



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, July 25, 2019 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:32 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2020)	X		
Keith Donath	Vice President, Parent Member (4/2020)	X		
Colin Dunn	Treasurer, Community Member (4/2022)	X		
Adam Irving	Parent Member (4/2020)		X	
Bertram Okpokwasili	Parent Member (4/2020)	X		
Elizabeth Cain	Community Member (3/2021)			LA – 6:36 PM
Paula Mahayosnand	Parent Member (5/2022)	X		ED – 8:52 PM
Nikhil Puri	Parent Member (6/2022)		X	
Marisa Gerke	Parent Member (6/2022)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
TBD	Staff Member		X	
Mike Brown	Staff Member		X	

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Maureen Rexer	Vice Principal	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Learning Community Charter School, Board of Trustees to approve the Agenda for the **July 25, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Elizabeth Cain					X
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri					X

Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili		X									

V. **Public Comment** – Sustainable Jersey Participation was discussed.

VI. **Presentations** – Presented by Maureen Rexer

1. Facility Projects
2. Technology Update

VII. **Board Discussion Topics**

1. Afterschool P&L
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Resignations	4	-	-	-	-	-	-	-	-	-	-	-	4
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	4	-	-	-	-	-	-	-	-	-	-	-	4
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change	-	-	-	-	-	-	-	-	-	-	-	-	-

VIII. **Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **June 13, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	1	X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili				X							

IX. **Motions for Approval**

1. **Finance**

- a. **Board Secretary’s and Treasurer’s Report:** To approve the Secretary’s and Treasurer’s Reports for June 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **Transfers:** Approve transfers up June 30, 2019.
- c. **Bills List:** To approve the Bills/Check List from June 14, 2019 to July 25, 2019.
- d. **Payroll:** To approve the following payrolls:

June 15, 2019	\$ 213,921.89
June 19, 2019	\$ 222,080.30
June 29, 2019	\$ 65,297.71

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain	1	X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili		X									

## 2. Buildings & Grounds

a. To approve the following resolution:

### **Participation in the Sustainable Jersey for Schools Certification Program**

**Whereas** the Learning Community Charter School (LCCS) Board of Trustees seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

**Whereas** the LCCS Board of Trustees and the Lead School Administrator seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

**Whereas** extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**Whereas** many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

**Whereas** sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

**Whereas** the LCCS Board of Trustees commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.)

**Whereas** Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

**Whereas** the LCCS Board of Trustees will encourage Green Teams at all district schools by providing networking and educational opportunities.

**Therefore, it is resolved** that the LCCS Board of Trustees agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

**We hereby appoint** Meera Jaffrey to be the district’s liaison to Sustainable Jersey for Schools.

**We do hereby recognize** our School(s) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

**We agree to** complete district actions and to support the district’s schools in completing their actions.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn	1	X				Paula Mahayosnand		X			
Angela Bennett-Glock		X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili	2	X									

**3. Personnel**

- a. To ratify the Memorandum of Agreement for Successor Agreement Between Learning Community Board of Trustees (“LCCS”) and Learning Community Charter Education Association (“LCCEA”) reached by the parties’ bargaining representatives, dated May 23, 2019.
- b. To approve the following resignations:
  - 1. Brooke Sunshine 7/11
  - 2. Dana Durham 7/16
  - 3. Cathereine Rand 7/3
  - 4. Nicole Canete 7/6
- c. To approve summer hours for Melissa MacKenzie \$50/hour, not to exceed 30 hours.
- d. To approve the following staff for the 2019/2020 school year:

Employee	Position	2019/2020 Step
Elizabeth Stover	SPED	MA-10
Zoe Turnpaugh	3rd Grade	BA 4-5
Meghan Yager	Kindergarten	MA-2
Joanne Tazyk	School Counselor	MA-2

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili	1	X									

**4. Curriculum/Special Education**

- a. To accept the following Federal Grants Awards and ratify their submission to the NJDOE.
  - i. ESEA
    - 1. Title I – \$ 305,376
  - ii. IDEA
    - 1. Basic – \$ 130,833
    - 2. Preschool – \$ 2,359

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand	2	X			
Angela Bennett-Glock	1	X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili		X									

**5. Policy/Miscellaneous**

- a. To approve the Annual Report and its submission to the NJDOE, pending completion and submitted to the board prior to formal submission
- b. To approve the amended Board Meeting Schedule:

**2019:** 8/15, 9/26, 10/24, 11/21, 12/19

**2020:** 1/23, 2/27, 3/19, 4/23, 5/7, 6/11

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath	2	X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock		X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili	1	X									

**X. Enrollment Report**

Grade	2020	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	
		2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Pre K	45													
K	66													
1	66													
2	66													
3	66													
4	66													
5	66													
6	66													
7	66													
8	66													
<b>Total</b>	<b>639</b>													

**XI. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget – Budget to Actual, Jersey City Tax, and fund balance was discussed.
- b. Evaluation - none
- c. Facilities - none
- d. Policy – Policy 0131 to be updated for mass approval of Policies.
- e. Green/Sustainability - none
- f. Afterschool (ad-hoc committee) - none

**2. Next Board Meeting:** **2019:** 8/15, 9/26, 10/24, 11/21, 12/19

**2020:** 1/23, 2/27, 3/19, 4/23, 5/7, 6/11

**XII. Executive Session – Personnel Items and Legal Matters – 8:32 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili	1	X									

1. Special education litigation was discussed as well as settlement offers.
2. No affiliated personnel salary increases were discussed.

**XIII. Adjourn Executive Session and Reconvene Regular Session – 9:02 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain					X
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili	1	X									

**XIV. New Business – Prospective Board Members were discussed.**

**XV. Public Comment**

**XVI. Adjournment – 9:02 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Keith Donath		X				Elizabeth Cain		X			
Colin Dunn		X				Paula Mahayosnand		X			
Angela Bennett-Glock	2	X				Nikhil Puri					X
Adam Irving					X	Marisa Gerke		X			
Bertram Okpokwasili	1	X									