



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, November 21, 2019 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:31 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2020)	X		
Keith Donath	Vice President, Parent Member (4/2020)	X		
Colin Dunn	Treasurer, Community Member (4/2022)	X		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2020)		X	
Elizabeth Cain	Community Member (3/2021)			LA - 7:00 PM
Paula Mahayosnand	Parent Member (5/2022)	X		
Nikhil Puri	Parent Member (6/2022)	X		
Marisa Gerke	Parent Member (6/2022)	X		
Neil Abadie	Community Member (4/2022)	X		
Tara Tymann	Community Member (4/2022)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
TBD	Staff Member		N/A	
TBD	Staff Member		N/A	

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **November 21, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent

Keith Donath	2	X				Paula Mahayosnand		X				
Colin Dunn		X				Nikhil Puri		X				
Angela Bennett-Glock	1	X				Marisa Gerke		X				
Adam Irving		X				Neil Abadie		X				
Bertram Okpokwasili					X	Tara Tymann		X				
Elizabeth Cain					X							

**V. Public Comment - none**

**VI. Presentations**

1. Circle Space - Marc Mulholland & Samantha Vargas

**VII. Board Discussion Topics**

1. Afterschool P&L
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Open Positions	7												7
Resignations	4	3	3	-	1	-	-	-	-	-	-	-	11
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	4	10	2	-	-	-	-	-	-	-	-	-	16
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change	-	7	(1)	-	(1)	-	-	-	-	-	-	-	(2)

**VIII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **October 24, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri				X	
Angela Bennett-Glock	1	X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie				X	
Bertram Okpokwasili					X	Tara Tymann				X	
Elizabeth Cain		X									

**IX. New Board Member Oaths of Office**

1. Neil Abadie
2. Tara Tymann

**X. Motions for Approval**

**1. Finance**

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for October 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October 2019, no major account or fund has been over

expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. Transfers: Approve transfers up October 31, 2019.
- c. Bills List: To approve the Bills/Check List from October 25, 2019 to November 21, 2019.
- d. Payroll: To approve the following payrolls:

October 30, 2019                      \$ 214,132.82  
 November 15, 2019                  \$ 223,473.96

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock	2	X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie				X	
Bertram Okpokwasili					X	Tara Tymann				X	
Elizabeth Cain		X									

**2. Buildings & Grounds - none**

**3. Personnel**

- a. To approve the following resignation: Ben Kaminski, effective 10/28/2019.
- b. To approve Angel Melendez as Dean of Students, effective FY20, at a salary of \$ 59,048.
- c. To approve the following transfer: Michelle Smith, to be prorated BA Step 1, to Interim Kindergarten Teacher, effective 10/29/2019 until a new FTE is hired.
- d. To approve the following Clinical Practice Placements:
  - i. Andrea Fonesca, NJCU, 1/21/20 to 5/1/20 with Katie Goral
  - ii. Anthony Alban, NJCU, 1/21/19 to 5/1/20 with Amanda Errico

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn	1	X				Nikhil Puri		X			
Angela Bennett-Glock	2	X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili					X	Tara Tymann		X			
Elizabeth Cain		X									

**4. Curriculum/Special Education - none**

**5. Policy/Miscellaneous - none**

**XI. Enrollment Report**

Grade	2020	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	
		2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Pre K	45		44	45	45	44								
K	66		66	65	66	66								
1	66		65	66	66	66								
2	66		65	66	66	66								
3	66		65	65	66	65								
4	66		66	66	66	66								
5	66		66	66	66	65								
6	66		64	66	66	66								
7	66		65	65	66	65								
8	66		64	64	64	64								

Total	639		630	634	637	633							
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**XII. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget – B v A was discussed.
- b. Evaluation - none
- c. Facilities – Window feedback was given by a parent.
- d. Policy – The policies have been posted on the website here:  
[http://www.lccsnj.org/about\\_lccs/l\\_c\\_c\\_s\\_board\\_of\\_trustees/lccs\\_policies\\_bylaws\\_and\\_regulations/l\\_c\\_c\\_s\\_policies\\_for\\_review](http://www.lccsnj.org/about_lccs/l_c_c_s_board_of_trustees/lccs_policies_bylaws_and_regulations/l_c_c_s_policies_for_review). They will be voted on at the January 2020 Board Meeting.
- e. Green/Sustainability – Discussions occurred with admin to see what works for them. Composting bin, compost sales, family bike ride, HCC Winter fair and other items were discussed.
- f. Afterschool (ad-hoc committee) - none

- 2. Next Board Meeting: **2019:** 12/19  
**2020:** 1/30, 2/27, 3/19, 4/23, 5/7, 6/11

**XIII. Executive Session – 8:20 PM**

- 1. HIB Report – Was presented by Maureen Rexer. One case was found not to be HIB. The second case was found to be HIB.
- 2. Legal update – Related to SPED.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock	2	X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili					X	Tara Tymann		X			
Elizabeth Cain		X									

**XIV. Adjourn Executive Session and Reconvene Regular Session – 8:57 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock	2	X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili					X	Tara Tymann		X			
Elizabeth Cain		X									

**XV. New Business**

- 1. Next Month – Test Score Trends

**XVI. Public Comment - none**

**XVII. Adjournment – 8:59 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn	2	X				Nikhil Puri		X			

Angela Bennett-Glock	1	X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili					X	Tara Tymann		X			
Elizabeth Cain		X									