



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, May 14, 2020 – 6:30 PM

**I. Call to Order by Board Secretary – 6:35 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2020)	X		
Keith Donath	Vice President, Parent Member (4/2020)	X		
Colin Dunn	Treasurer, Community Member (4/2022)	X		
Adam Irving	Parent Member (4/2020)	X		
Bertram Okpokwasili	Parent Member (4/2020)	X		
Elizabeth Cain	Community Member (3/2021)	X		
Paula Mahayosnand	Parent Member (5/2022)	X		
Nikhil Puri	Parent Member (6/2022)	X		
Marisa Gerke	Parent Member (6/2022)	X		
Neil Abadie	Community Member (4/2022)	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		

**IV. Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **May 14, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock	1	X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili		X				Tara Tymann		X			



**Be it Resolved**, that the Learning Community Charter School Board of Trustees desires to apply for and accept a Paycheck Protection Program (PPP) loan offered by United States Small Business Administration (SBA); and

**Whereas**, the U.S.A. is undergoing a crisis in health care, economics and education due to the Coronavirus Pandemic; and

**Whereas**, Congress has addressed the current crisis by passing the Coronavirus Aid, Relief and Economic Security Act (CARES Act); and

**Whereas**, the Learning Community Charter School is eligible to receive a loan under the rules in effect at the time this application is submitted that have been issued by the Small Business Administration (SBA) implementing the Paycheck Protection Program under Division A, Title I of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (the Paycheck Protection Program Rule); and

**Whereas**, the CARES Act provides assistance to Non-Profit organizations to alleviate some of the economic stress; and

**Whereas**, the Board of Trustees feels there is currently economic uncertainty which makes this loan request necessary to support the ongoing operations of the school;

**Whereas**, examples of economic uncertainty include reduction in State Charter Aid, tax revenue shortfalls from municipalities in this fiscal year 2020, late State Aid Payments beginning in fiscal year 2021, and delayed tax revenue from municipalities during your 2021 fiscal year;

**Whereas**, New Jersey Charter schools do not have the ability to raise revenues from taxes;

**Whereas**, the funds will be used to retain workers and maintain payroll or make mortgage interest payments, lease payments, and utility payments as specified under the Paycheck Protection Program Rule; and

**Whereas**, the Board understands that if the funds are knowingly used for unauthorized purposes, the Federal Government may hold the Board legally liable, such as for charges of fraud; and

**Whereas**, the Board understands that loan forgiveness will be provided for the sum of documented payroll costs, covered mortgage interest payments, covered rent payments, and covered utilities, and not more than 25% of the forgiven amount may be for non-payroll costs; and

**Whereas**, during the period beginning on February 15, 2020 and ending on December 31, 2021, the Applicant has not and will not receive another loan under the Paycheck Protection Program; and

**Whereas**, the Board understands that knowingly making a false statement to obtain a guaranteed loan from SBA is punishable under the law, including under 18 USC 1001 and 3571 by imprisonment of not more than five years and/or a fine of up to \$250,000; under 15 USC 645 by imprisonment of not more than two years and/or a fine of not more than \$5,000; and, if submitted to a federally insured institution, under 18 USC 1014 by imprisonment of not more than thirty years and/or a fine of not more than \$1,000,000; and

**Whereas**, the maturity date is two (2) years from the date of the Note and the interest rate is fixed at 1.00%; and

**Whereas**, there is no guidance by the State of NJ relating to PPP loans for Charter School and understands the school’s auditing firm may give the school a finding and recommendation for not paying off an unsecured loan prior to June 30, 2020; and

**Whereas**, the Board Secretary shall sign the PPP loan documents on behalf of the Board and will not be held, in any way, liable for any false certifications; and

**Therefore, Be It Resolved**, that the Learning Community Charter School Board of Trustees accepts and approves the PPP loan by lender: Kabbage, Inc., in the amount up to \$815,422.00.

- f. Safety Grant: To accept the NJSIG safety grant allocation of \$3,133.23 and submission of the application of to NJSIG in the same amount.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri	2				
Angela Bennett-Glock						Marisa Gerke					
Adam Irving	1					Neil Abadie					
Bertram Okpokwasili						Tara Tymann					
Elizabeth Cain				e							

**2. Buildings & Grounds - none**

**3. Personnel**

- a. To approve the following resignations, effective 6/30/2020:
  - i. Diana Hernandez
  - ii. Shikha Sharma
- b. To approve the following new hires, effective 9/1/2020:
  - i. Shauna Marcus, First Grade, BA Step 13
  - ii. Ryan Lane, 5th Grade ELA, BA Step 1-2

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke	1	X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili	2	X				Tara Tymann		X			
Elizabeth Cain		X									

**4. Curriculum/Special Education**

- a. Graduation Services Agreement: To approve an agreement with Ultrax Disc Jockeys to provide virtual graduation services for the following amounts:
  - i. 5<sup>th</sup> Grade: \$4,495
  - ii. 8<sup>th</sup> Grade: \$6,495

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri					
Angela Bennett-Glock						Marisa Gerke					
Adam Irving						Neil Abadie	1				

Bertram Okpokwasili						Tara Tymann							
Elizabeth Cain	2												

**5. Policy/Miscellaneous - none**

**X. Enrollment Report**

Grade	2020	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	
		2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Pre K	45		44	45	45	44	45	45	45	45	45	45		
K	66		66	65	66	66	66	66	66	65	65	65		
1	66		65	66	66	66	66	66	66	66	66	66		
2	66		65	66	66	66	66	66	66	66	66	66		
3	66		65	65	66	65	66	66	66	66	66	66		
4	66		66	66	66	66	66	66	66	66	66	66		
5	66		66	66	66	65	66	66	66	66	66	66		
6	66		64	66	66	66	66	67	68	67	67	67		
7	66		65	65	66	65	65	66	65	65	65	65		
8	66		64	64	64	64	65	65	65	65	65	65		
<b>Total</b>	<b>639</b>		<b>630</b>	<b>634</b>	<b>637</b>	<b>633</b>	<b>637</b>	<b>639</b>	<b>639</b>	<b>637</b>	<b>637</b>	<b>637</b>		

**XI. Board Agenda**

1. Committee Reports
  - a. Finance and Budget – Already addressed.
  - b. Evaluation - none
  - c. Facilities - none
  - d. Policy - none
  - e. Green/Sustainability - none
  - f. Afterschool (ad-hoc committee) - none

2. Next Board Meeting: **2020: 6/11**

**XII. Executive Session – Personnel – 7:32 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn		X				Nikhil Puri	2	X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili	1	X				Tara Tymann		X			
Elizabeth Cain		X									

Non-renewals were discussed.

**XIII. Adjourn Executive Session and Reconvene Regular Session – 8:03 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn	1	X				Nikhil Puri	2	X			
Angela Bennett-Glock	2	X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			

Bertram Okpokwasili	1	X				Tara Tymann		X		
Elizabeth Cain		X								

**XIV. Personnel II**

1. To approve the following 2020/2021 Staff Renewals:

Last Name	First Name	Position	Step
Andujar	Katherine	Classroom Aide	
Antczak	Tatiana	3rd Grade Teacher	BA-4
August	John	5th Grade Teacher	MA-12
Bell	Nina	Art Teacher	BA-2
Betancourt	Daniela	Spanish Teacher	BA-2
Brown	Michael	Instrumental Teacher	BA-8
Buonafide	Joan	Middle School Science Teacher	MA-28
Carr	Charlotte	Middle School Math Teacher	BA-8
Davis	Jerome	Assistant Teacher 1	
Duffy	Barbara	Speech Specialist	MA-28
Errico	Amanda	Middle School Social Studies Teacher	MA-4
Fitch	Tiffany	Assistant Teacher 1	
Flaharty	Kelsey	4th Grade Teacher	BA-2
Galella	Melissa	Pre-K 4 Teacher	BA-2
Garcia	Tomas	Head Custodian	
Gonzalez	Tabatha	SPED Math Teacher	MA-2
Guzman	Dana	Math Specialist	BA-25
Henderson	Felicia	Kindergarten Teacher	MA-10
Hittner	Nicole	1st Grade Teacher	BA-11
Howell	Regina	Assistant Teacher 1	
Jaffrey	Meera	Music and Movement Teacher	BA-28
Lebron	Lia	2nd Grade Teacher	BA-4
Lefkowitz	Robby	3rd Grade Teacher	MA-16
MacKenzie	Melissa	School Social Worker	MA-7
Marchesani	Amanda	PK-4 Teacher	MA-22
McCarty	Monya	School Nurse	BA-26
McGarry	Christina	Assistant Teacher 1	
Megaro	Stephanie	SPED Math Teacher	BA-12
Mineses	Lindsay	Assistant Teacher 1	
Morales Larsen	Iris	6th Grade Social Studies Teacher	BA-3
Mulholland	Marc	4th Grade Teacher	MA-5
Ortolano	Nicole	Assistant Teacher 1	
Philemon	Mary	Assistant Teacher 1	
Porter	Jessica	Kindergarten Teacher	BA-13
Registe	Avril	4th Grade Teacher	MA-23
Romanek	Holly	SPED Math Teacher	MA-5
Russo	Francine	1st Grade Teacher	BA-8
Sardison	Robert	Middle School Math Teacher	MA-22
Schwartz	Rachel	2nd Grade Teacher	BA-16
Seitinger	Anne	PE Teacher	BA-2
Silva	Scott	PE and Health Teacher	BA-18
Silver	Stephanie	7th Grade ELA Teacher	MA-11
Smith	Michelle	Assistant Teacher 1	

Sonsona	Lorena	Assistant Teacher 1	
Stover	Elizabeth	Elementary School SPED Teacher	MA-11
Szecs	Allyson	Middle School SPED Teacher	MA-9
Tazyk	Joanne	School Counselor	MA-3
Turnpaugh	Zoe	3rd Grade Teacher	BA-5/6
Van Der Horn	Marie	5th Grade Teacher	BA-20
Vargas	Samantha	6th Grade ELA Teacher	MA-8
Washington	Nicole	Pre-K 4 Teacher	MA-20
Westley	Sarah	Reading Specialist	MA-19
Yager	Maghan	Kindergarten Teacher	MA-3

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Paula Mahayosnand		X			
Colin Dunn	1	X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke		X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili		X				Tara Tymann		X			
Elizabeth Cain		X									

- XV. **New Business - none**
- XVI. **Public Comment - none**
- XVII. **Adjournment – 8:06 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Paula Mahayosnand		X			
Colin Dunn	1	X				Nikhil Puri		X			
Angela Bennett-Glock		X				Marisa Gerke	2	X			
Adam Irving		X				Neil Abadie		X			
Bertram Okpokwasili		X				Tara Tymann		X			
Elizabeth Cain		X									