	10
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	4	10	2	-	-	-	-	-	-	-	-	-	16
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change	-	7	(1)	-	-	-	-	-	-	-	-	-	(1)

VIII. **Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **September 26, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath				X		Elizabeth Cain				X	
Colin Dunn	2	X				Paula Mahayosnand		X			
Angela Bennett-Glock	1	X				Nikhil Puri		X			
Adam Irving		X				Marisa Gerke		X			
Bertram Okpokwasili		X									

IX. **New Board Member Appointments**

1. To appoint Neil Abadie as a Board of Trustee Community Member for a 3-year term, expiring (4/2022).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand	1	X			
Angela Bennett-Glock		X				Nikhil Puri		X			
Adam Irving		X				Marisa Gerke		X			
Bertram Okpokwasili		X									

2. To appoint Tara Healy as a Board of Trustee Community Member for a 3-year term, expiring (4/2022).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn	1	X				Paula Mahayosnand		X			
Angela Bennett-Glock		X				Nikhil Puri		X			
Adam Irving		X				Marisa Gerke		X			
Bertram Okpokwasili	2	X									

X. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up September 30, 2019.
- c. Bills List: To approve the Bills/Check List from September 27, 2019 to October 24, 2019.
- d. Payroll: To approve the following payrolls:

September 30, 2019 \$ 220,187.51
 October 15, 2019 \$ 217,443.51

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	1	X				Nikhil Puri		X			
Adam Irving	2	X				Marisa Gerke		X			
Bertram Okpokwasili		X									

2. Buildings & Grounds - none

3. Personnel

- a. To approve the following resolution:

WHEREAS, the Learning Community Charter School Board of Trustees established a Dean of Students position to manage student matters; and

WHEREAS, this position does not entail instructional duties or other duties covered by the collective bargaining agreement with Learning Community Charter Education Association (“Collective Bargaining Agreement”); and

WHEREAS, by law, the Dean of Students position is not a covered position in the Collective Bargaining Agreement.

NOW THEREFORE BE IT RESOLVED, that, the position of Dean of Students be and hereby is confirmed to be one that is not covered in the Collective Bargaining Agreement; and

BE IT FURTHER RESOLVED, that the Head of School shall administer personnel issues in accordance with this Resolution; and

BE IT FURTHER RESOLVED, that the Head of School shall notify the Learning Community Charter Education Association of this Resolution.

- b. To approve the following staff for the Circle Space Program (pending enrollment):

Employee	Position	FY20 Hourly Rate
Neidra Rambaran	Counselor	\$ 15
Diego Reyes	Counselor	\$ 15

- c. To approve the Athletic Director Stipend for Melissa Megaro from \$6,000 to \$8,000 for SY20.
 d. To appoint Kristina Haugen, employee of SBO LLC, as the Assistant School Business Administrator at a salary of \$0.00.
~~e. To approve Scheduling Stipends for the following staff:~~
~~1. Stephanie Megaro – \$1,500~~
~~2. Katie Goral – \$1,500~~

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri		X			
Adam Irving		X				Marisa Gerke		X			
Bertram Okpokwasili	1	X									

4. Curriculum/Special Education - none

5. Policy/Miscellaneous - none

XI. Enrollment Report

Grade	2020	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	
		2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Pre K	45		44	45	45									
K	66		66	65	66									
1	66		65	66	66									
2	66		65	66	66									
3	66		65	65	66									
4	66		66	66	66									
5	66		66	66	66									
6	66		64	66	66									
7	66		65	65	66									
8	66		64	64	64									
Total	639		630	634	637									

XII. Board Agenda

1. Committee Reports
 a. Finance and Budget – Discussed September Budget vs. Actual and anticipated Audit completion.
 b. Evaluation - none

- c. Facilities - none
- d. Policy - none
- e. Green/Sustainability – Portable water and composting were discussed as well a various other recycling efforts.
- f. Afterschool (ad-hoc committee) – Goals and objectives for Circle Space were surveyed from the program staff.

2. Next Board Meeting: **2019:** 11/21, 12/19
2020: 1/23, 2/27, 3/19, 4/23, 5/7, 6/11

XIII. Executive Session – 8:18 PM

1. Personnel and Attorney Client Privilege Items to discuss.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri		X			
Adam Irving		X				Marisa Gerke		X			
Bertram Okpokwasili	1	X									

XIV. Adjourn Executive Session and Reconvene Regular Session – 9:10 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath					X	Elizabeth Cain					X
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	1	X				Nikhil Puri		X			
Adam Irving		X				Marisa Gerke	2	X			
Bertram Okpokwasili		X									

XV. New Business - none

XVI. Public Comment - none

XVII. Adjournment – 9:10 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath					X	Elizabeth Cain					X
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	1	X				Nikhil Puri		X			
Adam Irving		X				Marisa Gerke	2	X			
Bertram Okpokwasili		X									