



# Learning Community Charter School

## Regular Monthly Meeting Agenda

### Thursday, May 14, 2020 – 6:30 PM

- I. **Call to Order by Board Secretary**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2020)			
Keith Donath	Vice President, Parent Member (4/2020)			
Colin Dunn	Treasurer, Community Member (4/2022)			
Adam Irving	Parent Member (4/2020)			
Bertram Okpokwasili	Parent Member (4/2020)			
Elizabeth Cain	Community Member (3/2021)			
Paula Mahayosnand	Parent Member (5/2022)			
Nikhil Puri	Parent Member (6/2022)			
Marisa Gerke	Parent Member (6/2022)			
Neil Abadie	Community Member (4/2022)			
Tara Tymann	Community Member (4/2022)			

Non-Voting Members	Role	Present	Absent	LA/ED
TBD	Staff Member			
TBD	Staff Member			

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School			
Maureen Rexer	Vice Principal			
Brian Falkowski	SBA/Board Secretary			

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **May 14, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri					
Angela Bennett-Glock						Marisa Gerke					
Adam Irving						Neil Abadie					
Bertram Okpokwasili						Tara Tymann					
Elizabeth Cain											

**V. Public Comment**

**VI. Presentations**

1. LCCS Summer Program 2020 - Colin Hogan/Maureen Rexer

**VII. Board Discussion Topics**

1. Afterschool P&L
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Open Positions	7												7
Resignations	4	3	3	-	1	-	1	1	1	2	-	-	16
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	4	10	2	-	-	-	-	2	1	2	-	-	21
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change	-	7	(1)	-	(1)	-	(1)	1	-	-	-	-	(2)

**VIII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **April 23, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri					
Angela Bennett-Glock						Marisa Gerke					
Adam Irving						Neil Abadie					
Bertram Okpokwasili						Tara Tymann					
Elizabeth Cain											

**IX. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for April 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from April 24, 2020 to May 14, 2020.
- c. Transfers: Approve transfers up April 30, 2020.
- d. Payroll: To approve the following payrolls:

April 30, 2020

\$ 228,898.50

e. PPP Resolution: To approve/ratify the following Resolution:

**Be it Resolved**, that the Learning Community Charter School Board of Trustees desires to apply for and accept a Paycheck Protection Program (PPP) loan offered by United States Small Business Administration (SBA); and

**Whereas**, the U.S.A. is undergoing a crisis in health care, economics and education due to the Coronavirus Pandemic; and

**Whereas**, Congress has addressed the current crisis by passing the Coronavirus Aid, Relief and Economic Security Act (CARES Act); and

**Whereas**, the Learning Community Charter School is eligible to receive a loan under the rules in effect at the time this application is submitted that have been issued by the Small Business Administration (SBA) implementing the Paycheck Protection Program under Division A, Title I of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (the Paycheck Protection Program Rule); and

**Whereas**, the CARES Act provides assistance to Non-Profit organizations to alleviate some of the economic stress; and

**Whereas**, the Board of Trustees feels there is currently economic uncertainty which makes this loan request necessary to support the ongoing operations of the school;

**Whereas**, examples of economic uncertainty include reduction in State Charter Aid, tax revenue shortfalls from municipalities in this fiscal year 2020, late State Aid Payments beginning in fiscal year 2021, and delayed tax revenue from municipalities during your 2021 fiscal year;

**Whereas**, New Jersey Charter schools do not have the ability to raise revenues from taxes;

**Whereas**, the funds will be used to retain workers and maintain payroll or make mortgage interest payments, lease payments, and utility payments as specified under the Paycheck Protection Program Rule; and

**Whereas**, the Board understands that if the funds are knowingly used for unauthorized purposes, the Federal Government may hold the Board legally liable, such as for charges of fraud; and

**Whereas**, the Board understands that loan forgiveness will be provided for the sum of documented payroll costs, covered mortgage interest payments, covered rent payments, and covered utilities, and not more than 25% of the forgiven amount may be for non-payroll costs; and

**Whereas**, during the period beginning on February 15, 2020 and ending on December 31, 2021, the Applicant has not and will not receive another loan under the Paycheck Protection Program; and

**Whereas**, the Board understands that knowingly making a false statement to obtain a guaranteed loan from SBA is punishable under the law, including under 18 USC 1001 and

3571 by imprisonment of not more than five years and/or a fine of up to \$250,000; under 15 USC 645 by imprisonment of not more than two years and/or a fine of not more than \$5,000; and, if submitted to a federally insured institution, under 18 USC 1014 by imprisonment of not more than thirty years and/or a fine of not more than \$1,000,000; and

**Whereas**, the maturity date is two (2) years from the date of the Note and the interest rate is fixed at 1.00%; and

**Whereas**, there is no guidance by the State of NJ relating to PPP loans for Charter School and understands the school’s auditing firm may give the school a finding and recommendation for not paying off an unsecured loan prior to June 30, 2020; and

**Whereas**, the Board Secretary shall sign the PPP loan documents on behalf of the Board and will not be held, in any way, liable for any false certifications; and

**Therefore, Be It Resolved**, that the Learning Community Charter School Board of Trustees accepts and approves the PPP loan by lender: Kabbage, Inc., in the amount up to \$815,422.00.

- f. Safety Grant: To accept the NJSIG safety grant allocation of \$3,133.23 and submission of the application of to NJSIG in the same amount.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri					
Angela Bennett-Glock						Marisa Gerke					
Adam Irving						Neil Abadie					
Bertram Okpokwasili						Tara Tymann					
Elizabeth Cain											

**2. Buildings & Grounds**

**3. Personnel**

- a. To approve the following resignations, effective 6/30/2020:
  - i. Diana Hernandez
  - ii. Shikha Sharma
- b. To approve the following new hires, effective 9/1/2020:
  - i. Shauna Marcus, First Grade, BA Step 13
  - ii. Ryan Lane, 5th Grade ELA, BA Step 1-2

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri					
Angela Bennett-Glock						Marisa Gerke					
Adam Irving						Neil Abadie					
Bertram Okpokwasili						Tara Tymann					
Elizabeth Cain											

**4. Curriculum/Special Education**

- a. Graduation Services Agreement: To approve an agreement with Ultrax Disc Jockeys to provide virtual graduation services for the following amounts:
  - i. 5<sup>th</sup> Grade: \$4,495
  - ii. 8<sup>th</sup> Grade: \$6,495

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri					
Angela Bennett-Glock						Marisa Gerke					
Adam Irving						Neil Abadie					
Bertram Okpokwasili						Tara Tymann					
Elizabeth Cain											

**5. Policy/Miscellaneous**

- a. To approve the first reading of the following policies:
  - i. TBD

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri					
Angela Bennett-Glock						Marisa Gerke					
Adam Irving						Neil Abadie					
Bertram Okpokwasili						Tara Tymann					
Elizabeth Cain											

**X. Enrollment Report**

Grade	2020	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	
		2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Pre K	45		44	45	45	44	45	45	45	45	45	45		
K	66		66	65	66	66	66	66	66	65	65	65		
1	66		65	66	66	66	66	66	66	66	66	66		
2	66		65	66	66	66	66	66	66	66	66	66		
3	66		65	65	66	65	66	66	66	66	66	66		
4	66		66	66	66	66	66	66	66	66	66	66		
5	66		66	66	66	65	66	66	66	66	66	66		
6	66		64	66	66	66	66	67	68	67	67	67		
7	66		65	65	66	65	65	66	65	65	65	65		
8	66		64	64	64	64	65	65	65	65	65	65		
<b>Total</b>	<b>639</b>		<b>630</b>	<b>634</b>	<b>637</b>	<b>633</b>	<b>637</b>	<b>639</b>	<b>639</b>	<b>637</b>	<b>637</b>	<b>637</b>		

**XI. Board Agenda**

- 1. Committee Reports
  - a. Finance and Budget
  - b. Evaluation
  - c. Facilities
  - d. Policy - none
  - e. Green/Sustainability
  - f. Afterschool (ad-hoc committee)
- 2. Next Board Meeting: **2020: 6/11**

**XII. Executive Session**

**XIII. Adjourn Executive Session and Reconvene Regular Session**

**XIV. New Business**

**XV. Public Comment**  
**XVI. Adjournment**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath						Paula Mahayosnand					
Colin Dunn						Nikhil Puri					
Angela Bennett-Glock						Marisa Gerke					
Adam Irving						Neil Abadie					
Bertram Okpokwasili						Tara Tymann					
Elizabeth Cain											